

Pre-Solicitation Briefing for On-Call Construction Inspection Services



Audit Committee

Date: November 14, 2023

Presented by: Razi Hosseini, P.E., R.P.L.S., Director/City Engineer Public Works

Project and Solicitation



The Public Works Department is seeking approval to release a Request for Qualifications (RFQ) for up to six firms to provide timely inspection services for bond funded, and other City funded projects. These services may include but not limited to Storm Water Pollution Prevention Plan (SWPPP) best management practices, attend pre-construction and on-site construction meetings, plan and specification compliance, and coordination with City staff, contractors, etc.

Solicitation Type

- Request for Qualifications (RFQ)

Proposed Term

- 3 years with 2, 1-year options

Estimated Value

- \$500,000 per contract annually
- \$15 million total

Current Contract Status

- Expires April 1, 2024

Solicitation Overview



Outreach

NIGP Codes Identified	92555 Inspection Services, General 92556 Inspection Services, Structural/Engineering 96847 Inspection Services, Construction Type
Number of Vendors to be Notified	Central Vendor Registry: 378
Advertising	TVSA Channel 21 COSA Bidding Opportunities website Hart Beat CivCast

Evaluation Voting Members

David McCary, Assistant City Manager, City Manager's Office
Luis Maltos, Assistant Director, Public Works Department
Cathleen Crabb, Senior Architect, Public Works Department
Jeffrey Wurzbach, Landscape Architect, Public Works Department
Ron Griego, Asset Facilities Administrator, Building Equipment Services Department

Solicitation Requirements



Evaluation Criteria

- Experience, Background, Qualifications of Firm, Key Personnel, and Key Sub-Consultants: 45 points
- Understanding of the Project and Proposed Management Plan: 35 points
- Experience with the San Antonio Region and Past Performance: 20 points

Additional Requirements

- Audited Financial Statements: Not Required
- Local Preference Program: Not Applicable
- Veteran Owned Small Business Preference Program: Not Applicable
- SBEDA Subcontracting Requirements: 21% M/WBE

SBEDA Goal Setting Overview



Goal Setting Committee Members

- Ian Benavidez, Deputy Director, Neighborhood and Housing Services Department
- Angelica Mata, Assistant Director, Finance Department
- Michael Sindon, Economic Development Administrator, Economic Development Department
- Luis Maltos, P.E., Assistant Director, Public Works Department
- Frank Munoz, Citizen Member

Availability Analysis

- APIs are supported by the following analysis on a contract-by-contract basis:
 - Opportunities for S/M/WBEs within the scope of work
 - 46% of S/M/WBEs available in the Central Vendor Registry
 - Utilization of S/M/WBEs on historic projects similar in nature

Project Timeline



Pre-Solicitation

- Goal Setting Committee: September 15, 2023
- Pre-Solicitation Briefing: November 14, 2023
- Release Date: December 1, 2023



Solicitation

- Pre-Submittal Conference: December 15, 2023
- Deadline for Questions: December 22, 2023
- Due Date: February 1, 2024



Post-Solicitation

- Evaluation Complete: February 22, 2024
- Contract Negotiated: March 2024
- Post-Solicitation Briefing: March 12, 2024



Finalization

- City Council Consideration: April 2024
- Contract Start Date: April 2024



Thank You

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