

# **Post-Solicitation Briefing for On-Call Civil Engineering Services**



## **Audit Committee**

Date: November 14, 2023

Presented by: Razi Hosseini, P.E., R.P.L.S., Director/City Engineer, Public Works



# Solicitation Overview

The Public Works Department solicited Request for Qualifications (RFQ) for On-Call Civil Engineering Services on City of San Antonio projects. These services include but are not necessarily limited to design and construction phase services for streets, drainage, and sidewalk projects, project management, and professional training services for City staff for more efficient and effective delivery of both Bond and non-Bond programs.

## Solicitation Type

- Request for Qualifications (RFQ)

## Proposed Term

- 3 years

## Estimated Value

- \$1 million per contract annually
- \$24 million total

## Current Contract Status

- Contracts expired beginning on August 24, 2023

# Recommended Award



ON CALL CIVIL ENGINEERING SERVICES RFQ# - PW071423DH  SCORE SUMMARY *FINAL EVALUATION October 5, 2023	Maximum Points	Vendor A	Vendor B	Vendor C	Vendor D	Vendor E	Vendor F	Vendor G	Vendor H
A. Experience, Background, Qualifications of Respondent, Key Personnel, and Key Sub-Consultants	45	38.75	37.38	37.75	36.50	36.88	35.88	36.50	35.63
B. Understanding of the Project and Proposed Management Plan	35	30.37	31.00	30.88	30.12	29.74	29.11	28.75	29.00
C. Experience with the San Antonio Region & Past Performance	20	18.13	18.00	17.00	17.38	17.00	17.38	16.25	15.87
TOTAL SCORE	100	87.25	86.38	85.63	84.00	83.62	82.37	81.50	80.50
RANK BASED ON TOTAL SCORE		1	2	3	4	5	6	7	8

SBEDA Subcontracting Requirements: 19% M/WBE  
 Local Preference Program: Not Applicable  
 Veteran Owned Small Business Preference Program: Not Applicable

# Recommended Award



ON CALL CIVIL ENGINEERING SERVICES RFQ# - PW071423DH  SCORE SUMMARY *FINAL EVALUATION October 5, 2023	Maximum Points	Vendor I	Vendor J	Vendor K	Vendor L	Vendor M	Vendor N	Vendor O	Vendor P
A. Experience, Background, Qualifications of Respondent, Key Personnel, and Key Sub-Consultants	45	33.75	32.13	32.50	33.13	30.50	31.25	32.00	29.25
B. Understanding of the Project and Proposed Management Plan	35	27.87	27.50	27.50	27.12	27.62	26.37	25.12	25.62
C. Experience with the San Antonio Region & Past Performance	20	17.00	16.37	15.38	14.25	14.76	14.25	14.38	14.50
TOTAL SCORE	100	78.62	76.00	75.38	74.50	72.88	71.87	71.50	69.37
RANK BASED ON TOTAL SCORE		9	10	11	12	13	14	15	16

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# Recommended Award



<b>ON CALL CIVIL ENGINEERING SERVICES</b> <b>RFQ# - PW071423DH</b>  <b>SCORE SUMMARY</b> <b>*FINAL EVALUATION</b> <b>October 5, 2023</b>	Maximum Points	Vendor Q	Vendor R	Vendor S	Vendor T	Vendor U	Vendor V	Vendor W	Vendor X
A. Experience, Background, Qualifications of Respondent, Key Personnel, and Key Sub-Consultants	45	29.00	30.25	30.25	28.00	28.50	28.50	27.38	27.75
B. Understanding of the Project and Proposed Management Plan	35	25.88	23.25	23.12	24.88	23.88	23.87	23.50	24.75
C. Experience with the San Antonio Region & Past Performance	20	14.25	14.75	14.38	14.50	14.00	14.00	14.50	12.63
<b>TOTAL SCORE</b>	<b>100</b>	<b>69.13</b>	<b>68.25</b>	<b>67.75</b>	<b>67.38</b>	<b>66.38</b>	<b>66.37</b>	<b>65.38</b>	<b>65.13</b>
<b>RANK BASED ON TOTAL SCORE</b>		<b>17</b>	<b>18</b>	<b>19</b>	<b>20</b>	<b>21</b>	<b>22</b>	<b>23</b>	<b>24</b>

SBEDA Subcontracting Requirements: 19% M/WBE

Local Preference Program: Not Applicable

Veteran Owned Small Business Preference Program: Not Applicable

# Recommended Award



ON CALL CIVIL ENGINEERING SERVICES RFQ# - PW071423DH  SCORE SUMMARY *FINAL EVALUATION October 5, 2023	Maximum Points	Vendor Y	Vendor Z	Vendor AA	Vendor AB	Vendor AC	Vendor AD	Vendor AE	Vendor AF
A. Experience, Background, Qualifications of Respondent, Key Personnel, and Key Sub-Consultants	45	29.50	28.25	27.25	26.00	26.50	26.25	25.88	27.25
B. Understanding of the Project and Proposed Management Plan	35	22.00	22.38	21.75	22.25	23.00	23.63	24.00	20.37
C. Experience with the San Antonio Region & Past Performance	20	13.00	13.12	14.13	13.50	12.13	11.25	11.00	12.63
TOTAL SCORE	100	64.50	63.75	63.13	61.75	61.63	61.13	60.88	60.25
RANK BASED ON TOTAL SCORE		25	26	27	28	29	30	31	32

SBEDA Subcontracting Requirements: 19% M/WBE  
 Local Preference Program: Not Applicable  
 Veteran Owned Small Business Preference Program: Not Applicable

# Recommended Award



<b>ON CALL CIVIL ENGINEERING SERVICES</b> <b>RFQ# - PW071423DH</b>  <b>SCORE SUMMARY</b> <b>*FINAL EVALUATION</b> <b>October 5, 2023</b>	Maximum Points	Vendor AG	Vendor AH	Vendor AI	Vendor AJ	Vendor AK	Vendor AL
<b>A. Experience, Background, Qualifications of Respondent, Key Personnel, and Key Sub-Consultants</b>	<b>45</b>	<b>27.00</b>	<b>23.63</b>	<b>25.00</b>	<b>24.25</b>	<b>23.25</b>	<b>18.00</b>
<b>B. Understanding of the Project and Proposed Management Plan</b>	<b>35</b>	<b>21.12</b>	<b>23.12</b>	<b>21.12</b>	<b>20.62</b>	<b>18.00</b>	<b>16.88</b>
<b>C. Experience with the San Antonio Region &amp; Past Performance</b>	<b>20</b>	<b>11.88</b>	<b>12.25</b>	<b>11.88</b>	<b>12.00</b>	<b>11.00</b>	<b>9.75</b>
<b>TOTAL SCORE</b>	<b>100</b>	<b>60.00</b>	<b>59.00</b>	<b>58.00</b>	<b>56.87</b>	<b>52.25</b>	<b>44.63</b>
<b>RANK BASED ON TOTAL SCORE</b>		<b>33</b>	<b>34</b>	<b>35</b>	<b>36</b>	<b>37</b>	<b>38</b>

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# Due Diligence



## Finance and Audit Departments – Due Diligence Results

Number of vendors notified:

188

Number of vendors at pre-submittal conference:

51

Number of responses received:

38

Results of Minimum Requirements Review

No Material Findings

Results of Due Diligence Review

No Material Findings





# **Thank You**

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