

Supply SA Interlocal Agreement



CITY COUNCIL A SESSION

April 11, 2024

Agenda Item #23

Presented By: Ana Bradshaw

Assistant Director, Economic Development

Summary



- Authorizing an interlocal agreement with various public agencies to improve the effectiveness of public purchasing from local and small businesses
 - 2-year pilot program
 - 14 agencies currently engaged
 - City's maximum contribution for pilot is \$165,185
 - Funding is available from the Economic Development Incentive Fund FY 2024 Adopted Budget

Background

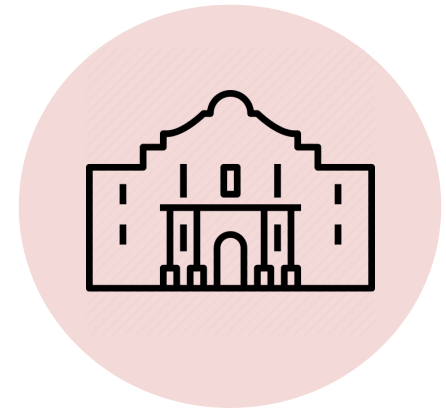
The San Antonio public procurement economy accounts for more than **\$9 Billion**.



Federal: \$3.9B



State: \$0.9B



Local: \$4.2B

But only a small portion of this spending goes to local small businesses.

Regional Collaboration is Key to Unlocking this \$9B Economic Opportunity

Benefits of Regional Collaboration:

- ✓ Enhance planning and decision-making
- ✓ Improve the small business owner experience
- ✓ Grow the local economy through investment in local small businesses

Desired Procurement Outcomes:

1. Increase the number of local firms who are willing and able to provide the goods and services purchased by public agencies



→ **Increase availability** of local small businesses

2. Increase the number of local firms who win public contracts and/or receive funds



→ **Increase utilization** of local small businesses

Supply SA Participating Agencies



Proposed Annual Supply SA Budget for 2-Year Pilot Program

IMPLEMENTATION

\$408,208

UTSA

- Hire Supply SA Director to manage Initiative activities, budget, and report on progress
- Hire 3 x Procurement Navigators to provide 1:1 procurement navigation services
- Leverage existing UTSA programs
- Develop Procurement Navigator curriculum

EVALUATION & REPORTING

\$200,000

Third Party External Firm

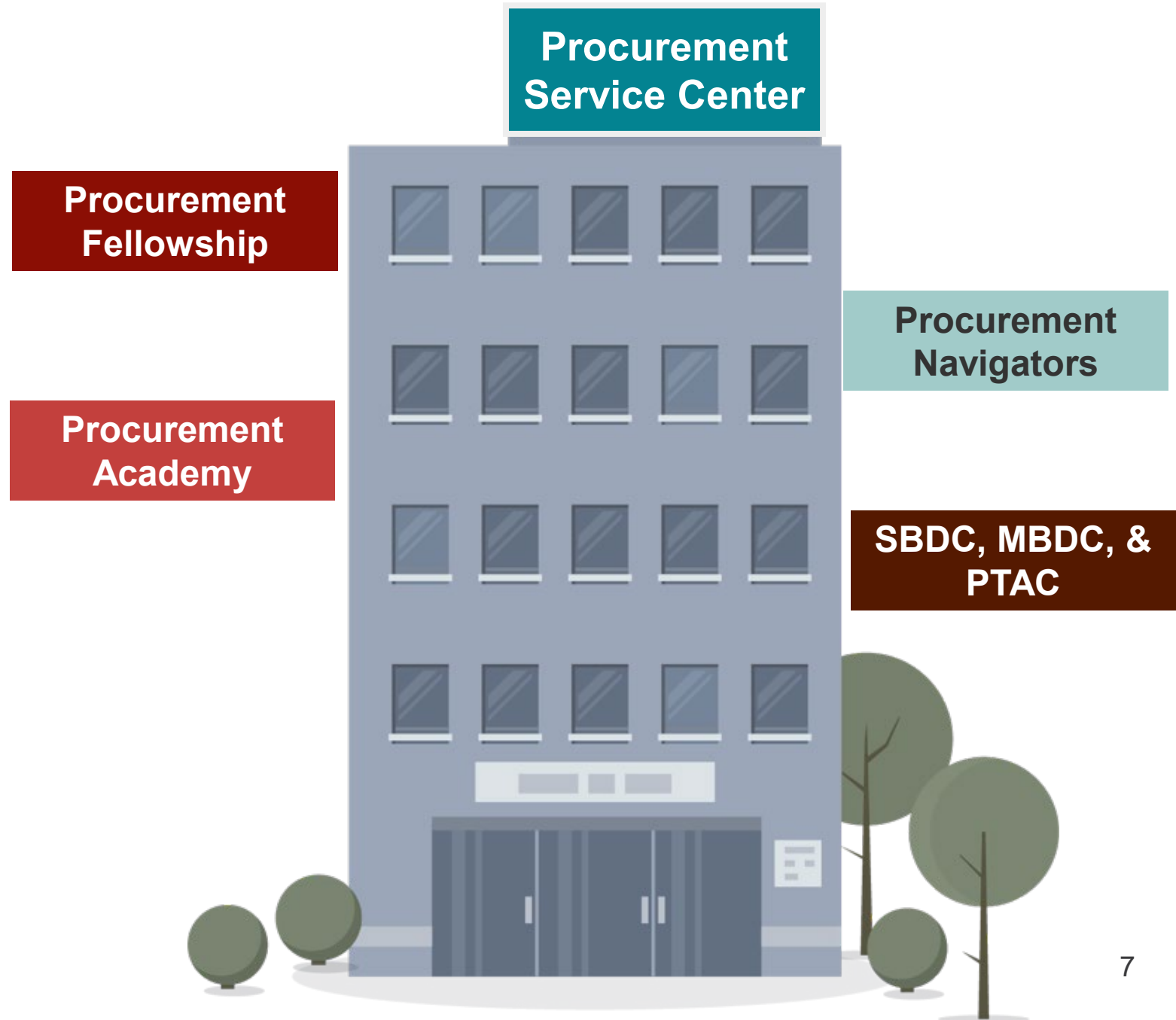
- Hire external firm to monitor, evaluate, and report on effectiveness of the Initiative
- External firm will also develop a regional reporting system

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Total Annual Operating Budget: \$608,208

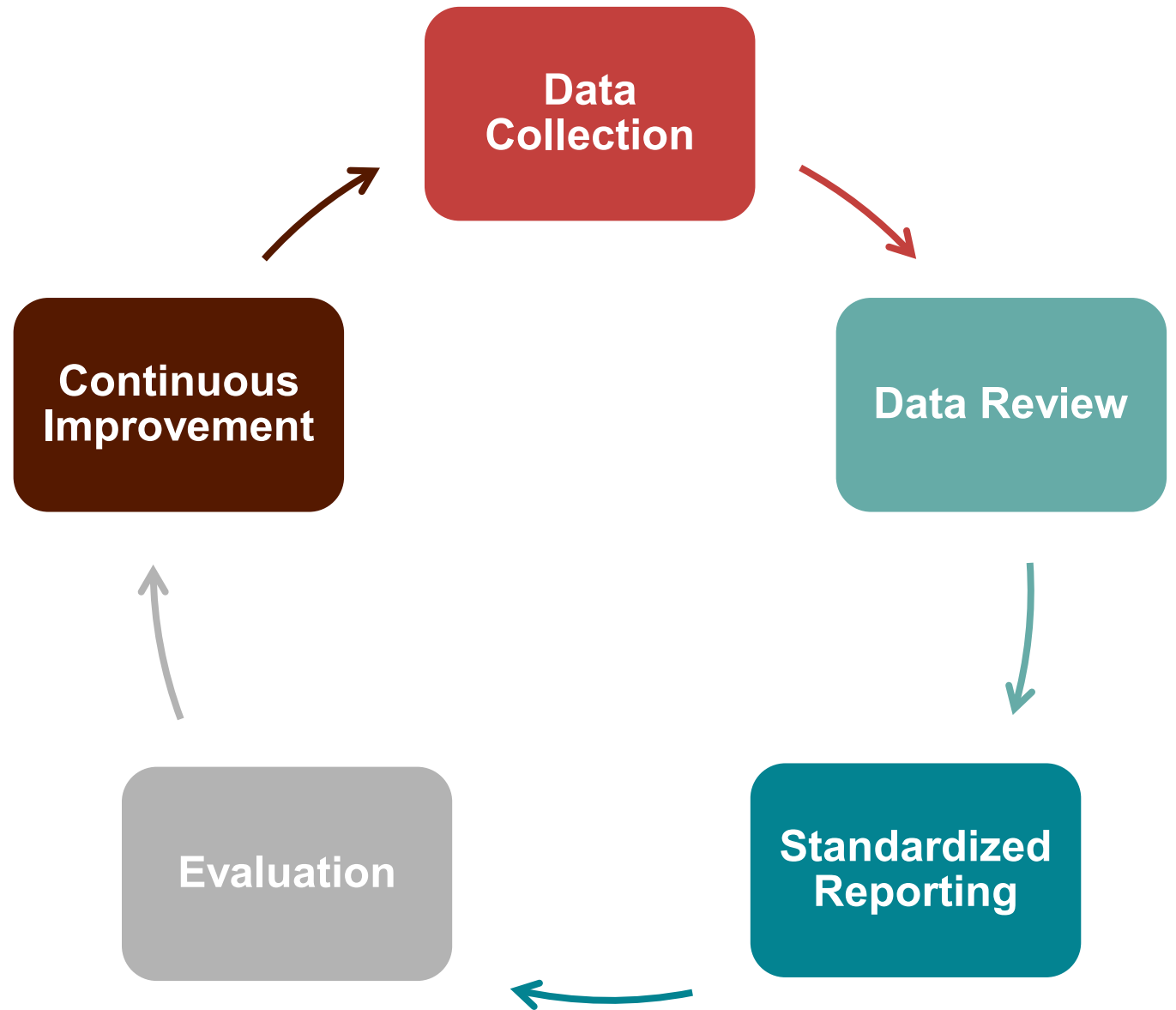
Capacity Building

Procurement Service Center (PSC) at UTSA's Downtown campus will provide access to the support ecosystem in a single location



Evaluation & Reporting

- Monitor progress towards Supply SA goals
- Create accountability for participating agencies
- Identify opportunities for continuous improvement
- Support leadership in making informed decisions about future resource allocation



Interlocal Agreement Overview



Participants agree to:

- **Contribute funding** for the Initiative, per agreed upon budget and allocations
- **Implement the priority recommendations**, where possible, within the two-year pilot program period
- **Establish an Executive Committee** for oversight of the Initiative
- **Grant UTSA responsibility** to act in accordance with the scope of work for Implementation activities
- **Grant City responsibility** to identify and manage the contract with a vendor for Evaluation & Reporting activities
- **Provide procurement and spending data** as requested by identified third party performing data collection, analysis, and reporting, for purposes of monitoring and evaluating effectiveness of the Initiative

Executive Committee responsibilities:

- **Meet at least annually.**
 - A majority, or 8 of 14 participants, must be present to achieve quorum
- **Approve an operating budget** for each fiscal year (October 1 – September 30)
- **Approve annual strategic goals** for the Initiative
- Provide guidance on and **support the implementation** of recommended policy and procedure changes, as determined by the Initiative to be best practices
- **Elect a Committee chair**
- **Authorize working groups**, where appropriate

Proposed Allocation of \$608,208 Annual Program Cost Over Participating Agencies

Participating Agencies	Annual Contribution
City of San Antonio – 10%	\$60,821
Bexar County – 10%	\$60,821
CPS Energy – 10%	\$60,821
San Antonio Water System – 10%	\$60,821
VIA Metropolitan Transit – 10%	\$60,821
University Health – 10%	\$60,821
Opportunity Home – 5%	\$30,410
Port San Antonio – 5%	\$30,410
San Antonio River Authority – 5%	\$30,410
Brooks – 5%	\$30,410
Alamo Colleges – 5%	\$30,410
UTSA – 5%	\$30,410
UT Health – 5%	\$30,410
A&M San Antonio – 5%	\$30,410
Total Annual Initiative Operating Budget	\$608,208

Assuming full participation, City's total contribution to pilot program is **\$121,642**

Note: City may contribute up to a maximum of **\$162,185** over the 2-year pilot period, if fewer than 14 agencies participate

Contribution tiers determined based on SCTRCA contribution ratio

Timeline & Next Steps



Ongoing: data collection and reporting activities to (1) monitor progress towards program goals and (2) support leadership in identifying opportunities for continuous improvement.

Recommendation

- Staff recommends approval of the interlocal agreement for a total cost of up to \$162,185 over two years
 - Funding is available from the Economic Development Incentive Fund FY 2024 Adopted Budget
 - Effective upon execution by all participating agencies through completion of the pilot program (June 2026)

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