



# City of San Antonio

## Agenda Memorandum

**File Number:**

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**Agenda Item Number:** 10

**Agenda Date:** May 2, 2024

**In Control:** City Council A Session

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**DEPARTMENT:** Finance Department

**DEPARTMENT HEAD:** Troy Elliott

**COUNCIL DISTRICTS IMPACTED:** Citywide

**SUBJECT:**

Purchase of Prisoner Transport Van for SAPD

**SUMMARY:**

This ordinance authorizes a contract with Silsbee Ford Inc. to provide the San Antonio Police Department (SAPD) with one replacement Prisoner Transport Van for a total cost of \$78,621.29. Funding in the amount of \$78,621.29 is available from the Equipment Renewal and Replacement Fund FY2024 Adopted Budget.

**BACKGROUND INFORMATION:**

Submitted for City Council consideration and action is an offer from Silsbee Ford Inc. to provide one 2024 Ford Transit Van unfitted with a transport insert to accommodate a minimum of 8 prisoners, to be used by SAPD Prisoner Transport. The vehicle will be utilized to transport detainees in custody.

The City issued a Request for Offer (RFO) for "Purchase of Prisoner Transport Van for San Antonio Police Department (SAPD)" (RFO 6100017808) on February 9, 2024, with a submission deadline of February 14, 2024. Silsbee Ford Inc. met the published bid specifications and is

recommended for award.

This contract was procured utilizing The Interlocal Purchasing System (TIPS) – USA Cooperative #210907 and through TIPS Cooperative Program passed through Ordinance #2009-12-10-1002, dated 12/10/2009. The use of the cooperative contract allows SAPD to access brand specific transport vans to provide standardized equipment operations for all personnel using the vehicle and equipment.

The San Antonio Police Department and San Antonio Police Officers Association (SAPOA) Labor Relations Committee (LRC) recommended purchasing the vehicle listed. The LRC reviews equipment requirements in support of law enforcement operations. This contract award complies with all requirements as set forth in the Collective Bargaining Agreement.

This contract will begin upon the effective date of the ordinance awarding the contract and will terminate upon completion of all work or delivery of all goods ordered, as applicable.

#### **ISSUE:**

This ordinance approves a contract with Silsbee Ford Inc. for the purchase and delivery of one replacement prisoner transport van for SAPD.

This vehicle will come with a 36,000 mile/36-month bumper to bumper warranty and a 5-year/100,000-mile powertrain warranty. The life expectancy of new prisoner transport van is 120 months, or until no longer economically feasible to operate.

An electric vehicle alternative is currently not readily available due to market availability, physical demands on the vehicle, service application, vehicle driving range, and charging infrastructure.

This contract will provide a Class 2 vehicle. Light-duty vehicles are defined as Class 1 – Class 2 vehicles weighing 10,000 lbs. or less. Medium-duty vehicles are defined as Class 3 – Class 6 vehicles weighing 10,001 – 26,000 lbs. Heavy-duty vehicles are defined as Class 7 – Class 8 vehicles weighing 26,001 and greater. A commercial driver license is required to operate heavy duty vehicles.

The Small Business Economic Development Advocacy (SBEDA) Ordinance requirements were waived due to the lack of small, minority, and/or women businesses available to provide these goods and services.

This contract is an exception to the Local Preference Program.

The Veteran-Owned Small Business Preference Program does not apply to goods and supplies contracts, so no preference was applied to this contract.

#### **ALTERNATIVES:**

Should this contract not be approved, it would adversely affect the safe transportation of detainees and cause the department's inability to provide essential services to the residents of San Antonio. This is a long lead time item of 160 days and the current vehicle has met requirements for replacement. The replacement date is considered the optimum time for replacement as delaying the acquisition could make the vehicle no longer economically feasible to repair. The manufacturer will not provide a last day for the City to order; manufacturer may close for orders without advanced notice.

**FISCAL IMPACT:**

This ordinance authorizes a contract with Silsbee Ford Inc. to provide the San Antonio Police Department (SAPD) with one replacement Prisoner Transport Van for a total cost of \$78,621.29. Funding in the amount of \$78,621.29 is available from the Equipment Renewal and Replacement Fund FY2024 Adopted Budget.

**RECOMMENDATION:**

Staff recommends approval of this contract with Silsbee Ford, Inc. for the purchase of one (1) replacement Prisoner Transport Van for a total cost of \$78,621.29 for SAPD.

This contract was procured by means of cooperative purchasing and a Contract Disclosure Form is not required.