

Pre-Solicitation Briefing for Ballistic Glass Installation and Storage



Audit Committee

Date: April 30, 2024

Presented by: Richard Riley, Assistant Police Director, SAPD

Project and Solicitation



- The San Antonio Police Department (SAPD) is seeking proposals from qualified vendors to provide installation and storage services of ballistic windshields and side panel windows for specialty and patrol vehicles.
- On September 11, 2023, City Council approved a budget amendment in the amount of \$210,000.00 to outfit 30 specialty vehicles and on average 200 patrol vehicles per year.

Solicitation Type

- Request for Competitive Sealed Proposals (RFCSP)

Proposed Term

- 3 years with 2, 1-year options

Estimated Value

- \$1.54 million annually
- \$6.37 million total

Funding Source

- General Fund and Equipment & Renewal Fund

Current Contract Status

- N/A

Solicitation Overview



Outreach

- **NIGP Codes Identified**
 - 06057 Glass and Supplies
 - 96246 Installation
- **Number of Vendors to be Notified**
 - Central Vendor Registry: 86
 - Targeted Outreach: 2
- **Advertising**
 - TVSA Channel
 - COSA Bidding & Contracting Webpage
 - HartBeat
 - SAePS

Evaluation Voting Members

- María Villagómez, Deputy City Manager, City Manager's Office
- Karen Falks, Assistant Chief, San Antonio Police Department
- Richard Riley, Assistant Police Director, San Antonio Police Department
- Chris Benavides, Deputy Chief, San Antonio Police Department
- Ruben Flores, Assistant Director, Building and Equipment Services Department

Solicitation Requirements



Evaluation Criteria

- Experience, Background, and Qualifications: 35 points
- Proposed Plan: 25 points
- Pricing: 20 points
- SBE Prime Contract Program: 10 points
- M/WBE Prime Contract Program: 10 points

Additional Requirements

- Audited Financial Statements: Not Required
- Local Preference Program: Not Applicable
- Veteran-Owned Small Business Preference Program: Not Applicable

SBEDA Goal Setting Overview



Goal Setting Committee Members

- Richard Riley, Assistant Police Director, San Antonio Police Department
- Angelica Mata, Assistant Director, Finance Department
- Nikki Ramos, Assistant Director, Parks and Recreation Department
- Michael Sindon, EDD Administrator, Economic Development Department
- Julianna Lopez, Citizen Member

Availability Analysis

- APIs are supported by the following analysis on a contract-by-contract basis:
 - Opportunities for S/M/WBEs within the scope of work
 - Percentage of S/M/WBEs available in the Central Vendor Registry
 - Utilization of S/M/WBEs on historic projects similar in nature

Project Timeline



Pre-Solicitation

Goal Setting Committee:

- April 4, 2024

Pre-Solicitation Briefing:

- April 30, 2024

Release Date:

- May 22, 2024

Solicitation

Pre-Submittal Conference:

- June 5, 2024

Deadline for Questions:

- June 11, 2024

Due Date:

- July 9, 2024

Post-Solicitation

Evaluation Complete:

- August 2024

Contract Negotiated:

- August 2024

Post-Solicitation Briefing:

- September 10, 2024

Finalization

City Council Consideration:

- September 2024

Contract Start Date:

- October 1, 2024



Thank You

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