

**RENEWAL AND EXTENSION  
OF  
PROFESSIONAL SERVICES CONTRACT FOR SALES AND USE TAX  
AUDIT SERVICES**

This *Renewal And Extension Of Professional Services Contract For Sales And Use Tax Audit Services* (“Extension”) is entered into by and between the **CITY OF SAN ANTONIO, TEXAS** (hereinafter referred to as “City”), a Texas Home-Rule Municipal Corporation, acting by and through its City Manager, or his designee, pursuant to Ordinance No. 2021-06-17-0451, passed and approved June 17, 2021, and **SALES TAX ASSURANCE, LLC, d/b/a HdL COMPANIES**, a Texas limited liability company (hereinafter referred to as “Contractor”) acting by and through its V.P. of Operations and Client Services. City and Contractor are sometimes hereafter collectively referred to as the “Parties”. The Parties hereby agree as follows:

**WHEREAS**, pursuant to Ordinance No. 2021-06-17-0451, passed and approved on June 17, 2021, the San Antonio City Council authorized the execution of that certain *Professional Services Contract For Sales And Use Tax Audit Services* (“Contract”) with Contractor to provide sales and use tax audit services for an initial three (3) year term commencing July 1, 2021, with the option for City to renew for two (2) additional one (1) year periods under the same terms and conditions, subject to approval of the San Antonio City Council; and

**WHEREAS**, the initial three (3) year term of the Contract expires on June 30, 2024; and

**WHEREAS**, City desires, and Contractor has agreed, to renew and extend the Contract for a one (1) year extension period, the term of which will commence July 1, 2024, and terminate June 30, 2025; **NOW, THEREFORE**

**FOR VALUABLE CONSIDERATION**, City and Contractor hereby severally and collectively agree as follows:

**I. RENEWAL AND EXTENSION OF CONTRACT**

- 1.1 Pursuant to the provisions of ARTICLE III. TERM AND COMMENCEMENT OF WORK, Section 3.1 of the Contract, City and Contractor mutually agree to renew and extend the term of the Contract for a period of one (1) year, commencing July 1, 2024, and terminating June 30, 2025.

Furthermore, City and Contractor mutually agree that the second renewal for a period of one (1) year, commencing July 1, 2025, and terminating June 30, 2026 can be approved by mutual agreement between the City’s Deputy Chief Financial Officer, or designee, and Contractor’s representative without further action by the San Antonio City Council, subject to and contingent upon appropriation of funds.

**II. REMAINDER OF CONTRACT UNCHANGED  
AND IN FULL FORCE AND EFFECT**

- 2.1 Except as revised in Section 1.1 above the terms and conditions of the Contract shall remain unchanged and in full force and effect during its extended term.

**III. CONFLICT PROVISIONS**

- 3.1 Any conflict between the provisions of this Extension and the provisions of the Contract shall be resolved in favor of this Extension.

EXECUTED ON THE DATES WRITTEN BELOW, TO BE EFFECTIVE FROM AND AFTER JULY 1, 2024.

**CITY:**  
**CITY OF SAN ANTONIO, TEXAS**

**CONTRACTOR:**  
**SALES TAX ASSURANCE, LLC,**  
**d/b/a HdL COMAPANIES**

BY: \_\_\_\_\_  
Troy Elliott, CPA  
Deputy Chief Financial Officer

BY: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

DATE: \_\_\_\_\_

DATE: \_\_\_\_\_

Approved as to Form:

\_\_\_\_\_  
Thomas Rice  
Assistant City Attorney III