



City of San Antonio

Agenda Memorandum

File Number:

Agenda Item Number: 6

Agenda Date: April 11, 2024

In Control: City Council A Session

DEPARTMENT: Finance Department

DEPARTMENT HEAD: Troy Elliott

COUNCIL DISTRICTS IMPACTED: Citywide

SUBJECT:

FY24 ADA Passenger Buses

SUMMARY:

This ordinance authorizes a contract with Model 1 Commercial Vehicles, DBA Creative Bus Sales, to provide three (3) additional wheelchair accessible buses for the Department of Human Services (DHS) for a total cost of \$599,499.00. Funding is available in the amount of \$453,263.00 from the General Fund FY 2024 Adopted Budget and \$146,236.00 from the American Rescue Plan Act State and Local Recovery Fund.

BACKGROUND INFORMATION:

Submitted for City Council consideration and action is a proposal submitted by Model 1 Commercial Vehicles, DBA Creative Bus Sales for three (3) additional wheelchair accessible buses for the Department of Human Services. One bus will be assigned to the new District 4 Heritage Park Community and Senior Center; one bus will be assigned to the Darner Nutrition Center in District 6; and one bus will be assigned to cover transportation needs as they arise at any of the Human Services senior center locations.

The City issued an Invitation for Bids (IFB) for “BESD ADA Passenger Shuttle Buses”

(IFB,6100017658) on January 3, 2024, with a submission deadline of February 5, 2024. The IFB was advertised in the HartBeat, TVSA channel, the City's Bidding & Contracting Opportunities website, the San Antonio e-Procurement System and an email notification was released to a list of potential respondents. One proposal was received. Model 1 Commercial Vehicles, DBA Creative Bus Sales is recommended for contract award and meets the published specifications.

There are electric bus options available in the marketplace that can be supported by the City's infrastructure. Specific vendor outreach was also directed to electric bus dealers and resulted in 3 vendors for electric powered buses attending the pre-bid conference held on January 9, 2024. However, the City did not receive any bid responses for electric buses.

Due to the urgent need for these specialized ADA shuttle buses at City senior centers, a Certificate of Exemption (COE) as a public health or safety was utilized to procure these Americans with Disabilities Act (ADA) Passenger Shuttle Buses immediately as the vendor has committed to honor the bid price and the last day to order these buses is April 11, 2024. These buses are urgently needed to transport elderly and handicap seniors for District 4 and 6 Senior Centers and to cover transportation needs as they arise at any of the Human Services senior center locations.

The initial term of the agreement will be for the period upon award by City Council and will terminate upon delivery of all goods ordered.

ISSUE:

This contract will provide three (3) wheelchair accessible buses to be used by the Department of Human Services. The last day to order these buses without missing the manufacture's cutoff date is April 11, 2024. Order banks will be closed when the maximum number of orders is reached for the factory's allocated production plan. Lead time for the buses is 350 calendar days to be delivered in 2025. These wheelchair accessible shuttle buses will have a 96-month life cycle. The buses have a Structural Warranty 5 Year / 100,000 Mile, and a Chevy Warranty 3 Year / 36,000 Mile.

This contract shall provide three Class 4 vehicles. Light-duty vehicles are defined as Class 1 – Class 2 vehicles weighing 10,000 lbs. or less. Medium-duty vehicles are defined as Class 3 – Class 6 vehicles weighing 10,001 - 26,000 lbs. Heavy-duty vehicles are defined as Class 7 – Class 8 vehicles weighing 26,001 and greater. A commercial driver license is required to operate heavy-duty vehicles.

The Small Business Economic Development Advocacy (SBEDA) Ordinance requirements were waived due to the lack of small, minority, and/or women businesses available to provide these goods and services.

There were no bids submitted from local bidders for this contract; therefore, the Local Preference Program was not applied.

The Veteran-Owned Small Business Preference Program does not apply to goods and supplies or non-professional services contracts, so no preference was applied to this contract.

ALTERNATIVES:

Should this contract not be approved, foreseeable repairs due to the age of the other bus are expected to cause downtime for the Department of Human Services. Staff will be required to reallocate existing buses and use smaller passenger vans to meet program demand should the planned contract for three buses not be approved. These buses are urgently needed for ADA compliance and to transport seniors to and from the senior centers. Any delays in the acquisition of the three (3) fleet additions would impact the City's ability to buy model year 2024 vehicles. Should the purchase be delayed, it would result in a higher cost and delay receipt of wheelchair accessible buses for use at the senior centers until 2026.

FISCAL IMPACT:

This ordinance authorizes a contract with Model 1 Commercial Vehicles, DBA Creative Bus Sales, to provide wheelchair accessible buses for the Department of Human Services for a total cost of \$599,499.00. Funding is available in the amount of \$453,263.00 from the General Fund FY 2024 Adopted Budget and \$146,236.00 from the American Rescue Plan Act State and Local Recovery Fund.

RECOMMENDATION:

Staff recommends approval of an ordinance.

This contract is procured by means of of a public health or safety exemption and a Contracts Disclosure Form is not required.