



City of San Antonio

Agenda Memorandum

File Number:
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Agenda Item Number: 2

Agenda Date: January 9, 2024

In Control: Audit Committee

DEPARTMENT: Development Services Department

DEPARTMENT HEAD: Michael Shannon

COUNCIL DISTRICTS IMPACTED: Citywide

SUBJECT:

Pre-Solicitation High Profile Briefing for Vacant Lot Abatement Services.

SUMMARY:

The Development Services Department (DSD) will present a pre-solicitation briefing for the selection of up to eight qualified contractors for vacant lot abatement services city wide. This briefing will allow an opportunity for input from Committee members.

BACKGROUND INFORMATION:

The pre-solicitation briefing will cover the estimated contract value, projected timeline, high profile designation, scope of work, terms of the contract, proposed scoring criteria, evaluation committee members, project considerations, local preference program applicability, veteran-owned small business preference program applicability and SBEDA Program requirements.

The Development Services Department is seeking to contract with qualified contractors for Vacant Lot Abatement Services city wide. Once the contract is executed, specific projects will be identified and may be performed under this contract on an “as-needed” basis. The contractor will be expected to furnish all labor, equipment, and materials to mow grass and weeds and remove all brush, rubbish, rocks, bricks, and trash as required on vacant lots identified by the City. No volume of work under the contract is guaranteed. The estimated contract value of \$3,298,660 represents an annual contract term of one year with four, one year renewal options.

ISSUE:

For briefing purposes only.

FISCAL IMPACT:

For briefing purposes only.

ALTERNATIVES:

For briefing purposes only.

RECOMMENDATION:

For briefing purposes only.