

**San Antonio Public Library
Monthly Operating Statement
October 1, 2023 to March 31, 2024
Percent of FY Elapsed: 50%**

	REVISED Budget	Expended to Date	Encumbered to Date	Remaining Budget	% Spent to Date*
	FY 2024	FY 2024	FY 2024	FY 2024	FY 2024
City General Fund--Personnel Services					
Car Exp Allowance	18,000	9,500	-	8,500	53%
Civ Cloth/Boot Allowance	-	2,350	-	(2,350)	
Civil Actv Healthcr	3,273,055	1,636,528	-	1,636,527	50%
Def Comp-Executives	22,766	21,577	-	1,189	95%
FICA & Medicare Exp	1,746,145	860,734	-	885,411	49%
Hol.Pay-Hourly Sal.	-	5,807	-	(5,807)	
Language Skill Pay	33,600	16,000	-	17,600	48%
Life Insurance	18,640	6,716	-	11,924	36%
Overtime Salaries	1,737	21,971	-	(20,234)	1265%
Pers Leave Buy Back	369,080	382,571	-	(13,491)	104%
Regular Salaries	22,832,565	11,148,170	-	11,684,395	49%
Reserve COLA	1,525,396	-	-	1,525,396	0%
Retiree Hlth Assess	334,338	167,169	-	167,169	50%
Retiree Payout Sal	-	59,238	-	(59,238)	
Retirement Exp	2,562,355	1,339,492	-	1,222,863	52%
Salary Turnover Targ	(803,592)	-	-	(803,592)	0%
Shift Differential	19,300	21,952	-	(2,652)	114%
Temp FICA & Medicare	2,183	2,861	-	(678)	131%
Temporary Salaries	48,779	35,797	-	12,982	73%
Total General Fund Personal Services	32,004,347	15,738,432	-	16,265,915	49%
City General Fund--Contractual Services					
Adv and Publications	13,450	5,057	-	8,393	38%
Alarm and Sec. Serv.	100,148	54,015	2,760	43,373	57%
Binding & Printing	56,585	17,590	9,669	29,326	48%
Cleaning Services	1,239,747	607,820	-	631,927	49%
Computer Software Maint.	592,864	164,407	-	428,457	28%
Contractual Services	953,903	472,051	365,242	116,610	88%
Credit Card Fees	24,000	8,905	-	15,095	37%
Disposal Services	30,178	16,517	-	13,662	55%
Education - Classes	3,623	381	-	3,242	11%
Fees to Prof Contr.	1,241,615	479,854	-	761,761	39%
Freight and Storage	31,817	11,942	-	19,875	38%
Inspection Fees	-	670	-	(670)	
Mail and Parcel Post	14,526	21,695	-	(7,169)	149%
Maint - Buildings	963,335	546,798	267,099	149,439	84%
Maint & Rep - Cmrcl	3,393	2,031	-	1,362	60%
Maint. - M&E	40,420	21,610	3,470	15,340	62%
Maint.- Repair Auto	12,595	9,811	-	2,784	78%
Membership Dues	15,300	2,260	-	13,040	15%
Other Contract Svcs	28,725	28,288	-	437	98%
Participation-Booth Fees	-	978	-	(978)	
Public Copy/Print	306,218	119,476	8,800	177,942	42%
Rental of Equipment	5,000	20,240	-	(15,240)	405%
Rental Office Equipment	9,000	6,235	-	2,765	69%
Subscriptions to Computer Svcs	475,270	544,424	-	(69,154)	115%
Temporary Services	123,262	-	-	123,262	0%
Transportation Fees	89,485	52,902	-	36,583	59%
Travel-Official	1,000	-	-	1,000	0%
Total General Fund Contractual Services	6,375,459	3,215,955	657,039	2,502,465	61%
City General Fund--Commodities					
Clothing and Linen	6,092	6,245	9,618	(9,770)	260%
Computer Software	18,300	901	-	17,399	5%
Expense Allowance	1,000	448	-	552	45%
Food	-	6,018	-	(6,018)	
Janitorial Supplies	36,452	27,112	1,772	7,568	79%
Library Materials	184,257	62,447	4,025	117,785	36%
Library Resources	7,383,915	3,562,996	293,060	3,527,858	52%
M&R Material Bldg/Imp	60,854	23,720	1,054	36,079	41%

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M&R Material Mach/Eq	28,608	7,156	3,053	18,399	36%
M&R Parts Automotive	7,741	5,709	-	2,032	74%
Office Supplies	146,677	72,415	354	73,909	50%
Other Commodities	56,400	28,938	987	26,475	53%
Other Commodities for Programming	-	3,077	-	(3,077)	
Total General Fund Commodities	7,930,296	3,807,182	313,923	3,809,191	52%
City General Fund Other Expenditures					
Automotive Admin Chg	1,980	990	-	990	50%
Build. Maint. Chg	354,851	177,426	-	177,425	50%
Gas and Electricity	1,268,472	535,061	-	733,411	42%
General Liab. Assess	568,485	284,243	-	284,243	50%
Mail & Delivery Svcs	15,128	7,564	-	7,564	50%
Unemploy Comp Assess	1,648	824	-	824	50%
Motor Fuel and Lub.	23,750	11,017	-	12,733	46%
Rent of City Equip. (Vehicle Replacement Fund)	28,016	14,008	-	14,008	50%
Water and Sewer	290,010	98,212	-	191,798	34%
Workers Comp Assess	94,619	47,310	-	47,309	50%
Total General Fund Other Expenditures	2,646,959	1,176,654	-	1,470,305	44%
City General Fund Scheduled Line Items					
CAP Admin Cost-Dir	-	227	-	(227)	
CAP Admin Cost-Indir	-	139	-	(139)	
Cell Phone Services	28,239	11,144	-	17,095	39%
Communications Radio	1,484	99	-	1,385	7%
Interfnd Transf Out	141,004	70,502	-	70,502	50%
IT Assessment Fee	2,832,785	1,416,392	-	1,416,393	50%
Procurement Fee	258,389	129,195	-	129,194	50%
Wireless Data Communications	1,500	371	-	1,129	25%
Total General Fund Scheduled Line Items	3,263,401	1,628,069	-	1,635,332	50%
City General Fund Capital Outlay					
Cap<5000 - Comp Equ.	113,569	28,537	-	85,032	25%
Cap<5000 - Furn &Fix	265,260	54,070	19,306	191,885	28%
Cap<5000 - M&E Other	172,916	12,416	76,525	83,975	51%
Cap<5000 - PC Replct	1,578,015	276,989	-	1,301,026	18%
M&E Auto (BudgetOnly)	63,320	-	74,575	(11,255)	118%
Total General Fund Capital Outlay	2,193,080	372,012	170,406	1,650,663	25%
Total City General Fund	54,413,542	25,938,304	1,141,368	27,333,870	50%
2023 Major Gifts					
Library Foundation (received in March 2023)	212,610	160,485	22,809	29,316	86%
Friends of the San Antonio Public Library (pledged In November 2022)	40,500	40,500	-	-	100%
Total 2023 Major Gifts	253,110	200,985	22,809	29,316	88%
2024 Major Gifts					
Library Foundation	230,853	-	-	230,853	0%
Friends of the San Antonio Public Library (pledged in November 2023)	35,000	-	-	35,000	0%
Total 2024 Major Gifts	265,853	-	-	265,853	0%

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Library General Fund % Spent

FY22 Budget \$44.2M, FY23 \$49.1M, FY24 \$53.5M

