

# **Post-Solicitation Briefing for On-Call Civil Engineering Services**



## **Audit Committee**

Date: November 14, 2023

Presented by: Razi Hosseini, P.E., R.P.L.S., Director/City Engineer, Public Works

# Solicitation Overview



The Public Works Department solicited Request for Qualifications (RFQ) for On-Call Civil Engineering Services on City of San Antonio projects. These services include but are not necessarily limited to design and construction phase services for streets, drainage, and sidewalk projects, project management, and professional training services for City staff for more efficient and effective delivery of both Bond and non-Bond programs.

## Solicitation Type

- Request for Qualifications (RFQ)

## Proposed Term

- 3 years

## Estimated Value

- \$1 million per contract annually
- \$24 million total

## Current Contract Status

- Contracts expired beginning on August 24, 2023

# Recommended Award



| ON CALL CIVIL ENGINEERING SERVICES<br>RFQ# - PW071423DH<br><br>SCORE SUMMARY<br>*FINAL EVALUATION<br>October 5, 2023 | Maximum Points | Vendor A     | Vendor B     | Vendor C     | Vendor D     | Vendor E     | Vendor F     | Vendor G     | Vendor H     |
|--|----------------|--------------|--------------|--------------|--------------|--------------|--------------|--------------|--------------|
| A. Experience, Background, Qualifications of Respondent, Key Personnel, and Key Sub-Consultants                      | 45             | 38.75        | 37.38        | 37.75        | 36.50        | 36.88        | 35.88        | 36.50        | 35.63        |
| B. Understanding of the Project and Proposed Management Plan   | 35             | 30.37        | 31.00        | 30.88        | 30.12        | 29.74        | 29.11        | 28.75        | 29.00        |
| C. Experience with the San Antonio Region & Past Performance   | 20             | 18.13        | 18.00        | 17.00        | 17.38        | 17.00        | 17.38        | 16.25        | 15.87        |
| <b>TOTAL SCORE</b>   | <b>100</b>     | <b>87.25</b> | <b>86.38</b> | <b>85.63</b> | <b>84.00</b> | <b>83.62</b> | <b>82.37</b> | <b>81.50</b> | <b>80.50</b> |
| <b>RANK BASED ON TOTAL SCORE</b>   |                | <b>1</b>     | <b>2</b>     | <b>3</b>     | <b>4</b>     | <b>5</b>     | <b>6</b>     | <b>7</b>     | <b>8</b>     |

SBEDA Subcontracting Requirements: 19% M/WBE  
 Local Preference Program: Not Applicable  
 Veteran Owned Small Business Preference Program: Not Applicable

# Recommended Award



| ON CALL CIVIL ENGINEERING SERVICES<br>RFQ# - PW071423DH<br><br>SCORE SUMMARY<br>*FINAL EVALUATION<br>October 5, 2023 | Maximum Points | Vendor I | Vendor J | Vendor K | Vendor L | Vendor M | Vendor N | Vendor O | Vendor P |
|--|----------------|----------|----------|----------|----------|----------|----------|----------|----------|
| A. Experience, Background, Qualifications of Respondent, Key Personnel, and Key Sub-Consultants                      | 45             | 33.75    | 32.13    | 32.50    | 33.13    | 30.50    | 31.25    | 32.00    | 29.25    |
| B. Understanding of the Project and Proposed Management Plan   | 35             | 27.87    | 27.50    | 27.50    | 27.12    | 27.62    | 26.37    | 25.12    | 25.62    |
| C. Experience with the San Antonio Region & Past Performance   | 20             | 17.00    | 16.37    | 15.38    | 14.25    | 14.76    | 14.25    | 14.38    | 14.50    |
| TOTAL SCORE  | 100            | 78.62    | 76.00    | 75.38    | 74.50    | 72.88    | 71.87    | 71.50    | 69.37    |
| RANK BASED ON TOTAL SCORE  |                | 9        | 10       | 11       | 12       | 13       | 14       | 15       | 16       |

SBEDA Subcontracting Requirements: 19% M/WBE  
 Local Preference Program: Not Applicable  
 Veteran Owned Small Business Preference Program: Not Applicable

# Recommended Award



| ON CALL CIVIL ENGINEERING SERVICES<br>RFQ# - PW071423DH<br><br>SCORE SUMMARY<br>*FINAL EVALUATION<br>October 5, 2023 | Maximum Points | Vendor Q     | Vendor R     | Vendor S     | Vendor T     | Vendor U     | Vendor V     | Vendor W     | Vendor X     |
|--|----------------|--------------|--------------|--------------|--------------|--------------|--------------|--------------|--------------|
| A. Experience, Background, Qualifications of Respondent, Key Personnel, and Key Sub-Consultants                      | 45             | 29.00        | 30.25        | 30.25        | 28.00        | 28.50        | 28.50        | 27.38        | 27.75        |
| B. Understanding of the Project and Proposed Management Plan   | 35             | 25.88        | 23.25        | 23.12        | 24.88        | 23.88        | 23.87        | 23.50        | 24.75        |
| C. Experience with the San Antonio Region & Past Performance   | 20             | 14.25        | 14.75        | 14.38        | 14.50        | 14.00        | 14.00        | 14.50        | 12.63        |
| <b>TOTAL SCORE</b>   | <b>100</b>     | <b>69.13</b> | <b>68.25</b> | <b>67.75</b> | <b>67.38</b> | <b>66.38</b> | <b>66.37</b> | <b>65.38</b> | <b>65.13</b> |
| <b>RANK BASED ON TOTAL SCORE</b>   |                | <b>17</b>    | <b>18</b>    | <b>19</b>    | <b>20</b>    | <b>21</b>    | <b>22</b>    | <b>23</b>    | <b>24</b>    |

SBEDA Subcontracting Requirements: 19% M/WBE  
 Local Preference Program: Not Applicable  
 Veteran Owned Small Business Preference Program: Not Applicable

# Recommended Award



| ON CALL CIVIL ENGINEERING SERVICES<br>RFQ# - PW071423DH<br><br>SCORE SUMMARY<br>*FINAL EVALUATION<br>October 5, 2023 | Maximum Points | Vendor Y     | Vendor Z     | Vendor AA    | Vendor AB    | Vendor AC    | Vendor AD    | Vendor AE    | Vendor AF    |
|--|----------------|--------------|--------------|--------------|--------------|--------------|--------------|--------------|--------------|
| A. Experience, Background, Qualifications of Respondent, Key Personnel, and Key Sub-Consultants                      | 45             | 29.50        | 28.25        | 27.25        | 26.00        | 26.50        | 26.25        | 25.88        | 27.25        |
| B. Understanding of the Project and Proposed Management Plan   | 35             | 22.00        | 22.38        | 21.75        | 22.25        | 23.00        | 23.63        | 24.00        | 20.37        |
| C. Experience with the San Antonio Region & Past Performance   | 20             | 13.00        | 13.12        | 14.13        | 13.50        | 12.13        | 11.25        | 11.00        | 12.63        |
| <b>TOTAL SCORE</b>   | <b>100</b>     | <b>64.50</b> | <b>63.75</b> | <b>63.13</b> | <b>61.75</b> | <b>61.63</b> | <b>61.13</b> | <b>60.88</b> | <b>60.25</b> |
| <b>RANK BASED ON TOTAL SCORE</b>   |                | <b>25</b>    | <b>26</b>    | <b>27</b>    | <b>28</b>    | <b>29</b>    | <b>30</b>    | <b>31</b>    | <b>32</b>    |

SBEDA Subcontracting Requirements: 19% M/WBE  
 Local Preference Program: Not Applicable  
 Veteran Owned Small Business Preference Program: Not Applicable

# Recommended Award



| <b>ON CALL CIVIL ENGINEERING SERVICES</b><br><b>RFQ# - PW071423DH</b><br><br><b>SCORE SUMMARY</b><br><b>*FINAL EVALUATION</b><br><b>October 5, 2023</b> | <b>Maximum Points</b> | <b>Vendor AG</b> | <b>Vendor AH</b> | <b>Vendor AI</b> | <b>Vendor AJ</b> | <b>Vendor AK</b> | <b>Vendor AL</b> |
|---|-----------------------|------------------|------------------|------------------|------------------|------------------|------------------|
| <b>A. Experience, Background, Qualifications of Respondent, Key Personnel, and Key Sub-Consultants</b>  | <b>45</b>             | <b>27.00</b>     | <b>23.63</b>     | <b>25.00</b>     | <b>24.25</b>     | <b>23.25</b>     | <b>18.00</b>     |
| <b>B. Understanding of the Project and Proposed Management Plan</b>   | <b>35</b>             | <b>21.12</b>     | <b>23.12</b>     | <b>21.12</b>     | <b>20.62</b>     | <b>18.00</b>     | <b>16.88</b>     |
| <b>C. Experience with the San Antonio Region &amp; Past Performance</b>   | <b>20</b>             | <b>11.88</b>     | <b>12.25</b>     | <b>11.88</b>     | <b>12.00</b>     | <b>11.00</b>     | <b>9.75</b>      |
| <b>TOTAL SCORE</b>  | <b>100</b>            | <b>60.00</b>     | <b>59.00</b>     | <b>58.00</b>     | <b>56.87</b>     | <b>52.25</b>     | <b>44.63</b>     |
| <b>RANK BASED ON TOTAL SCORE</b>  |                       | <b>33</b>        | <b>34</b>        | <b>35</b>        | <b>36</b>        | <b>37</b>        | <b>38</b>        |

SBEDA Subcontracting Requirements: 19% M/WBE  
 Local Preference Program: Not Applicable  
 Veteran Owned Small Business Preference Program: Not Applicable

# Due Diligence



## Finance and Audit Departments – Due Diligence Results

Number of vendors notified:

188

Number of vendors at pre-submittal conference:

51

Number of responses received:

38

Results of Minimum Requirements Review

No Material Findings

Results of Due Diligence Review

No Material Findings



# **Thank You**

Date: November 14, 2023

Presented by: Razi Hosseini, P.E., R.P.L.S., Director/City Engineer Public Works