

***THIS IS A PROPOSED DRAFT AND WILL BE REPLACED BY THE FINAL, SIGNED
ORDINANCE OR RESOLUTION ADOPTED BY THE CITY COUNCIL***

AN ORDINANCE

**ORDINANCE AUTHORIZING THE EXECUTION OF AN AGREEMENT WITH WSP
USA INC. FOR CLIMATE ACTION PLANNING SERVICES FOR THE CITY OF SAN
ANTONIO FOR THE OFFICE OF SUSTAINABILITY IN AN ANNUAL AMOUNT UP
TO \$208,666.00 FOR A TERM ENDING MARCH 31, 2025, WITH THE OPTION TO
RENEW FOR TWO, ONE-YEAR TERMS, FOR A CUMULATIVE AMOUNT UP TO
\$626,000.00. FUNDING IS AVAILABLE IN THE EPA CLIMATE POLLUTION
REDUCTION GRANT (CPRG) FY 2024 BUDGET**

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WHEREAS, as part of the Inflation Reduction Act, the Climate Pollution Reduction Grant (CPRG) program is providing significant resources to state, territory, local, and tribal governments to develop ambitious regional climate action and air pollution reduction plans and to implement measures from those plans. Administered by the U.S Environmental Protection Agency (EPA), the CPRG is a two-phase program – with \$250 million in non-competitive planning grants, followed by \$4.6 billion of competitive implementation grants; and

WHEREAS, the City of San Antonio (COSA) submitted a Notice of Intent to Participate for the Alamo Area San Antonio-New Braunfels Metropolitan Statistical Area (MSA) on April 27, 2023 with letters of support from AACOG, CPS Energy, Alamo Area Metropolitan Planning Organization (AAMPO), San Antonio Water System (SAWS), San Antonio River Authority (SARA), and VIA Metropolitan Transit. The full application package was submitted on May 25, 2023, and notice of award in the amount of \$1 million was received on August 31, 2023. COSA, led by the Office of Sustainability, collaborated with AACOG to develop the phase I Priority Climate Action Plan (PCAP), and the partnership will continue for development of the phase II Comprehensive Climate Action Plan (CCAP). The PCAP was completed and submitted to the EPA on March 1, 2024. Submittal of a PCAP is a requirement of applying for a competitive implementation grant; and

WHEREAS, the phase II CCAP initiative is anticipated to last through mid-2025 and will include an update to the City of San Antonio's Climate Action and Adaptation Plan (CAAP) with quantifiable emissions reduction strategies; a regional greenhouse gas (GHG) inventory and prioritized strategies for the 13-county Alamo Area Council of Governments (AACOG) jurisdiction; a Low Income Disadvantaged Community (LIDAC) Benefits Analysis; a Workforce Development Analysis, identification of intersectional funding opportunities, and strategic community and sector engagement. Stakeholder and community engagement will continue to be core to the process of developing the CCAP across the entire region. COSA OS and AACOG will leverage their deep, local community connections and varied programs to identify those leaders and engage underserved communities, such as elderly, disabled, low income, BIPOC, and linguistically isolated; and

WHEREAS, the Finance Department on behalf of the Office of Sustainability released a Request for Proposals (RFP) on October 20, 2023, seeking proposals for a qualified vendor to provide the deliverables in the scope of the SA Climate Action Planning Services for the City of San Antonio. The RFP was advertised in the Hart Beat, TVSA channel, the City's Bidding & Contracting Opportunities website, the San Antonio eProcurement System (SAePS), and an email notification was released to a list of potential Respondents. Responses were due on December 4, 2023, and a total of five (5) firms responded to the RFP and deemed eligible for review. On January 26, 2024, the responses were discussed and evaluated by the evaluation committee which included representatives from the San Antonio Office of Sustainability, CPS Energy, Diversity, Equity, Inclusion, Accessibility Office, WRI/SA Climate Ready Advisory Committee, and AACOG. The Finance Department, Procurement Division, assisted by ensuring compliance with City procurement policies and procedures. The proposals were evaluated and scored on Experience, Background, and Qualifications, Proposed Plan, and the Price. After initial review and evaluation, the top two respondents were selected for interviews; and

WHEREAS, On February 8, 2024, interviews were conducted, and the respondents were again scored by the Evaluation Committee based on the aforementioned criteria. Individual scores were submitted, and aggregate scores were presented. After a recommendation for award was agreed upon by the evaluation committee, and the Price scores were revealed. WSP USA Inc., the highest-ranking firm, was recommended for award by the evaluation committee; and

WHEREAS, this ordinance authorizing the execution of an agreement with WSP USA Inc. for Climate Action Planning Services for the City of San Antonio for the Office of Sustainability in an annual amount up to \$208,666.00 for a term ending March 31, 2025, with the option to renew for two, one-year terms, for a cumulative amount up to \$626,000.00 to fulfill the deliverables of the US EPA Climate Pollution Reduction Grant, the City of San Antonio solicited proposals from qualified respondents for regional climate pollution reduction planning and the development of an Alamo Area Comprehensive Climate Action Plan to include an update to the City of San Antonio's Climate Action and Adaptation Plan (CAAP) with quantifiable emissions reduction strategies, a regional greenhouse gas (GHG) inventory and prioritized strategies for the 13-county Alamo Area Council of Governments (AACOG) jurisdiction, a Low Income Disadvantaged Community (LIDAC) Benefits Analysis, a Workforce Development Analysis, identification of intersectional funding opportunities, and strategic community and sector engagement. Funding is available in the EPA Climate Pollution Reduction Grant (CPRG) FY 2024 budget; **NOW THEREFORE:**

BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF SAN ANTONIO:

SECTION 1. The City Manager or designee, or the Director of the Office of Sustainability or designee, is authorized to execute an agreement with WSP USA Inc. to provide professional services to assist with a Climate Pollution Reduction Grant (CPRG) regional climate plan and an update to the SA Climate Ready Plan in an amount up to \$208,666.00 for the term ending March 31, 2025, with the option to renew for two, one-year terms for a total amount of \$626,000.00, inclusive of renewals. A copy of the agreement in substantially final form is attached hereto and incorporated herein for all purposes as Attachment I.

STB
3/21/2024
Item No.

SECTION 2. Funding is available from General Ledger 5201040, Internal Order Number 180000000028 and Fund 2201280000 entitled “Climate Pollution Reduction 2023 - 2026”, for a total amount up to \$626,000.00. Payment not to exceed the budgeted amount is authorized to WSP USA Inc. upon issuance of a purchase order.

SECTION 3. The financial allocations in this Ordinance are subject to approval by the Deputy Chief Financial Officer, City of San Antonio. The Deputy Chief Financial Officer may, subject to concurrence by the City Manager or the City Manager's designee, correct allocations to specific SAP Fund Numbers, SAP Project Definitions, SAP WBS Elements, SAP Internal Orders, SAP Fund Centers, SAP Cost Centers, SAP Functional Areas, SAP Funds Reservation Document Numbers, and SAP GL Accounts as necessary to carry out the purpose of this Ordinance.

SECTION 4. This Ordinance shall be effective immediately upon the receipt of eight affirmative votes; otherwise, it is effective ten days after passage.

PASSED and APPROVED this 21st day of March, 2024.

M A Y O R
Ron Nirenberg

ATTEST:

APPROVED AS TO FORM:

Debbie Racca-Sittre, City Clerk

Andrew Segovia, City Attorney