



City of San Antonio

Agenda Memorandum

File Number:
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Agenda Item Number: 6

Agenda Date: November 14, 2023

In Control: Audit Committee

DEPARTMENT: Center City Development & Operations

DEPARTMENT HEAD: John Jacks

COUNCIL DISTRICTS IMPACTED: Citywide

SUBJECT:

Pre-Solicitation High Profile Briefing for Parking Revenue Control System Replacement and Upgrades

SUMMARY:

The Center City Development & Operations Department (CCDO) will present a pre-solicitation briefing for the selection of one primary contractor to provide parking technology hardware/software improvements and mobile technology enhancements. This briefing will allow an opportunity for input from Committee members.

BACKGROUND INFORMATION:

The pre-solicitation briefing will cover the estimated contract value, projected timeline, high profile designation, scope of work, terms of the contract, proposed scoring criteria, evaluation committee members, project considerations, local preference applicability, veteran-owned small

business preference program applicability, and SBEDA Program requirements.

The CCDO Parking Division operates and maintains over 2,200 paid on-street parking spaces located throughout the downtown San Antonio area in addition to twelve off-street parking facilities consisting of parking garages and surface lots containing over 4,300 public parking spaces. The City is home to several top tourist destinations such as the Riverwalk, the Alamo, the Historic Market Square, and numerous parks and theaters. Large events occur year-round such as Fiesta, Spring Break, and the Rock ‘n’ Roll Marathon, in addition to several conventions occurring at the Henry B. Gonzalez Convention Center. These attractions and events among others not only significantly increase parking demand throughout downtown and the facilities; but it also creates a demand for higher service levels via staff and equipment at any given time.

CCDO often assesses its current parking technologies along with capabilities to offer efficient service and effective programs and options to all users including residents and visitors. In doing so, it was concluded internally the current equipment may not be sufficient for current demand levels systemwide. In early 2023, CCDO enlisted the assistance of an external consultant who specializes in working with parking organizations to assess operations and make recommendations considering several factors including technology, the user landscape, and overall program optimizations. The consultant spent a considerable amount of time over a period of months assessing current processes, offerings, and overall technologies – this also included onsite assessments in our back office as well as our field operations. In addition, the consultant gathered information during bi-weekly meetings and by reviewing all existing source documents. The consulting team also performed stakeholder interviews with internal staff and participated in ride-alongs to evaluate the operations and technology in the field, observing real life applications.

Based on the consultant’s findings, it was confirmed that the current parking system is inadequate; and there are several opportunities for improvement in order to better serve the community and visitors.

A Request for Competitive Sealed Proposals (RFCSP) will be released for vendor to provide a comprehensive solution for off-street garages and lots along with optimization for on-street parking areas. The scope may include but not limited to hardware/software improvements and mobile technology enhancements for the Center City Development Operations Department in the estimated total value of \$7,000,000 for 5 years with, 2,1-year options to renew for a total of 7 years.

ISSUE:

For briefing purposes only

FISCAL IMPACT:

For briefing purposes only

ALTERNATIVES:

For briefing purposes only

RECOMMENDATION:

For briefing purposes only