



# City of San Antonio

## Agenda Memorandum

**File Number:**  
**{{item.tracking\_number}}**

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**Agenda Item Number:** {{item.number}}

**Agenda Date:** April 11, 2024

**In Control:** Building Standards Board Meeting

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**DEPARTMENT:** Development Services Department

**DEPARTMENT HEAD:** Michael Shannon

**COUNCIL DISTRICTS IMPACTED:** District 1

**SUBJECT:**

(CD-1) San Antonio Property Maintenance Code – 423 Millwood Ln.

**SUMMARY:**

The property is in violation of the San Antonio Property Maintenance Code (SAPMC).

**BACKGROUND INFORMATION:**

An investigation by the Code Enforcement Section has found the referenced property to be in violation of the San Antonio Property Maintenance Code (SAPMC).

**ISSUE:**

The property is in violation of the following:

304.2 Protective treatment  
304.4 Structural members  
304.6 Exterior walls  
304.7 Roof and drainage  
304.9 Overhang extensions  
304.10 Stairways, decks, porches and balconies  
304.12 Handrails and guards  
304.13 Window, skylight and door frames  
506.2 Maintenance  
604.3 Electrical system hazards.

**FISCAL IMPACT:**

If at the conclusion of the public hearing the Building Standards Board (BSB) finds that a violation existed, it may order action to be taken to abate the violation, assess a civil penalty up to \$1,000 per day, or both.

**ALTERNATIVES:**

Briefing on the San Antonio Property Maintenance Code (SAPMC) violations by the Code Enforcement staff.

Action will be taken by the Building Standards Board (BSB).

**RECOMMENDATION:**

Code Enforcement staff recommends that the property owner comply with the San Antonio Property Maintenance Code (SAPMC) violations.