

# **Review of Head Start, Early Head Start (EHS), and Early Head Start-Child Care Partnership (EHS-CCP) Fiscal Report**



# **EHS/Head Start**

# EHS/HS Fiscal Reports GY 23-24 as of November 30, 2023

## BUDGET BY CATEGORY

	TOTAL BUDGET	YTD BUDGET	YTD ACTUAL	Variance	Var %
PERSONNEL	\$5,536,979	\$4,749,539	\$4,601,223	\$148,316	3.1%
FRINGE	\$2,297,435	\$1,984,556	\$1,837,532	\$147,025	7.4%
TRAVEL	\$32,447	\$17,221	\$12,899	\$4,322	25.1%
SUPPLIES	\$76,694	\$58,967	\$64,447	(\$5,479)	-9.3%
EQUIPMENT	\$75,000	\$0	\$0	\$0	0.0%
CONTRACTUAL	\$22,267,095	\$13,327,495	\$12,647,182	\$680,313	5.1%
COSA	\$393,885	\$192,658	\$162,018	\$30,640	15.9%
Edgewood	\$6,837,218	\$4,093,503	\$3,943,832	\$149,672	3.7%
San Antonio ISD	\$14,762,252	\$8,873,137	\$8,368,870	\$504,267	5.7%
SAMH	\$273,740	\$168,198	\$172,463	(\$4,265)	-2.5%
FACILITIES/CONSTRUCTION	\$0	\$0	\$0	\$0	0.0%
OTHER	\$457,586	\$360,651	\$390,392	(\$29,740)	-8.2%
TOTAL FEDERAL BUDGET	\$30,743,236	\$20,498,429	\$19,553,673	\$944,756	4.6%
Non Federal/In Kind	\$7,067,383	\$4,565,247	\$3,639,833	\$925,414	20.3%
TOTAL BUDGET*	\$37,810,619	\$25,063,677	\$23,193,506	\$1,870,171	7.5%

### Variance Explanations:

Personnel Salaries Fringe Benefits	Fiscal revised our personnel projection methodology, current balance reflects a surplus, but this is anticipated to reduce as a result of the FY24 Salary increases, this increase will result in a deficit to this category, but COSA is in discussions with ISD partners to reallocate cost savings to offset future expenses.
Travel	\$4,322 YTD savings are a placeholder for possible postponed Travel in succeeding months.
Supplies	(\$5.3k) Purchase of 6 printers, 10 laptops, and computer chips/equipment totaling \$11,749.32 in June.
Contractual	<p>COSA 30k Prior month billings for NTA/UIW above projections, to be offset in subsequent months. *UIW Previously reported under SAMH/UIW, current year PO includes this expense under COSA Contractual Misc.</p> <p>EISD \$149.6k Fiscal requested revised projections. In discussions about potential budget revision to utilize variance. *T&amp;TA Expenses listed under COSA Contractual, tracked separately from the direct funds.</p> <p>SAISD \$504K Savings reflected YTD for SAISD. In November, SAISD submitted a revision to reallocate \$200k back to COSA. Additionally, \$450k was reallocated from Personnel to Supplies and Other to be utilized before January 31, 2024. *T&amp;TA Expenses listed under COSA Contractual, tracked separately from the direct funds.</p> <p>SAMH (\$4.3k) SAMHD slightly overspent.</p>
Other	(\$29.7k) Expenses more than expected. Driven primarily by Binding & Printing and Education Classes overages.
Non Federal/In Kind	Pending In-Kind for SAISD and EISD

TRACKED COSTS	TOTAL BUDGET	YTD ALLOWED	YTD ACTUAL		
Administrative Cost	\$5,671,593	\$3,479,026	\$1,490,836		
(may not exceed 15% of Actual Expenditure)					
TRACKED COSTS	TOTAL BUDGET	YTD BUDGET	YTD ACTUAL	VARIANCE	%
HS Training and Technical Assistance**	\$268,682	\$119,083	\$159,043	-\$39,960	-33.56%
EHS Training and Technical Assistance**	\$45,632	\$22,269	\$17,513	\$4,756	21.36%
**Earmarked Costs - \$11,193 T&TA allocated to Edgewood ISD and \$32,311 T&TA allocated to San Antonio ISD.					

## Procurement Card Transaction Log

For the Period Ending: November 30, 2023

Date	IO	GL	Vendor	Purpose	Amount
Monthly Total:					\$0.00

IO	GL	Account Name	Amount
138000003502	5201025	Education - Classes	\$165.00
138000003502	5201040	Fees to Prof Contr.	\$126.00
138000003502	5201040	Fees to Prof Contr.	\$72.00
138000003502	5201040	Fees to Prof Contr.	\$36.00
138000003503	5201040	Fees to Prof Contr.	\$18.00
138000003502	5201040	Fees to Prof Contr.	\$18.00
138000003502	5202025	Fees to Prof Contr.	\$31.96
138000003502	5304010	Rusty Bucket	\$2,155.40
138000003520	5201040	FBI.gov	\$18.00
138000003502	5201040	FBI.gov	\$18.00
138000003502	5201040	FBI.gov	\$18.00
138000003502	5201040	FBI.gov	\$18.00
Year to Date Total:			\$2,694.36

# Early Head Start/Head Start GY 2023-2024

GRANT SUMMARY		TOTAL	YEAR TO DATE			
		BUDGET	Budget	Actual	Variance \$	Variance %
Description	GL	\$ 37,810,619	\$ 25,063,677	\$ 23,193,506	\$ 1,870,171	7.46%
Regular Salaries	5101010	\$ 5,534,964	\$ 4,749,338	\$ 4,590,441	\$ 158,897	3.35%
Temporary Salaries	5101015	\$ -	\$ -	\$ 3,985.28	\$ (3,985.28)	0.00%
Overtime Salaries	5101020	\$ 2,000.00	\$ 200.79	\$ 41.39	\$ 159.40	79.39%
Shift Differential	5101040	\$ 15.00	\$ -	\$ (15,649.95)	\$ 15,649.95	0.00%
Retiree Payout Sal	5101070	\$ -	\$ -	\$ 22,404.52	\$ (22,404.52)	0.00%
<b>Personnel Services</b>		<b>\$ 5,536,979</b>	<b>\$ 4,749,539</b>	<b>\$ 4,601,223</b>	<b>\$ 148,316</b>	<b>3.12%</b>
Language Skill Pay	5101050	\$ 31,560	\$ 21,315	\$ 20,450	\$ 865	4.06%
FICA & Medicare Exp	5103005	\$ 424,081	\$ 358,146	\$ 348,352	\$ 9,794	2.73%
Temp FICA & Medicare	5103007	\$ -	\$ -	\$ 315.59	\$ (315.59)	0.00%
Life Insurance	5103010	\$ 902	\$ 3,692	\$ 3,232	\$ 459	12.44%
Pers Leave Buy Back	5103035	\$ 124,508	\$ 135,203	\$ 76,122	\$ 59,081	43.70%
Retirement Exp	5105010	\$ 768,341	\$ 627,787	\$ 615,422	\$ 12,365	1.97%
Civln Actv Healthcr	5170040	\$ 948,043	\$ 838,413	\$ 773,637	\$ 150,090	17.90%
<b>Fringe Benefits</b>		<b>\$ 2,297,435</b>	<b>\$ 1,984,556</b>	<b>\$ 1,837,532</b>	<b>\$ 147,025</b>	<b>7.41%</b>
Travel-Official	5207010	\$ 32,447	\$ 17,221	\$ 12,899	\$ 4,322	25.10%
<b>Travel-Official</b>		<b>\$ 32,447</b>	<b>\$ 17,221</b>	<b>\$ 12,899</b>	<b>\$ 4,322</b>	<b>25.10%</b>
Fees to Prof Contr.	5201040	\$ 108,334.00	\$ 71,833.43	\$ 65,908.49	\$ 5,924.94	8.25%
Contractual Services	5202020	\$ 242,047.00	\$ 118,524.21	\$ 93,777.60	\$ 24,746.61	20.88%
Contractual - Subrecipients	5202040	\$ 21,642,974.00	\$ 12,968,939.82	\$ 12,315,001.08	\$ 653,938.74	5.04%
EISD	5202040	\$ 6,837,218.00	\$ 4,093,503.10	\$ 3,943,831.52	\$ 149,671.58	3.66%
SAISD	5202040	\$ 14,762,252.00	\$ 8,873,136.72	\$ 8,368,869.56	\$ 504,267.16	5.68%
UIW	5202020	\$ 79,480.00	\$ 38,613.21	\$ 27,294.15	\$ 11,319.06	29.31%
SAMH	6102100	\$ 273,740.00	\$ 168,197.66	\$ 172,462.56	\$ (4,264.90)	-2.54%
Direct	5202020	\$ 49,300.00	\$ 28,753.68	\$ 15,326.13	\$ 13,427.55	46.70%
TTA	5202020	\$ 113,267.00	\$ 51,157.32	\$ 51,157.32	\$ -	0.00%
TTA	5202040	\$ 43,504.00	\$ 2,300.00	\$ 2,300.00	\$ -	0.00%
Other Contract Srvcs	5202025	\$ -	\$ -	\$ 31.96	\$ (31.96)	0.00%
<b>Contractual</b>		<b>\$ 22,267,095.00</b>	<b>\$ 13,327,495.12</b>	<b>\$ 12,647,181.69</b>	<b>\$ 680,313.43</b>	<b>5.10%</b>
Office Supplies	5302010	\$ 39,947	\$ 17,825	\$ 15,445	\$ 2,380	13.35%
Computer Software	5304075	\$ -	\$ -	\$ 119.99	\$ (119.99)	0.00%
Other Commodities	5304080	\$ 22,096	\$ 12,104	\$ 18,906	\$ (6,802)	-56.19%
Cap<5000 - Comp Equ.	5501000	\$ 9,651	\$ 29,033	\$ 29,969	\$ (936)	-3.22%
Cap<5000 - M&E Other	5501055	\$ 2,500	\$ 5	\$ 7	\$ (2)	-31.14%
Cap<5000 - Furn &Fix	5501065	\$ 2,500	\$ -	\$ -	\$ -	0.00%
<b>Supplies</b>		<b>\$ 76,694</b>	<b>\$ 58,967</b>	<b>\$ 64,447</b>	<b>\$ (5,479)</b>	<b>-9.29%</b>
M&E Auto(BudgetOnly)	5709090	\$ 75,000.00	\$ -	\$ -	\$ -	0.00%
<b>Equipment</b>		<b>\$ 75,000.00</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>0.00%</b>
Education - Classes	5201025	\$ 78,633	\$ 68,608	\$ 75,631	\$ (7,023)	-10.24%
Adv and Publications	5203040	\$ 62,443	\$ 47	\$ 47	\$ 0	0.00%
Binding & Printing	5203060	\$ 31,000	\$ 61,096	\$ 73,736	\$ (12,398)	-20.29%
Subs to Publications	5203070	\$ 1,000	\$ 565	\$ 19,600	\$ (19,035)	-3369.10%
Transportation Fees	5203090	\$ 8,669	\$ 13,155	\$ 12,599	\$ 556	4.23%
Maint & Rep - Cmrl	5204020	\$ 1,067	\$ 428	\$ 230	\$ 211	49.16%
Maint - Buildings	5204050	\$ 21,898	\$ 16,187	\$ 12,654	\$ 3,359	20.75%
Cleaning Services	5204060	\$ 76,031	\$ 57,494	\$ 53,799	\$ 1,842	3.20%
Maint.- Repair Auto	5204090	\$ 1,800	\$ 928	\$ 70	\$ 858	92.45%
Mail and Parcel Post	5205010	\$ 1,500	\$ -	\$ 17	\$ (16)	0.00%
Rental Office Equip.	5205020	\$ 10,000	\$ 6,840	\$ 8,424	\$ (3,136)	-45.85%
Rental Other Equip.	5205030	\$ -	\$ -	\$ 205.88	\$ (205.88)	0.00%
Alarm and Sec. Serv.	5208530	\$ 2,080	\$ -	\$ -	\$ -	0.00%
M&R Parts Automotive	5301020	\$ 1,500	\$ 51	\$ 57	\$ (6)	-12.55%
Food	5304010	\$ 12,700	\$ 17,157	\$ 18,812	\$ (1,655)	-9.65%
Cell Phone Services	5403040	\$ 32,051	\$ 19,879	\$ 20,739	\$ (861)	-4.33%
Wireless Data Comm.	5403510	\$ 12,451	\$ 9,817	\$ 9,257	\$ 560	5.70%
Motor Fuel and Lub.	5403545	\$ 2,600	\$ 1,183	\$ 1,472	\$ (149)	-12.60%
Software Licenses	5404520	\$ 335.00	\$ 152.63	\$ 152.63	\$ -	0.00%
Gas and Electricity	5404530	\$ 30,271	\$ 21,928	\$ 17,799	\$ 6,045	27.57%
Water and Sewer	5404540	\$ 3,104	\$ 1,866	\$ 1,699	\$ 351	18.79%
DW Other	5407032	\$ 3,000	\$ 680	\$ 673	\$ 53	7.86%
Subs - Comp. Serv	5203080	\$ 58,453	\$ 59,465	\$ 59,592	\$ (127)	-0.21%
Relocation Expenses	5407060	\$ 5,000	\$ 3,126	\$ 3,126	\$ -	0.00%
<b>Other</b>		<b>\$ 457,586</b>	<b>\$ 360,651</b>	<b>\$ 390,392</b>	<b>\$ (29,740)</b>	<b>-8.25%</b>
In Kind Salaries	6501010	\$ 190,011	\$ -	\$ -	\$ -	0.00%
In Kind Social Security	6503005	\$ 14,536	\$ -	\$ -	\$ -	0.00%
In Kind Life Insurance	6503010	\$ 190	\$ -	\$ -	\$ -	0.00%
In Kind - Flex Benefit	6504030	\$ 24,353	\$ -	\$ -	\$ -	0.00%
In Kind TMRS	6505010	\$ 10,644	\$ -	\$ -	\$ -	0.00%
In Kind Other Contrc	6602025	\$ 6,827,649	\$ 4,565,247	\$ 3,639,833	\$ 1,045,746	22.91%
<b>In Kind</b>		<b>\$ 7,067,383</b>	<b>\$ 4,565,247</b>	<b>\$ 3,639,833</b>	<b>\$ 925,414</b>	<b>20.27%</b>
<b>Total</b>		<b>\$ 37,810,619</b>	<b>\$ 25,063,677</b>	<b>\$ 23,193,506</b>	<b>\$ 1,870,171</b>	<b>7.46%</b>

Edgewood Independent School District GY23-24 EHS	Federal Totals			Non-Federal Totals		
Description	Total w/ Revisions	YTD Expenses	YTD Balance	BUDGET	YTD EXPENSES	BALANCE
<b>Total Salaries</b>	\$ 1,325,462.00	\$ 676,018.09	\$ 649,443.91	\$ 63,688.00	\$ 25,014.29	\$ 38,673.71
FICA	\$ 18,825.00	\$ 8,662.84	\$ 10,162.16	\$ 923.00	\$ 343.15	\$ 579.85
Health Insurance	\$ 101,237.00	\$ 47,502.97	\$ 53,734.03	\$ 20,759.00	\$ 1,008.99	\$ 19,750.01
Retirement	\$ 136,518.00	\$ 64,630.79	\$ 71,887.21	\$ 7,006.00	\$ 1,088.13	\$ 5,917.87
Worker's Compensation	\$ 14,366.00	\$ 18,250.58	\$ (3,884.58)	\$ 710.00	\$ 400.18	\$ 309.82
Official Travel (out of town)	\$ 500.00	\$ -	\$ 500.00	\$ -	\$ -	\$ -
Equipment >\$5,000 per unit cost, enter specific data	\$ 6,500.00	\$ -	\$ 6,500.00	\$ -	\$ -	\$ -
Classroom and Program Supplies	\$ 45,000.00	\$ 13,785.91	\$ 31,214.09	\$ -	\$ -	\$ -
Office Supplies	\$ 2,500.00	\$ 1,163.10	\$ 1,336.90	\$ -	\$ -	\$ -
Medical and Dental Supplies	\$ 3,000.00	\$ 1,782.77	\$ 1,217.23	\$ -	\$ -	\$ -
Janitorial Supplies	\$ 1,500.00	\$ 873.23	\$ 626.77	\$ -	\$ -	\$ -
Cap <5000 - Computers	\$ 2,500.00	\$ 202.55	\$ 2,297.45	\$ -	\$ -	\$ -
Cap <5000 - Furniture & Fixtures	\$ 10,000.00	\$ 4,431.37	\$ 5,568.63	\$ -	\$ -	\$ -
CPR	\$ 2,500.00	\$ -	\$ 2,500.00	\$ -	\$ -	\$ -
In-Kind Facility use inclding maintenance and repair of fac	\$ -	\$ -	\$ -	\$ 299,436.00	\$ -	\$ 299,436.00
(Specify) 1	\$ -	\$ 4,650.00	\$ (4,650.00)	\$ -	\$ -	\$ -
Staff Development/Training/Seminars-Class CDA	\$ 15,000.00	\$ 65.00	\$ 14,935.00	\$ -	\$ -	\$ -
Advertising and Publications	\$ 3,000.00	\$ -	\$ 3,000.00	\$ -	\$ -	\$ -
Subscriptions	\$ 500.00	\$ -	\$ 500.00	\$ -	\$ -	\$ -
Binding and Printing	\$ 500.00	\$ 420.00	\$ 80.00	\$ -	\$ -	\$ -
Mail and Postage	\$ 500.00	\$ -	\$ 500.00	\$ -	\$ -	\$ -
Food for Staff Training	\$ 1,500.00	\$ 802.30	\$ 697.70	\$ -	\$ -	\$ -
Transportation Fees Staff Mileage	\$ 3,000.00	\$ 575.76	\$ 2,424.24	\$ -	\$ -	\$ -
Food For Adults	\$ 16,000.00	\$ 13,056.00	\$ 2,944.00	\$ -	\$ -	\$ -
Parent Activites	\$ 3,000.00	\$ 989.17	\$ 2,010.83	\$ -	\$ -	\$ -
Misc Fee	\$ 4,000.00	\$ 456.16	\$ 3,543.84	\$ -	\$ -	\$ -
Volunteer Hours -Inkind	\$ -	\$ -	\$ -	\$ 1,600.00	\$ -	\$ 1,600.00
Donations-Inkind	\$ -	\$ -	\$ -	\$ 1,600.00	\$ -	\$ 1,600.00
<b>Total:</b>	<b>\$ 1,717,408.00</b>	<b>\$ 858,318.59</b>	<b>\$ 859,089.41</b>	<b>\$ 395,722.00</b>	<b>\$ 27,854.74</b>	<b>\$ 367,867.26</b>

<b>Edgewood Independent School District GY23-24-HS</b>	<b>Federal Totals</b>			<b>Non-Federal Totals</b>		
<b>Description</b>	<b>BUDGET</b>	<b>YTD EXPENSES</b>	<b>BALANCE</b>	<b>Total w/ Revisions</b>	<b>YTD Expenses</b>	<b>YTD Balance</b>
<b>Personnel Salaries &amp; Wages</b>	<b>\$ 4,150,083.00</b>	<b>\$ 2,512,842.92</b>	<b>\$ 1,637,240.08</b>	<b>\$ 1,354,388.00</b>	<b>\$ 667,924.64</b>	<b>\$ 686,463.36</b>
FICA	\$ 58,751.00	\$ 31,806.36	\$ 26,944.64	\$ -	\$ 9,763.36	\$ (9,763.36)
Health Insurance	\$ 364,914.00	\$ 177,181.43	\$ 187,732.57	\$ -	\$ 42,184.95	\$ (42,184.95)
Retirement	\$ 349,155.00	\$ 227,147.12	\$ 122,007.88	\$ -	\$ 26,422.32	\$ (26,422.32)
Worker's Compensation	\$ 44,966.00	\$ 44,820.57	\$ 145.43	\$ -	\$ 6,892.77	\$ (6,892.77)
Classroom Supplies	\$ 23,000.00	\$ 5,567.11	\$ 17,432.89	\$ -	\$ -	\$ -
Office Supplies	\$ 4,000.00	\$ 3,422.31	\$ 577.69	\$ -	\$ -	\$ -
Medical and Dental Supplies	\$ 2,500.00	\$ 4,131.98	\$ (1,631.98)	\$ -	\$ -	\$ -
Janitorial Supplies	\$ 2,500.00	\$ 2,166.52	\$ 333.48	\$ -	\$ -	\$ -
Cap <5000 - Computers	\$ 2,000.00	\$ -	\$ 2,000.00	\$ -	\$ -	\$ -
Cap <5000 - Furniture & Fixtures	\$ 6,000.00	\$ 13,373.02	\$ (7,373.02)	\$ -	\$ -	\$ -
CPR TTA	\$ 5,000.00	\$ 4,550.00	\$ 450.00	\$ -	\$ -	\$ -
Contracted services for PASEO	\$ 12,000.00	\$ 6,000.00	\$ 6,000.00	\$ -	\$ -	\$ -
Contracted Services for Mental Wellness	\$ 38,901.00	\$ -	\$ 38,901.00	\$ -	\$ -	\$ -
Staff Development/Training/Seminars/Class-TTA	\$ 6,191.00	\$ 1,000.00	\$ 5,191.00	\$ -	\$ -	\$ -
Food and Snacks for meetings	\$ 600.00	\$ 3,407.39	\$ (2,807.39)	\$ -	\$ -	\$ -
Adverstising and Publications	\$ 1,500.00	\$ -	\$ 1,500.00	\$ -	\$ -	\$ -
Binding Printing and Reproduction	\$ 500.00	\$ 883.37	\$ (383.37)	\$ -	\$ -	\$ -
Transportation Fees-Staff Mileage	\$ 1,000.00	\$ 163.39	\$ 836.61	\$ -	\$ -	\$ -
Mail and Postage	\$ 1,000.00	\$ 7,101.75	\$ (6,101.75)	\$ -	\$ -	\$ -
Food for Children(Not reimbursed by USDA)	\$ 33,875.00	\$ 17,038.25	\$ 16,836.75	\$ -	\$ -	\$ -
Gas and Electricity	\$ 25,000.00	\$ 25,209.44	\$ (209.44)	\$ -	\$ -	\$ -
Water and Sewer	\$ 3,565.00	\$ -	\$ 3,565.00	\$ -	\$ -	\$ -
<b>Total:</b>	<b>\$ 5,137,001.00</b>	<b>\$ 3,087,812.93</b>	<b>\$ 2,049,188.07</b>	<b>\$ 1,354,388.00</b>	<b>\$ 753,188.04</b>	<b>\$ 601,199.96</b>

San Antonio Independent School District GY23-24	Federal Totals			Non-Federal Totals		
Description	BUDGET	YTD EXPENSES	BALANCE	Total w/ Revisions	YTD Expenses	YTD Balance
<b>Personnel Salaries &amp; Wages</b>	<b>\$ 10,872,851.00</b>	<b>\$ 6,328,949.74</b>	<b>\$ 4,543,901.26</b>	<b>\$ 3,656,689.00</b>	<b>\$ 2,809,651.54</b>	<b>\$ 847,037.46</b>
FICA	\$ 749,052.00	\$ 419,156.35	\$ 329,895.65	\$ 300,000.00	\$ 182,767.43	\$ 117,232.57
Health Insurance	\$ 1,159,372.00	\$ 745,072.46	\$ 414,299.54	\$ 550,000.00	\$ 371,878.35	\$ 178,121.65
Retirement	\$ 1,040,493.00	\$ 680,262.18	\$ 360,230.82	\$ 100,000.00	\$ 57,790.50	\$ 42,209.50
Worker's Compensation	\$ 84,760.00	\$ 24,033.16	\$ 60,726.84	\$ 33,442.00	\$ 9,948.34	\$ 23,493.66
1.Equipment >\$5,000 per unit cost, Storage Sheds	\$ 15,000.00	\$ 7,610.19	\$ 7,389.81	\$ -	\$ -	\$ -
2.Equipment >\$5,000 per unit cost, Canopies	\$ 15,016.00	\$ -	\$ 15,016.00	\$ -	\$ -	\$ -
Classroom Supplies	\$ 105,550.00	\$ -	\$ 105,550.00	\$ -	\$ -	\$ -
Office Supplies	\$ 62,578.00	\$ -	\$ 62,578.00	\$ -	\$ -	\$ -
Medical and Dental Supplies	\$ 45,380.00	\$ -	\$ 45,380.00	\$ -	\$ -	\$ -
Janitorial Supplies	\$ 15,200.00	\$ -	\$ 15,200.00	\$ -	\$ -	\$ -
Cap <5000 - Furniture & Fixtures	\$ 150,000.00	\$ -	\$ 150,000.00	\$ -	\$ -	\$ -
Consulting Services -Communities in School- PACE	\$ 300,000.00	\$ 163,785.48	\$ 136,214.52	\$ -	\$ -	\$ -
TTA	\$ 32,311.00	\$ -	\$ 32,311.00	\$ -	\$ -	\$ -
Lead Testing & Inspection & Mold Testing	\$ 127,000.00	\$ -	\$ 127,000.00	\$ -	\$ -	\$ -
Contracted Maintenance & Repairs(Patchwork, Gravel/S	\$ 20,000.00	\$ -	\$ 20,000.00	\$ -	\$ -	\$ -
Staff Development/Training/Seminars	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Maintenance - Buildings & Improvement	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
<b>Total:</b>	<b>\$ 14,794,563.00</b>	<b>\$ 8,368,869.56</b>	<b>\$ 6,425,693.44</b>	<b>\$ 4,640,131.00</b>	<b>\$ 3,432,036.16</b>	<b>\$ 1,208,094.84</b>



San Antonio Metro Health GY23-24	Federal Totals			Non-Federal Totals		
Description	BUDGET	YTD EXPENSES	BALANCE	Total w/ Revisions	YTD Expenses	YTD Balance
<b>Personnel Salaries &amp; Wages</b>	\$ 180,444.00	\$ 119,642.83	\$ 60,801.17	\$ 38,445.00	\$ 28,666.09	\$ 9,778.91
FICA & Medicare Expense	\$ 13,803.00	\$ 9,051.13	\$ 4,751.87	\$ 2,941.00	\$ 2,141.95	\$ 799.05
Life Insurance	\$ 179.00	\$ 92.55	\$ 86.45	\$ 38.00	\$ 18.63	\$ 19.37
Retirement Expense Civilian TMRS	\$ 23,602.00	\$ 15,677.95	\$ 7,924.05	\$ 5,029.00	\$ 3,400.53	\$ 1,628.47
Civilian Active Healthcare Assessment	\$ 30,548.00	\$ 19,802.78	\$ 10,745.22	\$ 7,122.00	\$ 4,901.10	\$ 2,220.90
Other Commodities	\$ 9,591.00	\$ 3,150.81	\$ 6,440.19	\$ -	\$ -	\$ -
Office Supplies	\$ -	\$ 1,228.48	\$ (1,228.48)	\$ -	\$ -	\$ -
Medical and Dental Supplies	\$ 12,573.00	\$ 3,528.98	\$ 9,044.02	\$ -	\$ -	\$ -
In Kind Fees to Professional Contractors	\$ -	\$ -	\$ -	\$ 11,933.00	\$ 2,188.40	\$ 9,744.60
Education	\$ 2,000.00	\$ -	\$ 2,000.00	\$ -	\$ -	\$ -
Binding Printing and Reproduction	\$ 1,000.00	\$ 287.05	\$ 712.95	\$ -	\$ -	\$ -
Wireless Data Communications	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
In-Kind Wireless Data Communications	\$ -	\$ -	\$ -	\$ 750.00	\$ -	\$ 750.00
In-Kind Cell Phone Service	\$ -	\$ -	\$ -	\$ 1,037.00	\$ -	\$ 1,037.00
In-Kind Gas & Electricity	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
In-Kind Water & Sewer	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
In Kind Binding, Printing & Reproduction	\$ -	\$ -	\$ -	\$ 3,942.00	\$ 2,145.00	\$ 1,797.00
In Kind Maintenance and Repair Automotive	\$ -	\$ -	\$ -	\$ 75.00	\$ 53.53	\$ 21.47
In-Kind Maintenance & Repair Building	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
In Kind Motor Fuel and Lubricants	\$ -	\$ -	\$ -	\$ 123.00	\$ 70.10	\$ 52.90
<b>Total:</b>	<b>\$ 273,740.00</b>	<b>\$ 172,462.56</b>	<b>\$ 101,277.44</b>	<b>\$ 71,435.00</b>	<b>\$ 43,585.33</b>	<b>\$ 27,849.67</b>

# **Early Head Start-Child Care Partnership (EHS-CCP)**

## Early Head Start - CCP Fiscal Reports GY 23-24 as of November 30, 2023

### BUDGET BY CATEGORY

	TOTAL BUDGET		YTD BUDGET		YTD ACTUAL		Var (\$)	Var ( %)	
PERSONNEL	\$	829,847	\$	297,846	\$	289,712	\$	8,134	2.7%
FRINGE	\$	324,687	\$	129,348	\$	126,650	\$	2,697	2.1%
TRAVEL	\$	9,330	\$	1,500	\$	222	\$	1,278	85.2%
EQUIPMENT	\$	-	\$	-	\$	-	\$	-	0.0%
SUPPLIES	\$	126,243	\$	7,975	\$	1,655	\$	6,320	79.2%
CONTRACTUAL	\$	2,017,337	\$	651,195	\$	650,778	\$	417	0.1%
COSA	\$	78,294	\$	4,843	\$	4,426	\$	417	8.6%
Blessed Sacrament	\$	359,082	\$	119,696	\$	119,696	\$	-	0.0%
Ella Austin	\$	430,898	\$	143,632	\$	143,632	\$	-	0.0%
Healy Murphy	\$	574,531	\$	191,512	\$	191,512	\$	-	0.0%
Inman Christian	\$	251,358	\$	83,788	\$	83,788	\$	-	0.0%
Seton Home	\$	143,633	\$	47,876	\$	47,876	\$	-	0.0%
YWCA	\$	179,541	\$	59,848	\$	59,848	\$	-	0.0%
Support Services	\$	-	\$	-	\$	-	\$	-	0.0%
OTHER	\$	56,077	\$	12,564	\$	13,817	\$	(1,253)	-10.0%
TOTAL FED BUDGET	\$	3,363,521	\$	1,100,427	\$	1,082,834	\$	17,593	1.6%
NON FED SHARE/IN KIND	\$	775,585	\$	5,052	\$	15,130	\$	(10,078)	-199.5%
TOTAL BUDGET	\$	4,139,106	\$	1,105,479	\$	1,097,964	\$	7,515	0.7%

**Variance Explanations:**     *\*Actuals may not include all items that will post in November 2023, earlier scheduled PC Meeting due to Winter holidays.*

Personnel Services and Fringe Benefits	\$8K Salary budget adjustment completed in November based on updated projections; November cost allocation journal entry pending posting, earlier scheduled PC Meeting due to Winter holidays.
Travel	\$2.6K Less travel than expected for November, \$1.6K expenses expected in December.
Supplies	\$6K Lower expenses than expected for Office Supplies and Other Commodities. Surplus savings as a placeholder for possible salary shortage.
Contractual	\$417 Pending invoices from FSA (Oct-Nov) and Pyramid
-COSA	
Other	(\$1.2K) Expense for Kaplan Early Learning Co. LAP score Asst & Archived Licenses
Non Federal Share/In Kind	(\$10K) More NTA and Family & Community In-Kind services than expected for October.

TRACKED COSTS		YTD ALLOWED	YTD ACTUAL		
Administrative Cost		\$164,695	\$31,771		
*may not exceed 15% of Actual Expenditure; If all Federal and Nonfederal spent the maximum allowable is \$ 564,510					
	TRACKED COSTS	TOTAL BUDGET	YTD BUDGET	YTD ACTUAL	Var %
Training and Technical Assistance	\$64,800	\$11,837	\$10,251	\$1,586	13.4%
(Earmarked costs)					

*Stephen Gonzalez*  
12/8/2023

EHS-CCP 2023-2024 Grant Summary		TOTAL BUDGET	YEAR TO DATE				
Description	GL		Budget	Actual	Variance \$	Variance %	Encumbrance
		\$ 3,363,521.00	\$ 1,100,427.15	\$ 1,082,834.24	\$ 17,592.91	1.60%	\$ 1,337,264.46
Regular Salaries	5101010	\$ 829,847.00	\$ 297,845.54	\$ 289,711.96	\$ 8,133.58	2.73%	\$ -
Temporary Salaries	5101015	\$ -	\$ -	\$ -	\$ -	0.00%	\$ -
Overtime Salaries	5101020	\$ -	\$ -	\$ -	\$ -	0.00%	\$ -
Retiree Payout Sal	5101070	\$ -	\$ -	\$ -	\$ -	0.00%	\$ -
<b>Personnel Services</b>		<b>\$ 829,847.00</b>	<b>\$ 297,845.54</b>	<b>\$ 289,711.96</b>	<b>\$ 8,133.58</b>	<b>2.73%</b>	<b>\$ -</b>
Language Skill Pay	5101050	\$ 1,800.00	\$ 450.00	\$ 450.00	\$ -	0.00%	\$ -
FICA & Medicare Exp	5103005	\$ 68,639.00	\$ 23,210.00	\$ 22,554.54	\$ 655.46	2.82%	\$ -
Temp FICA & Medicare	5103007	\$ -	\$ -	\$ -	\$ -	0.00%	\$ -
Life Insurance	5103010	\$ 832.00	\$ 242.61	\$ 205.30	\$ 37.31	15.38%	\$ -
Pers Leave Buy Back	5103035	\$ 8,311.00	\$ 17,144.00	\$ 17,144.15	\$ (0.15)	0.00%	\$ -
Retirement Exp	5105010	\$ 108,889.00	\$ 41,512.00	\$ 40,677.90	\$ 834.10	2.01%	\$ -
CivIn Actv Healthcr	5170040	\$ 136,216.00	\$ 46,789.00	\$ 45,618.28	\$ 1,170.72	2.50%	\$ -
<b>Fringe Benefits</b>		<b>\$ 324,687.00</b>	<b>\$ 129,347.61</b>	<b>\$ 126,650.17</b>	<b>\$ 2,697.44</b>	<b>2.09%</b>	<b>\$ -</b>
Travel-Official	5207010	\$ 9,330.00	\$ 1,500.00	\$ 222.00	\$ 1,278.00	85.20%	\$ -
<b>Travel-Official</b>		<b>\$ 9,330.00</b>	<b>\$ 1,500.00</b>	<b>\$ 222.00</b>	<b>\$ 1,278.00</b>	<b>85.20%</b>	<b>\$ -</b>
Fees to Prof Contr.	5201040	\$ 30,794.00	\$ 4,343.00	\$ 3,106.52	\$ 1,236.48	28.47%	\$ 35,993.13
Contractual Services	5202020	\$ 1,986,543.00	\$ 646,852.00	\$ 647,671.06	\$ (819.06)	-0.13%	\$ 1,299,371.94
BSA	5202020	\$ 359,082.00	\$ 119,696.00	\$ 119,696.00	\$ -	0.00%	\$ -
Ella Austin	5202020	\$ 430,898.00	\$ 143,632.00	\$ 143,632.00	\$ -	0.00%	\$ -
Healy	5202020	\$ 574,531.00	\$ 191,512.00	\$ 191,512.00	\$ -	0.00%	\$ -
Inman	5202020	\$ 251,358.00	\$ 83,788.00	\$ 83,788.00	\$ -	0.00%	\$ -
Seton Home	5202020	\$ 143,633.00	\$ 47,876.00	\$ 47,876.00	\$ -	0.00%	\$ -
YWCA	5202020	\$ 179,541.00	\$ 59,848.00	\$ 59,848.00	\$ -	0.00%	\$ -
Direct	5202020	\$ 47,500.00	\$ 500.00	\$ 1,319.06	\$ (819.06)	0.00%	\$ -
<b>Contractual</b>		<b>\$ 2,017,337.00</b>	<b>\$ 651,195.00</b>	<b>\$ 650,777.58</b>	<b>\$ 417.42</b>	<b>0.06%</b>	<b>\$ 1,335,365.07</b>
Office Supplies	5302010	\$ 18,263.00	\$ 2,939.00	\$ 238.84	\$ 2,700.16	91.87%	\$ 110.37
Computer Software	5304075	\$ 2,160.00	\$ -	\$ -	\$ -	0.00%	\$ -
Other Commodities	5304080	\$ 85,662.00	\$ 5,036.00	\$ 1,416.61	\$ 3,619.39	71.87%	\$ 497.13
Cap<5000 - Comp Equ.	5501000	\$ 17,254.00	\$ -	\$ -	\$ -	0.00%	\$ -
Cap<5000 - Furn &Fix	5501065	\$ 2,904.00	\$ -	\$ -	\$ -	0.00%	\$ -
<b>Supplies</b>		<b>\$ 126,243.00</b>	<b>\$ 7,975.00</b>	<b>\$ 1,655.45</b>	<b>\$ 6,319.55</b>	<b>79.24%</b>	<b>\$ 607.50</b>
Education - Classes	5201025	\$ 11,439.00	\$ 2,799.00	\$ 3,122.00	\$ (323.00)	-11.54%	\$ -
Adv and Publications	5203040	\$ -	\$ -	\$ 3.21	\$ (3.21)	0.00%	\$ -
Binding & Printing	5203060	\$ 7,559.00	\$ 1,500.00	\$ 1,027.40	\$ 472.60	31.51%	\$ -
Subs to Publications	5203070	\$ -	\$ -	\$ 7.34	\$ (7.34)	0.00%	\$ -
Transportation Fees	5203090	\$ 2,000.00	\$ 624.00	\$ 712.01	\$ (88.01)	-14.10%	\$ -
Maint - Buildings	5204050	\$ 184.00	\$ 135.00	\$ 389.13	\$ (254.13)	-188.24%	\$ 385.31
Cleaning Services	5204060	\$ 12,063.00	\$ 3,127.00	\$ 2,780.01	\$ 346.99	11.10%	\$ -
Rental Office Equip.	5205020	\$ 1,586.00	\$ 300.00	\$ -	\$ 300.00	100.00%	\$ -
Alarm and Sec. Serv.	5208530	\$ 72.00	\$ 12.00	\$ -	\$ 12.00	100.00%	\$ -
Food	5304010	\$ 6,000.00	\$ 1,045.00	\$ 380.52	\$ 664.48	63.59%	\$ 719.08
Cell Phone Services	5403040	\$ 2,530.00	\$ 675.00	\$ 735.60	\$ (60.60)	-8.98%	\$ -
Wireless Data Comm.	5403510	\$ 1,500.00	\$ 375.00	\$ 143.78	\$ 231.22	61.66%	\$ -
Software Licenses	5404520	\$ 2,100.00	\$ -	\$ -	\$ -	0.00%	\$ -
Gas and Electricity	5404530	\$ 4,936.00	\$ 1,393.00	\$ 789.82	\$ 603.18	43.30%	\$ -
Water and Sewer	5404540	\$ 433.00	\$ 109.00	\$ 85.84	\$ 23.16	21.25%	\$ -
DW Other	5407032	\$ 1,085.00	\$ 62.00	\$ 23.58	\$ 38.42	61.97%	\$ -
Subs - Comp. Serv	5203080	\$ 2,590.00	\$ 408.00	\$ 3,602.72	\$ (3,194.72)	-783.02%	\$ 77.00
<b>Other</b>		<b>\$ 56,077.00</b>	<b>\$ 12,564.00</b>	<b>\$ 13,817.08</b>	<b>\$ (1,253.08)</b>	<b>-9.97%</b>	<b>\$ 1,291.89</b>
In Kind Other Contrc	6602025	\$ 775,585.00	\$ 5,052.00	\$ 15,130.00	\$ (10,078.00)	-199.49%	\$ -
<b>In Kind</b>		<b>\$ 775,585.00</b>	<b>\$ 5,052.00</b>	<b>\$ 15,130.00</b>	<b>\$ (10,078.00)</b>	<b>-199.49%</b>	<b>\$ -</b>
<b>Total</b>		<b>\$ 4,139,106.00</b>	<b>\$ 1,105,479.15</b>	<b>\$ 1,097,964.24</b>	<b>\$ 7,514.91</b>	<b>0.68%</b>	<b>\$ 1,337,264.46</b>

# Procurement Card Transaction Log

## YTD For the Period Ending: November 30, 2023

Date	IO	GL	Vendor	Purpose	Amount
			No P-Card Expenses in November		
Monthly Total:					\$0.00

IO	GL	GL Name	Amount
138000003522	5201040	Fees to Prof Contr.	\$ 36.00
Year to Date Total:			\$36.00