



City of San Antonio

Agenda Memorandum

File Number:

Agenda Item Number: 24

Agenda Date: May 2, 2024

In Control: City Council A Session

DEPARTMENT: Office of the City Clerk

DEPARTMENT HEAD: Debbie Racca-Sittre

COUNCIL DISTRICTS IMPACTED: Citywide

SUBJECT:

Approving At-Large Appointees to the Planning Commission

SUMMARY:

Approving the following At-Large Appointees to the Planning Commission for the remainder of an unexpired term ending October 6, 2025.

- A. Appointing Dustin Sanders Ouellette
- B. Reappointing Michael Garcia, Bryan Lopez, and Anamari “Camis” Milam

BACKGROUND INFORMATION:

The nine member At-Large Planning Commission is appointed by the City Council for overlapping staggered two-year terms. Commissioners should represent as nearly as practicable various areas of the City. In addition to the nine members, there are four Ex-Officio members that include: the City Manager, a Councilmember designated by City Council, the Chairman of the Zoning Commission, and the Chairman of the Zoning Board of Adjustment. The Ex-Officio members may vote but their votes do not count towards a quorum.

The Planning Commission has the principal duty of acting as an advisory body to the City Council to consider comprehensive, City-wide development consisting of the following:

- Final approving body for Subdivision Plats, Subdivision Variances, and Planned Unit Developments (PUDs) in the City and extraterritorial jurisdiction
- Appellate body for Rights Determinations (vested rights), Master Development Plans (MDPs), and Certificates of Determination (plat exceptions)
- Recommending body to City Council for street closures, street name changes, license agreements, encroachments, land transactions, Unified Development Code (UDC) Amendments, the Parks Plan, Capital Improvements Program (CIP), Annexation, Master Plan amendments (including Neighborhood, Community and Sector plans), and Major Thoroughfare Plan Amendments

ISSUE:

Board and Commission appointments require full City Council approval.

ALTERNATIVES:

The Office of the City Clerk will continue to promote vacancies.

FISCAL IMPACT:

There is no fiscal impact.

RECOMMENDATION:

In order to proceed with the direction of the Governance Council Committee, the Office of the City Clerk recommends approval of the Planning Commission appointments.