



# City of San Antonio

## Agenda Memorandum

**File Number:**  
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**Agenda Item Number:** 5

**Agenda Date:** December 14, 2023

**In Control:** Audit Committee

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**DEPARTMENT:** Health Department

**DEPARTMENT HEAD:** Claude Jacob

**COUNCIL DISTRICTS IMPACTED:** Citywide

**SUBJECT:**

Pre-Solicitation High Profile Briefing for Vaccine Hesitancy Outreach Services

**SUMMARY:**

The San Antonio Metropolitan Health District (Metro Health) will present a pre-solicitation briefing for the selection of at least ten agencies to provide outreach services to address vaccine hesitancy to San Antonio residents. This briefing will allow an opportunity for input from Committee members.

**BACKGROUND INFORMATION:**

The pre-solicitation briefing will cover the estimated contract value, projected timeline, high profile designation, scope of work, terms of the contract, proposed scoring criteria, evaluation committee members, project considerations, local preference program applicability, veteran-owned small business preference program applicability and SBEDA Program requirements.

Metro Health will issue a solicitation for the selection of at least ten agencies to provide outreach services, to mitigate vaccine hesitancy in areas in Bexar County with low immunization coverage. Contracts resulting from this solicitation will allow for the provision of online and in-person community events, aimed at providing information and education to residents of Bexar County zip codes with high equity index scores or areas with low vaccine uptake. Workshops, and educational events will be provided to residents free of charge.

The Small Business Economic Development Advocacy (SBEDA) Ordinance requirements were waived due to the lack of small, minority, and/or women businesses available to provide these goods and services.

**ISSUE:**

For briefing purposes only

**FISCAL IMPACT:**

**For briefing purposes only**

**ALTERNATIVES:**

For briefing purposes only

**RECOMMENDATION:**

For briefing purposes only