

**Mayor's Commission on the Status of Women  
Meeting Minutes (DRAFT)  
Wednesday, March 13, 2024  
WebEx Video Conference - 5:30 p.m.**

**Attendees:** City Staff: Jenny Garcia, City Manager's Office; Gabrielle Herrera, Mayor's Office; Shreya Shah, City Attorney's Office

**Commissioners:**

Mayoral Mara Posada, Treasurer	D6 Larissa Martinez
D1 Monica Garza - <b>PRESENT</b>	D7 Coda Rayo-Garza
D2 Yvette Hardin - <b>PRESENT</b>	D8 <i>vacant</i>
D3 Vanessa Martinez, Chair - <b>PRESENT</b>	D9 Dr. Jacqueline Pugh - <b>PRESENT</b>
D4 Fernanda Cardenas - <b>PRESENT</b>	D10 Anamaria Suescun-Fast - <b>PRESENT</b>
D5 Sara Gerrish - <b>PRESENT</b>	

**Meeting called to order by Chair Martinez at 5:38pm**

**Approval of Minutes**

1. Approval of the minutes from the Mayor's Commission on the Status of Women Meeting on February 19, 2024

Commissioner Suescun-Fast motioned to approve the minutes from the February 19<sup>th</sup> meeting. Second by Commissioner Pugh. **Motion carried 7-0.**

**Public Comment**

2. Public Comment: [Interested speakers will have 3 minutes to address the Mayor's Commission on the Status of Women on agenda related matters]

There were no individuals signed up to speak.

**Briefing and Possible Action on the following items**

3. Chairwoman's Report: briefing from Commissioner Martinez, Chair of the Mayor's Commission on the Status of Women

Nothing to report.

4. Treasurer's Report: briefing on the status of the MCSW Budget

The FY24 Budget for the MCSW is \$15,000. The Commission reviewed current balance.

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FY24 Budget**

	Expense	Balance
<b>FY24 Beginning Balance</b>		\$ 15,000.00
IWD Catering	\$ 2,416.00	\$ 12,584.00
IWD Audio Visual Needs	\$ 2,515.00	\$ 10,069.00
MCSW Branded Shirts - Big Star Branding (27 Ladies 3/4 Sleeve SuperPro Twill Shirt)	\$ 932.75	\$ 9,136.25
Las Altimas Mariachis	\$ 475.00	\$ 8,661.25
<b>Balance</b>	<b>\$ 6,338.75</b>	<b>\$ 8,661.25</b>
<i>as of 03/08/24</i>		

5. International Women's Day – debrief on the 2024 International Women's Day Summit

The Commission discussed the International Women's Day Summit held on Friday, March 8<sup>th</sup>, 2024<sup>th</sup> at Culture Commons Gallery at Plaza de Armas.

Feedback and Follow Up Discussed:

- Potential Speaker Gifts – each subcommittee will thank with card and individualized thank you
- Location - Culture Commons – consider parking validations for downtown locations
- Childcare Option – was offered in the past and not utilized
- Event Checklist – need a more thorough event checklist as a planning document to include run of show and questions for the speakers ahead of time
- Schedule – allow more time for breaks/bathroom breaks

6. Consideration of Subcommittees – briefing and possible action on the establishment of subcommittees

- By-Law Subcommittee
  - i. Commissioner Gerrish, Commissioner Garza, Commissioner Cardenas signed up for the by-law Subcommittee
  - ii. Jenny and Shreya will share existing by-laws and examples of other Commission by-laws
- Scholarship Subcommittee
  - i. Commissioner Hardin, Commissioner Pugh, and Commissioner Suescan-Fast signed up for the Scholarship Subcommittee
  - ii. Jenny and Shreya will share information on the MLK Commission Scholarship

7. Announcements and Future Items

- The South Texas Business Partnership SoTX Speaker Series will present the City Councilwomen of South San Antonio panel discussion on Wednesday, March 27<sup>th</sup>. Commissioner Gerrish will share information on the event.

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- The City of San Antonio will present a City Council B Session on Childcare Property Tax Exemption on Wednesday, March 20<sup>th</sup>. The item is scheduled to go to a City Council A Session for approval on Thursday, April 4<sup>th</sup>.

**Meeting adjourned at 6:37 p.m.**

DRAFT