



CITY OF SAN ANTONIO  
**DEPARTMENT OF  
ARTS & CULTURE**

**San Antonio Arts Commission  
Performing Arts, Film and Music Committee  
Meeting Minutes**

**November 3, 2023  
1:00 PM  
WebEx**

<u>Members Present</u>	<u>Members Absent</u>	<u>Staff</u>
Suhail Arastu (Mayoral), Chair		Stacey Norton
Mark Rogers		Kimberly LeBlanc
Carlos Alvarez		Christoph Michaud
Theresa Coronado		Christine Hill (Liaison)
	Homayoun Nouramdi	Jennifer Chowning
	Timothy Fielder	Krystal Jones
	Elizabeth Zorek	Diana Hidalgo
Paul Ardoin		
Alexandra Perez		
	Jenny Tavarez	
	Irene Chavez	

**Call to Order/Roll Call**

Meeting called to order at 1:06 PM by Suhail Arastu.

Roll call was taken by Christine Hill, Committee Liaison, and a quorum was established.

**Item 1: Meeting Minutes**

*Motion:* Carlos Alvarez set forth a motion to approve the meeting minutes from the August 1, 2023 meeting. Theresa Coronado seconded the motion.

*Public Comments:* None

*Discussion:* None

*Vote:* Aye: Arastu, Rogers, Alvarez, Coronado, Ardoin, Perez

Absent: Nouramdi, Fielder, Zorek, Tavarez, Chavez

Motion passed.

**Item 2: Action: Film Festival Funding Guidelines**

Kimberly LeBlanc provided overview of the Film Festival Funding Guideline updates. The Department of Arts & Culture hosted a series community feedback sessions and an online survey in August and September to receive feedback used to inform the updates to all Department Grants programs guidelines including the Film Festival Funding guidelines. LeBlanc highlighted the key updates made to the Film Festival Funding Program including: the change from a 2-year to 3-year funding cycle, requirement to host at least one (1) in-person component/session, guideline for festivals' to make a good faith effort to engage and program SA-Filmmakers, notation that awards will be up to 20% of overall budget (unchanged) with the addition of a \$15k cap on annual funding dependent on department budget.

Stacey Norton provided timeline and purpose of the community feedback sessions. Norton provided a timeline of the approval process of the proposed updates to the grant guidelines beginning with the Performing Arts, Film & Music Committee, followed by the Arts Funding Committee next week, followed by the San Antonio Arts Commission the following week and finally presented to City Council for their review and approval. Once the updated guidelines are approved, the Film Festival Funding Program application will open in Spring of 2024.

*Motion:* Coronado set forth a motion to approve the Film Festival Funding Guidelines. Alvarez seconded the motion.

*Public Comments:* None

*Discussion:* Arastu noted appreciation of updated 3-year funding cycle as it will give festivals more assurance of funding and how it aligns with the other department grant programs.

*Vote:* Aye: Arastu, Rogers, Alvarez, Coronado, Ardoin, Perez

Absent: Nouramdi, Fielder, Zorek, Tavarez, Chavez

Motion passed.

**Announcements and Reports**

LeBlanc informed Committee staff will be attending the Texas Music Office Sounds & Cities Conference in Houston to learn best Music-Friendly practices and network with other Music-Friendly Texas Cities. LeBlanc informed Committee the Next Coffee Talk will be at the Urban Ecology Center at Phil Hardberger Park on 12/7/2023. LeBlanc mentioned the popularity and community-building benefits of these mixers.

LeBlanc informed Committee the department will be partnering with Texas Public Radio for a Songwriter Forum on 12/6/2023 to be held at TPR's headquarters downtown.

LeBlanc informed Committee that staff will be hosting a City of San Antonio Locations Stakeholder Event on 12/7/2023. Staff will provide City location stakeholders with information about the film permitting process at this appreciation event. LeBlanc also informed the Josiah Media Festival begins on Friday, 12/15

LeBlanc shared the news of Kerry Valderrama's passing and our condolences to the Community. LeBlanc provided a brief bio highlighting his countless contributions to the Film Community and the Alamo City Studios. Staff will share details of any memorial services to be publicly held.

PUBLIC COMMENT: none.

**Adjournment:**

*Motion:* A motion was set forth by Alvarez to adjourn the meeting. Rogers seconded the motion. Meeting adjourned at 1:24 PM.

DRAFT