



# City of San Antonio

## Agenda Memorandum

**File Number:**  
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**Agenda Item Number:** {{item.number}}

**Agenda Date:** April 24, 2024

**In Control:** Municipal Court Advisory Committee

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**DEPARTMENT:** Municipal Courts

**DEPARTMENT HEAD:** Carla Obledo

**COUNCIL DISTRICTS IMPACTED:** Citywide

**SUBJECT:**

Interviews of applicants for full-time and part-time Municipal Court Judges.

**SUMMARY:**

Applications were received from persons interested in being appointed or reappointed as full-time and/or part-time San Antonio Municipal Court Judges. Terms for the judges are two years, expiring April 30, of even-numbered years. Duties include the performance of Magistrate duties, as assigned by the Presiding Judge.

**BACKGROUND INFORMATION:**

Municipal Court Judges are appointed by City Council every two years (even-numbered) years, with an effective date of May 1. Municipal Court Judges must: (1) be a U.S. citizen; (2) a Texas resident; (3) a licensed attorney in good standing; (4) have practiced law in Texas for a minimum of two years; and (5) a resident of the City of San Antonio for at least three years immediately

preceding appointment.

**ISSUE:**

The current San Antonio Municipal Court judges' terms expire April 30, 2024. If appointments do not occur before that date, the judges will remain in holdover until the City Council takes action to appoint and/or reappoint judges.

**FISCAL IMPACT:**

**Judicial salaries and compensation are part of Municipal Court's General Fund FY 2024 Adopted Budget.**

**ALTERNATIVES:**

The alternative would require qualification of new applicants, leaving current judges in holdover until new appointments can be made. This will not change the term of office. Appointments are for the remainder of unexpired terms, beginning May 1, even-numbered year and ending on April 30, two years later.

**RECOMMENDATION:**

Staff recommends interview by the Committee and, upon conclusion, recommendations to full Council for the appointment/reappointment of qualified applicants.