

The Veterans Affairs Commission (VAC) held a meeting at Flagship Health (7616 Culebra Rd, San Antonio, TX 78251) on 16 October 2023. At 4:12 PM, the Chair called the meeting to order.

Representatives conducted the Pledge of Allegiance. The Chair conducted role call and quorum was established.

- **Representatives in Attendance:** Chris Vieyra Jr (D1), Burrell Parmer (D2), Juanita Sepulveda (D4/Co-Chair), James Smith (D7), Gwendolyn Godlock (D8), Burt Quintanilla (D9), Kevin Crozier (D10), Richard Delgado JR. (Mayoral/Chair)
- **Representatives Not in Attendance:** Edward Fears (D3), Walter Rogers (D6), John Gauna (D5)

Additional attendees for record noted by Staff Liaison include:

- **CoSA Staff in Attendance:** Nathan Roberts (MVAD), Tim Woliver (MVAD)

Chair led the meeting through the following items:

1. Opening Remarks

- a. Chair provided opening comments.
- b. Approval of last meetings minutes. D1 motioned to approve and D2 seconded the motion.
(Minutes Approved)

2. Elections

- a. Chair. D4 nominated Richard Delgado to serve as Chair for another term; motion seconded by D9. There were no additional nominees for this position and all members voted to appoint Richard as Chair. (Richard Delgado elected as Chair)
- b. Co-Chair. D1 nominated Juanita Sepulveda to serve as Co-Chair for another term; motion seconded by D9. There were no additional nominees for this position and all members voted to appoint Juanita as co-Chair. (Juanita Sepulveda elected as Co-Chair)
- c. Secretary. D4 nominated Burt Quintanilla to serve as Secretary; Burt declined the nomination. D4 nominated Burrell Parmer to serve as Secretary and motion was seconded by D1. There were no additional nominees for this position and all members voted to appoint Burrell Parmer as Secretary. (Burrell Parmer elected as Secretary)

3. Committee Updates

- a. Strategic Plan. Chair presented the completed 3-year strategic plan to the commission for approval. D1 voted to adopt the plan and D2 seconded. (Strategic Plan Adopted)

- b. Newcomers Guide. Chair presented the completed VAC Newcomers Guide to the commission for approval. Minor changes were made to update current member list, change date of term expiration, and update social media and contact information. D4 motioned to accept with changes; D2 seconded.

4. Representative Briefs

a. Secretary.

- i. Commission discussed community liaison reports. Prior to future meetings, representatives will provide bi-monthly reports regarding Veteran engagement within respective districts. Staff liaison will provide template and send reminders prior to VAC meeting. Secretary will consolidate reports prior to meeting.

b. Representative Briefs

- i. District Representatives briefed areas of concerns, need for assistance, and new initiatives in districts.
- ii. D2 led discussion about funding for award ceremony. District representatives will request City Council Project Funds from district to support 2024 Veteran Award Ceremony.
- iii. Representatives discussed need to request funds in next years budget to support VAC events.
- iv. D7 declared interest in holding a Veteran town hall/resource fair event and requested assistance from the City Staff in planning event.
- v. Dr. Godlock introduced herself as the new District 8 representative. Tracy Potts will serve as the Community Liaison.
- vi. D9 briefed his experience with a non-bite dog attack and his work with City Councilman to investigate and address this public safety/senior citizen/disabled veteran issue.

c. Military and Veteran Affairs Staff Liaison

- i. SL discussed upcoming events as well as the Military and Veteran Affairs Department new social media platforms and marketing plan to educate the community on the importance of the military to San Antonio.

5. Closing Comments

- a. Chair recapped the due outs from meeting.
- b. Meeting adjourned with a motion by D1 and seconded by D7. **(Adjourned)**