

**THIS IS A PROPOSED DRAFT AND WILL BE REPLACED BY THE
FINAL, SIGNED ORDINANCE OR RESOLUTION ADOPTED BY THE
CITY COUNCIL.**

AN ORDINANCE

**AUTHORIZING AN E-RATE CONTRACT WITH CHARTER
COMMUNICATIONS OPERATING, LLC FOR THE PROVISION OF
FIBER INTERNET ACCESS SERVICES FOR THE SAN ANTONIO
PUBLIC LIBRARY FOR 36 MONTHS WITH TWO POSSIBLE
RENEWAL TERMS OF 12 MONTHS FOR A TOTAL ESTIMATED COST
OF \$54,000 OVER ALL TERMS OF THE CONTRACT.**

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WHEREAS, the Federal Communications Commission's (FCC's) E-rate program makes telecommunications and information services more affordable for schools and libraries by offering discounted services; and;

WHEREAS, the E-rate program began in 1997 and provides discounts for telecommunications services and Internet access, internal connections, managed internal broadband services, and basic maintenance of internal connections to eligible schools and libraries. The program is funded through the FCC and administered by the Universal Service Administrative Company (USAC); and

WHEREAS, the San Antonio Public Library is eligible for E-rate reimbursements; and

WHEREAS, the E-rate procurement process requires eligible schools and libraries to identify needed goods and services, submit requests for competitive bids to USAC, and post the request on USAC's website for 28 days; and

WHEREAS, after evaluating submitted proposals based on the cost of eligible items, ability to meet needs, prior experience, and quality of service, City staff recommends awarding a contract to Charter Communications Operating, LLC;

WHEREAS, the term for the proposed E-rate contract is for 36 months with two optional renewal terms of 12 months for an estimated cost of \$10,800 annually and a total cost of \$54,000 over all terms of the contract; **NOW THEREFORE:**

BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF SAN ANTONIO:

SECTION 1. A contract with Charter Communications Operating, LLC for the provision of E-rate eligible Fiber Internet Access Service to the San Antonio Library at an annual cost of \$10,800 is hereby approved. A copy of the contract is attached hereto and is incorporated by reference as Attachment I. The City Manager, or their designee, is authorized to execute the contract and any related documents in furtherance of the intent and purpose of this ordinance without further City Council action.

SECTION 2. Funding in the amount of \$2,700.00 for this ordinance is available in Fund 74001000, Cost Center 905010001 and General Ledger 5202020 as part of the Fiscal Year 2024 Adopted Budget

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approved by City Council. Additional funding is contingent upon City Council approval of the Fiscal Year 2025 and subsequent budgets that fall within the contract terms of this ordinance.

SECTION 3. Payment in the amount of \$54,000.00 is authorized to Charter Communications Operating, LLC and should be encumbered with a purchase order.

SECTION 4. The financial allocations in this Ordinance are subject to approval by the Deputy Chief Financial Officer, City of San Antonio. The Deputy Chief Financial Officer may, subject to concurrence by the City Manager or the City Manager's designee, correct allocations to specific Cost Centers, WBS Elements, Internal Orders, General Ledger Accounts, and Fund Numbers as necessary to carry out the purpose of this Ordinance.

SECTION 5. This ordinance is effective immediately upon the receipt of eight affirmative votes; otherwise, it is effective ten days after passage.

PASSED AND APPROVED this 2nd day of May 2024.

M A Y O R
Ron Nirenberg

ATTEST:

APPROVED AS TO FORM:

Debbie Racca-Sittre, City Clerk

Andrew Segovia, City Attorney

ATTACHMENT I

DRAFT