

**San Antonio Public Library  
Monthly Operating Statement  
October 1, 2023 to January 31, 2024  
Percent of FY Elapsed: 33%**

	APPROVED Budget	Expended to Date	Encumbered to Date	Remaining Budget	% Spent to Date*
	FY 2024	FY 2024	FY 2024	FY 2024	FY 2024
<b>City General Fund--Personnel Services</b>					
Car Exp Allowance	18,000	6,000	-	12,000	33%
Civ Cloth/Boot Allowance	-	2,250	-	(2,250)	
Civil Actv Healthcr	3,273,055	1,091,018	-	2,182,037	33%
Def Comp-Executives	22,766	15,760	-	7,006	69%
FICA & Medicare Exp	1,746,145	588,793	-	1,157,352	34%
Hol.Pay-Hourly Sal.	-	4,718	-	(4,718)	
Language Skill Pay	33,600	10,600	-	23,000	32%
Life Insurance	18,640	4,465	-	14,175	24%
Overtime Salaries	1,737	11,767	-	(10,030)	677%
Pers Leave Buy Back	369,080	382,571	-	(13,491)	104%
Regular Salaries	22,832,565	7,482,188	-	15,350,377	33%
Reserve COLA	1,525,396	-	-	1,525,396	0%
Retiree Hlth Assess	334,338	111,446	-	222,892	33%
Retiree Payout Sal	-	47,088	-	(47,088)	
Retirement Exp	2,562,355	918,024	-	1,644,331	36%
Salary Turnover Targ	(803,592)	-	-	(803,592)	0%
Shift Differential	19,300	13,412	-	5,888	69%
Temp FICA & Medicare	2,183	1,699	-	484	78%
Temporary Salaries	48,779	20,607	-	28,172	42%
<b>Total General Fund Personal Services</b>	<b>32,004,347</b>	<b>10,712,407</b>	<b>-</b>	<b>21,291,940</b>	<b>33%</b>
<b>City General Fund--Contractual Services</b>					
Adv and Publications	13,450	4,451	-	8,999	33%
Alarm and Sec. Serv.	92,287	20,743	3,720	67,824	27%
Binding & Printing	56,585	12,014	1,399	43,172	24%
Cleaning Services	1,239,747	402,262	-	837,485	32%
Computer Software Maint.	592,864	164,407	-	428,457	28%
Contractual Services	953,903	289,202	533,098	131,604	86%
Credit Card Fees	24,000	6,582	-	17,418	27%
Disposal Services	30,178	11,011	-	19,167	36%
Education - Classes	3,623	105	-	3,518	3%
Fees to Prof Contr.	1,241,615	323,593	-	918,022	26%
Freight and Storage	31,817	8,135	-	23,682	26%
Mail and Parcel Post	14,526	11,680	-	2,846	80%
Maint - Buildings	963,335	346,873	273,747	342,715	64%
Maint & Rep - Cmrc	3,393	1,749	-	1,644	52%
Maint. - M&E	40,420	6,034	18,466	15,920	61%
Maint.- Repair Auto	12,595	7,359	-	5,236	58%
Membership Dues	15,300	1,857	-	13,443	12%
Other Contract Svcs	28,725	28,288	-	437	98%
Public Copy/Print	306,218	79,286	8,800	218,132	29%
Rental of Equipment	5,000	18,776	-	(13,776)	376%
Rental Office Equipment	9,000	4,461	-	4,539	50%
Subscriptions to Computer Svcs	365,670	469,263	-	(103,593)	128%
Temporary Services	123,262	-	-	123,262	0%
Transportation Fees	89,485	34,362	-	55,123	38%
Travel-Official	1,000	-	-	1,000	0%
<b>Total General Fund Contractual Services</b>	<b>6,257,998</b>	<b>2,252,493</b>	<b>839,229</b>	<b>3,166,276</b>	<b>49%</b>
<b>City General Fund--Commodities</b>					
Clothing and Linen	6,092	4,135	10,932	(8,974)	247%
Computer Software	18,300	261	254	17,785	3%
Expense Allowance	1,000	-	-	1,000	0%
Food	-	4,107	-	(4,107)	
Janitorial Supplies	36,452	15,358	698	20,396	44%
Library Materials	184,257	19,770	-	164,487	11%
Library Resources	7,258,915	2,464,668	343,617	4,450,630	39%
M&R Material Bldg/Imp	60,854	12,367	2,247	46,241	24%
M&R Material Mach/Eq	28,608	7,012	281	21,316	25%
M&R Parts Automotive	7,741	4,487	-	3,254	58%

\*Budget Line overages are allowable. Budgecontrol is at the Department level.

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	APPROVED Budget	Expended to Date	Encumbered to Date	Remaining Budget	% Spent to Date*
	FY 2024	FY 2024	FY 2024	FY 2024	FY 2024
Office Supplies	146,677	54,121	33	92,523	37%
Other Commodities	56,400	17,577	4,708	34,115	40%
<b>Total General Fund Commodities</b>	<b>7,805,296</b>	<b>2,603,862</b>	<b>362,768</b>	<b>4,838,666</b>	<b>38%</b>
<b>City General Fund Other Expenditures</b>					
Automotive Admin Chg	1,980	660	-	1,320	33%
Build. Maint. Chg	354,851	118,284	-	236,567	33%
Gas and Electricity	1,268,472	354,308	-	914,164	28%
General Liab. Assess	568,485	189,495	-	378,990	33%
Mail & Delivery Svcs	15,128	5,043	-	10,085	33%
Unemploy Comp Assess	1,648	412	-	1,236	25%
Motor Fuel and Lub.	23,750	7,135	-	16,615	30%
Rent of City Equip. (Vehicle Replacement Fund)	28,016	9,339	-	18,677	33%
Water and Sewer	290,010	68,779	-	221,231	24%
Workers Comp Assess	94,619	31,540	-	63,079	33%
<b>Total General Fund Other Expenditures</b>	<b>2,646,959</b>	<b>784,994</b>	<b>-</b>	<b>1,861,965</b>	<b>30%</b>
<b>City General Fund Scheduled Line Items</b>					
CAP Admin Cost-Dir	-	227	-	(227)	
CAP Admin Cost-Indir	-	139	-	(139)	
Cell Phone Services	28,239	6,708	-	21,531	24%
Communications Radio	1,484	76	-	1,408	5%
Interfnd Transf Out	141,004	47,001	-	94,003	33%
IT Assessment Fee	2,832,785	944,262	-	1,888,523	33%
Procurement Fee	258,389	86,130	-	172,259	33%
Wireless Data Communications	1,500	246	-	1,254	16%
<b>Total General Fund Scheduled Line Items</b>	<b>3,263,401</b>	<b>1,084,789</b>	<b>-</b>	<b>2,178,613</b>	<b>33%</b>
<b>City General Fund Capital Outlay</b>					
Cap<5000 - Comp Equ.	81,594	28,206	-	53,388	35%
Cap<5000 - Furn &Fix	189,705	27,309	-	162,396	14%
Cap<5000 - M&E Other	168,750	10,838	1,578	156,334	7%
Cap<5000 - PC Replct	1,021,417	39,971	-	981,446	4%
M&E Auto (BudgetOnly)	63,320	-	74,575	(11,255)	118%
<b>Total General Fund Capital Outlay</b>	<b>1,524,786</b>	<b>106,324</b>	<b>76,153</b>	<b>1,342,309</b>	<b>12%</b>
<b>Total City General Fund</b>	<b>53,502,787</b>	<b>17,544,868</b>	<b>1,278,151</b>	<b>34,679,769</b>	<b>35%</b>
<b>2023 Major Gifts</b>					
Library Foundation (received in March 2023)	212,610	160,350	22,922	29,338	86%
Friends of the San Antonio Public Library (pledged In November 2022)	40,000	35,500		4,500	89%
<b>Total Major Gifts</b>	<b>252,610</b>	<b>195,850</b>	<b>22,922</b>	<b>33,838</b>	<b>87%</b>

# Library General Fund % Spent

FY22 Budget \$44.2M, FY23 \$49.1M, FY24 \$53.5M

