

Mayor's Commission on the Status of Women
Meeting Minutes (DRAFT)
Wednesday, March 13, 2024
WebEx Video Conference - 5:30 p.m.

Attendees: City Staff: Jenny Garcia, City Manager's Office; Gabrielle Herrera, Mayor's Office; Shreya Shah, City Attorney's Office

Commissioners:

Mayoral Mara Posada, Treasurer	D6 Larissa Martinez
D1 Monica Garza - PRESENT	D7 Coda Rayo-Garza
D2 Yvette Hardin - PRESENT	D8 <i>vacant</i>
D3 Vanessa Martinez, Chair - PRESENT	D9 Dr. Jacqueline Pugh - PRESENT
D4 Fernanda Cardenas - PRESENT	D10 Anamaria Suescun-Fast - PRESENT
D5 Sara Gerrish - PRESENT	

Meeting called to order by Chair Martinez at 5:38pm

Approval of Minutes

1. Approval of the minutes from the Mayor's Commission on the Status of Women Meeting on February 19, 2024

Commissioner Suescun-Fast motioned to approve the minutes from the February 19th meeting. Second by Commissioner Pugh. **Motion carried 7-0.**

Public Comment

2. Public Comment: [Interested speakers will have 3 minutes to address the Mayor's Commission on the Status of Women on agenda related matters]

There were no individuals signed up to speak.

Briefing and Possible Action on the following items

3. Chairwoman's Report: briefing from Commissioner Martinez, Chair of the Mayor's Commission on the Status of Women

Nothing to report.

4. Treasurer's Report: briefing on the status of the MCSW Budget

The FY24 Budget for the MCSW is \$15,000. The Commission reviewed current balance.

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FY24 Budget**

	Expense	Balance
FY24 Beginning Balance		\$ 15,000.00
IWD Catering	\$ 2,416.00	\$ 12,584.00
IWD Audio Visual Needs	\$ 2,515.00	\$ 10,069.00
MCSW Branded Shirts - Big Star Branding (27 Ladies 3/4 Sleeve SuperPro Twill Shirt)	\$ 932.75	\$ 9,136.25
Las Altimas Mariachis	\$ 475.00	\$ 8,661.25
Balance	\$ 6,338.75	\$ 8,661.25
<i>as of 03/08/24</i>		

5. International Women's Day – debrief on the 2024 International Women's Day Summit

The Commission discussed the International Women's Day Summit held on Friday, March 8th, 2024th at Culture Commons Gallery at Plaza de Armas.

Feedback and Follow Up Discussed:

- Potential Speaker Gifts – each subcommittee will thank with card and individualized thank you
- Location - Culture Commons – consider parking validations for downtown locations
- Childcare Option – was offered in the past and not utilized
- Event Checklist – need a more thorough event checklist as a planning document to include run of show and questions for the speakers ahead of time
- Schedule – allow more time for breaks/bathroom breaks

6. Consideration of Subcommittees – briefing and possible action on the establishment of subcommittees

- By-Law Subcommittee
 - i. Commissioner Gerrish, Commissioner Garza, Commissioner Cardenas signed up for the by-law Subcommittee
 - ii. Jenny and Shreya will share existing by-laws and examples of other Commission by-laws
- Scholarship Subcommittee
 - i. Commissioner Hardin, Commissioner Pugh, and Commissioner Suescan-Fast signed up for the Scholarship Subcommittee
 - ii. Jenny and Shreya will share information on the MLK Commission Scholarship

7. Announcements and Future Items

- The South Texas Business Partnership SoTX Speaker Series will present the City Councilwomen of South San Antonio panel discussion on Wednesday, March 27th. Commissioner Gerrish will share information on the event.

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- The City of San Antonio will present a City Council B Session on Childcare Property Tax Exemption on Wednesday, March 20th. The item is scheduled to go to a City Council A Session for approval on Thursday, April 4th.

Meeting adjourned at 6:37 p.m.

DRAFT