

**THIS IS A PROPOSED DRAFT AND WILL BE REPLACED BY THE FINAL, SIGNED ORDINANCE OR RESOLUTION ADOPTED BY THE CITY COUNCIL.**

**AN ORDINANCE**

**AUTHORIZING A CONTRACT WITH RIVER CITY PRODUCE CO., INC. TO PROVIDE NUTRITION EDUCATION AND PRODUCE MARKET SERVICES AT VARIOUS CITY SENIOR CENTERS FROM MAY 1, 2024, TO SEPTEMBER 30, 2026, IN AN AMOUNT NOT TO EXCEED \$417,781.25. FUNDING FOR EACH FISCAL YEAR IS CONTINGENT UPON CITY COUNCIL APPROVAL OF THE ANNUAL BUDGETS AND FUNDS.**

\* \* \* \* \*

**WHEREAS**, the City of San Antonio's Department of Human Services (DHS) operates 12 Comprehensive Senior Centers and 6 part-time senior center sites that offer programs to assist older adults age 60 and over to lead healthy, active, and engaged lives, such as the Healthy, Eating, Aging, and Living (HEAL) program, a congregate meal program providing a healthy lunch time meal and monthly nutrition education sessions on health and nutrition topics; and

**WHEREAS**, a Request for Proposals (RFP) was released December 6, 2023 (RFP 24-030, 6100017573), for produce market services at no cost to seniors at City senior centers and River City Produce Co., Inc. ("River City Produce") was only respondent and recommended for approval by the evaluation committee; and

**WHEREAS**, River City Produce will unite nutrition education with produce markets for center members to learn the health and economic benefits of consuming seasonal produce and how to select, store, cook and incorporate in-season produce into diets; **NOW THEREFORE:**

**BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF SAN ANTONIO:**

**SECTION 1.** The execution a Professional Services Contract with River City Produce Co., Inc. to provide nutrition education and produce market services at various City senior center sites in a total annual amount not to exceed \$417,781.25 from May 1, 2024, to September 30, 2026, is approved. A copy of the contract in substantially final form is attached and incorporated here for all purposes as **Attachment I**.

**SECTION 2.** Funding in the amount of \$72,031.25 for this ordinance is available in Fund 11001000, Cost Center 3806010102 and General Ledger 5201040 as part of the Fiscal Year 2024 Adopted Budget approved by City Council.

**SECTION 3.** Additional funding in the amount of \$345,750.00 for this ordinance is contingent upon City Council approval of the Fiscal Year 2025 and subsequent years' budgets that fall within the contract length

**SECTION 4.** Payment in the amount of \$417,781.25 is authorized to River City Produce Co., Inc. and should be encumbered with a purchase order.

**SECTION 5.** The financial allocations in this Ordinance are subject to approval by the Deputy Chief Financial Officer, City of San Antonio. The Deputy Chief Financial Officer may, subject to concurrence by the City Manager or the City Manager's designee, correct allocations to specific Cost Centers, WBS Elements, Internal Orders, General Ledger Accounts, and Fund Numbers as necessary to carry out the purpose of this Ordinance.

**SECTION 6.** This Ordinance is effective immediately upon the receipt of eight affirmative votes; otherwise, it is effective ten days after passage.

**PASSED AND APPROVED this 21st day of March, 2024.**

**M A Y O R**  
Ron Nirenberg

**ATTEST:**

**APPROVED AS TO FORM:**

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Debbie Racca-Sittre, City Clerk

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Andrew Segovia, City Attorney

# **ATTACHMENT I**