



# City of San Antonio

## Agenda Memorandum

**File Number:**  
**{{item.tracking\_number}}**

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**Agenda Item Number:** 4

**Agenda Date:** December 14, 2023

**In Control:** Audit Committee

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**DEPARTMENT:** Parks & Recreation Department

**DEPARTMENT HEAD:** Homer Garcia III

**COUNCIL DISTRICTS IMPACTED:** Citywide

**SUBJECT:**

Pre-Solicitation High Profile Briefing for Mowing Services

**SUMMARY:**

The Parks and Recreation Department will present a pre-solicitation briefing for the selection of multiple firms to provide mowing services. This briefing will allow an opportunity for input from Committee members.

**BACKGROUND INFORMATION:**

The pre-solicitation briefing will cover the estimated contract value, projected timeline, high profile designation, scope of work, terms of the contract, proposed scoring criteria, evaluation committee members, project considerations, local preference program applicability, veteran-owned small business preference program applicability and SBEDA Program requirements.

A Request for Competitive Sealed Proposals (RFCSP) will be released by Parks and Recreation Department for multiple firms to provide mowing services of various City parks, trailheads, greenway trails and sports fields throughout the city as well as the historic City cemeteries. Services will be completed according to an established schedule within 7 sectors throughout the city, for 200+ sites totaling approximately 2,500 acres in the estimated total value of \$13,000,000 for 3 years with 2, 1-year options to renew for a total of 5 years.

**ISSUE:**

For briefing purposes only.

**FISCAL IMPACT:**

For briefing purposes only.

**ALTERNATIVES:**

For briefing purposes only.

**RECOMMENDATION:**

For briefing purposes only.