



# City of San Antonio

## Agenda Memorandum

**File Number:**  
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**Agenda Item Number:** 12

**Agenda Date:** November 14, 2023

**In Control:** Audit Committee

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**DEPARTMENT:** Public Works Department

**DEPARTMENT HEAD:** Razi Hosseini

**COUNCIL DISTRICTS IMPACTED:** Citywide

**SUBJECT:**

Post-Solicitation High Profile Briefing for On-Call Civil Engineering Services

**SUMMARY:**

The Public Works Department solicited statements of qualifications for On-Call Civil Engineering Services to provide civil engineering services, program support services, and construction phase support for the Public Works Department.

**BACKGROUND INFORMATION:**

On July 14, 2023, a Request for Qualifications (RFQ) was released for On-Call Civil Engineering Services. The estimated contract value is \$24,000,000 for a three year term.

On August 28, 2023, 38 proposals were received, and all were deemed responsive to move forward for evaluation. The evaluation committee representatives were Roderick Sanchez, Assistant City Manager, City Manager's Office; David McBeth, P.E., Assistant City Engineer, Public Works

Department; Richard Grochowski, P.E., Engineering Programs Manager, Public Works Department; Rolando Lerma, P.E., Engineering Programs Manager, Public Works Department; Bianca Thorpe, P.E., Traffic Signal Engineer, Public Works Department; Colleen Hord, P.E., Engineer I, Public Works Department; Cristina Brantley, P.E., Director - Pipeline Engineering, San Antonio Water System and Dee Loving, Engineering Associate, CPS Energy.

The evaluation committee met to discuss and score all 38 proposals on October 5, 2023. The committee recommended awarding contracts to the top eight highest-ranked respondents.

This contract will be awarded in compliance with the Small Business Economic Development Advocacy (SBEDA) Program. All contractors will commit to satisfying the 19% Minority and/ or Women-Owned Business Enterprise (M/WBE) subcontracting goal.

This item is scheduled for Council consideration on November 30, 2023.

**ISSUE:**

This item is for briefing purposes only.

**FISCAL IMPACT:**

This item is for briefing purposes only.

**ALTERNATIVES:**

This item is for briefing purposes only.

**RECOMMENDATION:**

Staff recommends approval to proceed with scheduling eight contracts for City Council consideration to provide On-Call Civil Engineering Services for the Public Works Department in the estimated value of \$24,000,000 for a three-year term.