



CITY OF SAN ANTONIO  
**OFFICE OF HISTORIC PRESERVATION**

COMPLIANCE AND TECHNICAL ADVISORY BOARD  
MEETING MINUTES  
FRIDAY, JANUARY 19, 2024

The City of San Antonio Compliance and Technical Advisory Board (“CTAB”) met on January 19, 2024, at 1901 South Alamo Street, San Antonio, Texas 78204.

**MEETING CALLED TO ORDER:**

Cory Edwards, Deputy Historic Preservation Officer, called the meeting to order at 8:46 a.m.

**ROLL CALL:**

**PRESENT:** Flores, Burgard, Setser, Vasquez, Fullerton, and Smith (virtual).

**ABSENT:** None.

**ANNOUNCEMENTS:**

- OHP staff and CTAB Members introduced themselves in this first CTAB meeting.
- Cory Edwards provided a briefing regarding the role of CTAB.

**ELECTION OF OFFICERS:**

Cory Edwards called for nominations for the election of CTAB Chair.

**MOTION:** Commissioner Fullerton moved to nominate Juanita Sepulveda as Chair pending her appointment to CTAB.

Commissioner Vasquez seconded the motion.

No other person was nominated for Chair. Cory Edwards called for a vote.

**VOTE:** AYE: Flores, Burgard, Setser, Vasquez, Fullerton, and Smith.

NAY: None.

ABSENT: None.

**ACTION: MOTION PASSED with 6 AYES. 0 NAYS. 0 ABSENT.**

Cory Edwards, called for nominations for the election CTAB Vice-Chair.

**MOTION:** Commissioner Flores moved to nominate Commissioner Vasquez as Vice Chair.

Commissioner Fullerton seconded the motion.

No other person was nominated for Vice-Chair. Cory Edwards called for a vote.

**VOTE:** AYE: Flores, Burgard, Setser, Vasquez, Fullerton, and Smith.

NAY: None.

ABSENT: None.

**ACTION: MOTION PASSED with 6 AYES. 0 NAYS. 0 ABSENT.**

**APPROVAL OF THE 2024 MEETING SCHEDULE:**

**MOTION:** Commissioner Burgard moved to approve the CTAB 2024 meeting schedule.

Commissioner Vasquez seconded the motion.

**VOTE:** AYE: Flores, Burgard, Setser, Vasquez, Fullerton, and Smith.

NAY: None.

ABSENT: None.

**ACTION: MOTION PASSED with 6 AYES. 0 NAYS. 0 ABSENT.**

ADJOURNMENT: The meeting adjourned at 10:17 a.m.

APPROVED:

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Jason Vasquez, Acting Chair  
Compliance and Technical Advisory  
Board  
City of San Antonio

Date: \_\_\_\_\_