

# Review of EHS and EHS-CCP Quality Assurance Report





**Quality Assurance Report October 2023**

**Conducted: Transportation/Pedestrian Safety Review October 2-14, 2023**

- Child File Review
- Classroom Lesson Plans

**Conducted: Unannounced Safe Environments Visits October 17- 19, 2023**

- Healy Murphy Child Development Center
- Seton Home Child Care Center
- YWCA Olga Madrid Child Care Center

**Completed:** October 20, 2023

<b>Transportation/Pedestrian Safety Review</b>	
Area of non-compliance	<ul style="list-style-type: none"> <li>• There were no non-compliances</li> </ul>
Areas of concern	<p><b>File did not have:</b></p> <ul style="list-style-type: none"> <li>• Evidence of Parent Handbook form attached in ChildPlus but was not marked as reviewed with parent</li> <li>• Evidence of Family Meeting/Home Visit form not attached into ChildPlus</li> <li>• Evidence of transportation and pedestrian safety education training for children was not included on classroom lesson plans by the benchmark due date</li> </ul>
<b>Follow-up Activities</b>	
Service area requested an extension due to the updated internal monitoring ChildPlus online data system. Corrections are pending review.	

<b>Unannounced Safe Environments Visits</b>
---------------------------------------------

Area of non-compliance	<ul style="list-style-type: none"> <li>• There was one non-compliance for required training certificates not available for review.</li> </ul>
Areas of concern	<ul style="list-style-type: none"> <li>• Classroom outlet missing electrical cover</li> <li>• Diaper Changing Procedure was not followed</li> <li>• Daily Classroom Checklist not completed</li> <li>• Toothbrush process not followed</li> </ul>
<b>Follow-up Activities</b>	
Due to updated internal monitoring ChildPlus online data system training and technical support is ongoing. Corrections are pending review.	

**For more detailed information:**

[Wanda.McMillan@sanantonio.gov](mailto:Wanda.McMillan@sanantonio.gov) or [Dianne.mendez@sanantonio.gov](mailto:Dianne.mendez@sanantonio.gov)