

**Airport Advisory Commission
Meeting Minutes
Tuesday, February 20, 2024
3:30 PM
Boeing Conference Room**

Members Present

Marco Barros
Roger Dillard
Jeff Fair
Pat Garrison
John Grisell
Marsha Hendler, Secretary

Earl Jackson, Jr., Vice Chairman
Deborah Omowale Jarmon
Marc Miller
Joshua Nash
Mark Provost
Jeremy Roberts
MaryAnne Schweers
James Velesky
Melissa Williams

Members Absent

Mark Fessler, Chairman
Cliff Herberg
Mayra Levy

Staff Present

Jesus Saenz, Director
Tom Bartlett, Deputy Director
Tim O’Krongley, Deputy Director
Jeff Coyle, Assistant City Manager
Nicole Fowles, Board Liaison
Katinka Howell, Assistant City Attorney
Susan St Cyr, Special Projects Manager
Melissa Rivers, Grants Manager

Visitors Present

Peter Nguyen, Federal Aviation Administration Contractor
Ben Marple, Federal Aviation Administration
Anna Whiting, TTL USA
Mike Lackey, LLCx

Call to Order / Roll Call

The meeting was called to order by Vice Chairman Earl Jackson at 3:32 p.m. The roll call was taken by the Board Liaison. A quorum of at least 10 members was present at roll call.

Approval of Meeting Minutes

Motion: Commissioner MaryAnne Schweers requested a revision to the minutes to ensure her name was correctly spelled in the minutes. Commissioner Marsha Hendler moved to approve the meeting minutes from the meeting held on January 16, 2024 with the revisions. Commissioner MaryAnne Schweers seconded the motion. Motion passed.

Public Comments:

The Board Liaison confirmed no public comment had been received.

Items for Briefing and Possible Action:

1. Runway Incursion Prevention through Situational Awareness Program

Public Comments:

There were no public comments on this item.

Discussion and Motion: On June 15, 2023, City Council approved a Memorandum of Understanding with the Federal Aviation Administration (FAA) to allow the San Antonio International Airport to participate in its Runway Incursion Prevention through Situational Awareness (RIPSA) Program. Ben Marple from the FAA and Peter Nguyen, an FAA contractor, provided an overview of the program and its objectives and provided responses to the Commission members. The objective of the RIPSA program was to identify strategies that could be used at airports to minimize the potential of runway incursions. San Antonio International Airport will serve as a pilot program and the successful strategies could then be applied at other airports in the United States. Aviation Director Jesus Saenz explained that the San Antonio Airport System has always been a leader in initiating safety programs, including participating in several pilot programs with the FAA over the past 20 years.

Mr. Marple describe the different components that will be utilized at San Antonio International Airport. Members of the Commission asked clarifying questions. Mr. Marple provided the timetable for the RIPSA and noted that the preconstruction phase began three weeks earlier and the FAA anticipated the system being in place in June 2024 with testing for six to eight months followed by a training period.

Vote: No motions were made by the Commission that required a vote.

2. FY 2024 Grant Program Overview for the San Antonio Airport System

Public Comments:

There were no public comments on this item.

Discussion and Motion: Grants Manager Melissa Rivers provided the Airport Advisory Commission with an overview of the strategy the Aviation Department has undertaken for federal grant opportunities. Ms. Rivers explained the various programs from the FAA's Airport Improvement Program, Airport Terminal Program and Airport Infrastructure Grant Program to the United States Department of Transportation's Mega and Rebuilding American Infrastructure with Sustainability and Equity (RAISE) grant programs. The latter two are new for the San Antonio Airport System and are highly competitive. Assistant City Manager Jeff Coyle noted that only 6 to 7% of the applicants to the RAISE program are successful. Ms. Rivers noted that the Airport was working on seeking grant funds for its airfield program to ensure potential impact with activity at Joint Base San Antonio is minimized. Mr. Saenz noted that military activity in the San Antonio region had an economic impact in the \$100s of millions.

Vote: No motions were made by the Commission that required a vote.

3. Director's Report

There were no public comments on this item.

Discussion and Motion: Mr. Saenz gave a brief overview of recent activity at the San Antonio Airport System, including:

- Announcement by the *San Antonio Business Journal* of the San Antonio International Airport as 2023 Business of the Year

- Completion of the execution of the Construction Manager at Risk contract with Hensel Phelps for the new terminal
- Retirement of Air Service Manager Brian Pratte
- Condor Education Week activities in which Airport staff introduced Condor Airlines staff to business and community activities in San Antonio and outlying cities including New Braunfels and Fredericksburg.

Mr. Saenz also asked members to let the Board Liaison know if they would be willing to serve on an evaluation committee to help the Airport System select vendors for major contracts. He also asked the Commission to consider holding the next meeting at Stinson Municipal Airport so Special Projects Manager Eric Warner could give an overview of the education programs the Airport System was supporting to encourage young people to enter aviation careers.

Lastly, he asked the commission members to let Mr. Coyle know if they were interested in serving on a panel that was looking to provide feedback on our parking programs for DV parking.

4. Commission Members Announcements/Request for Future Meeting Topics

Public Comments:

There were no public comments on this item.

Discussion and Motion: Commissioner Jeremy Roberts encouraged other Commission members to encourage organizations that they are members of to invite someone from the Airport System to speak at a future meeting. Vice Chairman Earl Jackson recognized the many members of the Commission who attended the City Clerk's Feedback session earlier in the month. Commissioner Jeff Fair encouraged members to help the Greater San Antonio Chamber of Commerce's Aerospace Committee tell San Antonio's Aerospace story. Mr. Fair encouraged members to discuss workforce gaps they are facing with him and encouraged them to reach out to him to learn more about the Aerospace Committee and its work. Commissioner Deborah Omowale Jarmon shared information on an upcoming film series sponsored by the San Antonio African American Community Archive and Museum on March 6th at the Carver Theater. While a monthly series, Ms. Omowale Jarmon noted the March film presentation was *Woman In Motion* which highlighted trailblazing astronauts. The event will include a post-film discussion with former Commissioner Lino Prado.

Vote: No motions were made by the Commission that required a vote.

Adjournment

This meeting was adjourned on 4:53 p.m.