

**San Antonio Public Library
Monthly Operating Statement
October 1, 2023 to December 31, 2023
Percent of FY Elapsed: 25%**

	REVISED Budget	Expended to Date	Encumbered to Date	Remaining Budget	% Spent to Date*
	FY 2024	FY 2024	FY 2024	FY 2024	FY 2024
City General Fund--Personnel Services					
Car Exp Allowance	18,000	4,500	-	13,500	25%
Civ Cloth/Boot Allowance	-	2,250	-	(2,250)	
Civl Actv Healthcr	3,273,055	818,264	-	2,454,791	25%
Def Comp-Executives	22,766	-	-	22,766	0%
FICA & Medicare Exp	1,746,145	441,897	-	1,304,248	25%
Hol.Pay-Hourly Sal.	-	4,182	-	(4,182)	
Language Skill Pay	33,600	7,900	-	25,700	24%
Life Insurance	18,640	3,345	-	15,295	18%
Overtime Salaries	1,737	10,025	-	(8,288)	577%
Pers Leave Buy Back	369,080	382,571	-	(13,491)	104%
Regular Salaries	22,832,565	5,582,304	-	17,250,261	24%
Reserve COLA	1,525,396	-	-	1,525,396	0%
Retiree Hlth Assess	334,338	83,585	-	250,753	25%
Retiree Payout Sal	-	25,492	-	(25,492)	
Retirement Exp	2,562,355	662,484	-	1,899,871	26%
Salary Turnover Targ	(803,592)	-	-	(803,592)	0%
Shift Differential	19,300	10,906	-	8,394	57%
Temp FICA & Medicare	2,183	1,274	-	909	58%
Temporary Salaries	48,779	15,573	-	33,206	32%
Total General Fund Personal Services	32,004,347	8,056,549	-	23,947,798	25%
City General Fund--Contractual Services					
Adv and Publications	13,450	3,056	-	10,394	23%
Alarm and Sec. Serv.	92,287	17,919	3,720	70,648	23%
Binding & Printing	56,585	7,202	2,816	46,567	18%
Cleaning Services	1,239,747	298,285	1,105	940,357	24%
Computer Software Maint.	592,864	164,407	-	428,457	28%
Contractual Services	953,903	247,723	533,426	172,754	82%
Credit Card Fees	24,000	4,583	-	19,417	19%
Disposal Services	30,178	8,258	-	21,920	27%
Education - Classes	3,623	555	-	3,068	15%
Fees to Prof Contr.	1,241,615	254,059	-	987,556	20%
Freight and Storage	31,817	5,589	-	26,228	18%
Mail and Parcel Post	14,526	11,680	-	2,846	80%
Maint - Buildings	963,335	275,615	276,886	410,835	57%
Maint & Rep - Cmrl	3,393	278	-	3,116	8%
Maint. - M&E	40,420	5,052	19,216	16,153	60%
Maint.- Repair Auto	12,595	6,233	-	6,362	49%
Membership Dues	15,300	307	-	14,993	2%
Other Contract Svcs	28,725	-	-	28,725	0%
Public Copy/Print	306,218	59,424	8,800	237,994	22%
Rental of Equipment	5,000	16,149	-	(11,149)	323%
Rental Office Equipment	9,000	3,413	-	5,587	38%
Subscriptions to Computer Svcs	365,670	469,263	-	(103,593)	128%
Temporary Services	123,262	-	-	123,262	0%
Transportation Fees	89,485	26,372	-	63,113	29%
Travel-Official	1,000	-	-	1,000	0%
Total General Fund Contractual Services	6,257,998	1,885,421	845,968	3,526,609	44%
City General Fund--Commodities					
Clothing and Linen	6,092	3,278	11,888	(9,073)	249%
Computer Software	18,300	-	-	18,300	0%
Expense Allowance	1,000	-	-	1,000	0%
Food	-	2,214	-	(2,214)	
Janitorial Supplies	36,452	7,981	62	28,408	22%
Library Materials	184,257	16,480	2,993	164,785	11%
Library Resources	7,258,915	1,838,658	84,708	5,335,549	26%
M&R Material Bldg/Imp	60,854	10,461	1,370	49,024	19%
M&R Material Mach/Eq	28,608	5,755	281	22,573	21%
M&R Parts Automotive	7,741	3,217	-	4,524	42%

*Budget Line overages are allowable. Budgecontrol is at the Department level.

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Office Supplies	146,677	44,387	183	102,107	30%
Other Commodities	56,400	14,208	99	42,093	25%
Total General Fund Commodities	7,805,296	1,946,640	101,582	5,757,075	26%
City General Fund Other Expenditures					
Automotive Admin Chg	1,980	495	-	1,485	25%
Build. Maint. Chg	354,851	88,713	-	266,138	25%
Gas and Electricity	1,268,472	266,064	-	1,002,408	21%
General Liab. Assess	568,485	142,121	-	426,364	25%
Mail & Delivery Svcs	15,128	3,782	-	11,346	25%
Unemploy Comp Assess	1,648	412	-	1,236	25%
Motor Fuel and Lub.	23,750	5,200	-	18,550	22%
Rent of City Equip. (Vehicle Replacement Fund)	28,016	7,004	-	21,012	25%
Water and Sewer	290,010	38,306	-	251,704	13%
Workers Comp Assess	94,619	23,655	-	70,964	25%
Total General Fund Other Expenditures	2,646,959	575,751	-	2,071,208	22%
City General Fund Scheduled Line Items					
CAP Admin Cost-Dir	-	227	-	(227)	
CAP Admin Cost-Indir	-	139	-	(139)	
Cell Phone Services	28,239	4,492	-	23,747	16%
Communications Radio	1,484	61	-	1,423	4%
Interfnd Transf Out	141,004	35,251	-	105,753	25%
IT Assessment Fee	2,832,785	708,196	-	2,124,589	25%
Procurement Fee	258,389	64,597	-	193,792	25%
Wireless Data Communications	1,500	183	-	1,317	12%
Total General Fund Scheduled Line Items	3,263,401	813,147	-	2,450,254	25%
City General Fund Capital Outlay					
Cap<5000 - Comp Equ.	81,594	27,988	-	53,606	34%
Cap<5000 - Furn &Fix	189,705	26,592	3,062	160,051	16%
Cap<5000 - M&E Other	168,750	4,700	6,141	157,909	6%
Cap<5000 - PC Replct	1,021,417	11,208	-	1,010,209	1%
M&E Auto (BudgetOnly)	63,320	-	74,575	(11,255)	118%
Total General Fund Capital Outlay	1,524,786	70,489	83,778	1,370,520	10%
Total City General Fund	53,502,787	13,347,996	1,031,328	39,123,463	27%
2023 Major Gifts					
Library Foundation (received in March 2023)	212,610	158,542	22,922	31,146	85%
Friends of the San Antonio Public Library (pledged In November 2022)	40,000	35,500	-	4,500	89%
Total Major Gifts	252,610	194,042	22,922	35,646	86%

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Library General Fund % Spent

FY22 Budget \$44.2M, FY23 \$49.1M, FY24 \$53.5M

