



City of San Antonio
Animal Care Services Department
Advisory Board Inspection Checklist
– Brooks Facility–



General Board Instructions: 1) Inspections should be conducted while facility is open to the public to monitor results of cleaning process. 2) If an item cannot be verified at the time of your inspection, quiz a staff member as to how and when the item is to be performed.

Advisory Board Member Name(s): Karen Speer

Date of Inspection: 01/11/2024

Time of Inspection: 11:52

BROOKS SPAY/NEUTER CLINIC

Main Lobby/Reception Area/Exam Rooms	Not Verified	COMMENTS
Staff are friendly, informative, and courteous to all	Select one from drop-down list for each field Pass <input type="button" value="v"/>	
Clean floors, windows, and doors	Pass <input type="button" value="v"/>	
Proper signage in place	Pass <input type="button" value="v"/>	
Reception area neat & orderly	Pass <input type="button" value="v"/>	
Men’s restroom clean and stocked	Not Verifi <input type="button" value="v"/>	
Women’s restroom clean and stocked	Pass <input type="button" value="v"/>	
Description of Concerns, Actions Needed, or Praise		

Cat Holding Area	Pass/Fail/ Not Verified	COMMENTS
Cages & cage doors are clean	Pass <input type="button" value="v"/>	
All cages are cleaned & sanitized between occupants	Pass <input type="button" value="v"/>	
Fresh newspaper in each cage	Pass <input type="button" value="v"/>	
There are no offensive odors	Pass <input type="button" value="v"/>	
Each cage with cat has correct kennel card	Pass <input type="button" value="v"/>	
Stainless steel shelving is cleaned	Pass <input type="button" value="v"/>	
Description of Concerns, Actions Needed, or Praise		

Dog Holding Area (Right)	Pass/Fail/ Not Verified	COMMENTS
Cages & cage doors are clean	Pass <input type="button" value="v"/>	
All cages are cleaned & sanitized between occupants	Pass <input type="button" value="v"/>	
Fresh newspaper in each cage	Pass <input type="button" value="v"/>	
There are no offensive odors	Pass <input type="button" value="v"/>	
Each cage with dog has correct kennel card	Pass <input type="button" value="v"/>	
Description of Concerns, Actions Needed, or Praise		

Surgical Prep Area	Pass/Fail/ Not Verified	COMMENTS
Prep sinks are in working order, clean, and free of debris	Pass <input data-bbox="724 281 760 327" type="button" value="v"/>	
Medical equipment are in working order and clean	Pass <input data-bbox="724 457 760 504" type="button" value="v"/>	
Controlled Medical Drugs are properly secured	Pass <input data-bbox="724 642 760 688" type="button" value="v"/>	
Clean floors and tables	Pass <input data-bbox="724 814 760 861" type="button" value="v"/>	
There are no offensive odors	Pass <input data-bbox="724 993 760 1039" type="button" value="v"/>	
Comments/Actions Needed		

Surgery Suite	Pass/Fail/ Not Verified	COMMENTS
Medical equipment is in working order and clean	Pass <input data-bbox="727 275 760 317" type="button" value="v"/>	
Fresh surgery packs are used for each pet	Pass <input data-bbox="727 457 760 499" type="button" value="v"/>	
Pets are properly sedated, and secured to surgery table	Pass <input data-bbox="727 636 760 678" type="button" value="v"/>	
Clean floors and tables	Pass <input data-bbox="727 814 760 856" type="button" value="v"/>	
Comments/Actions Needed		

Dog Holding Area (Left)	Pass/Fail/ Not Verified	COMMENTS
Cages & cage doors are clean	Pass <input type="button" value="v"/>	
All cages are cleaned & sanitized between occupants	Pass <input type="button" value="v"/>	
Fresh newspaper in each cage	Pass <input type="button" value="v"/>	
There are no offensive odors	Pass <input type="button" value="v"/>	
Each cage with dog has correct kennel card	Pass <input type="button" value="v"/>	
Sink area is clean and free of debris	Pass <input type="button" value="v"/>	
<p style="text-align: center;">Description of Concerns, Actions Needed, or Praise</p> <p>The clinic was very orderly and neat. Staff was very informative and answered my questions.</p>		

RESET FORM

SUBMIT