

City of San Antonio



Animal Care Services Advisory Board

Work Session Meeting Minutes

Wednesday, September 20, 2023, 9:00 AM

555 Funston Pl., San Antonio, TX 78209

I. Call to Order:

Board Chair Braeutigam called the meeting to order at 9:16 a.m.

II. Roll Call:

Present: Amin Tohmaz (Mayor), Charlene Ducote (Dist. 1), Lorena Havill (Dist. 2), George Garcia (Dist. 3), Rita Braeutigam - Chair (Dist. 4), Karen Speer - Secretary (Dist. 5), Katie Jarl (Dist. 8), Susan Beldon (Dist. 9),
Ex-Officio Member: Shannon Sims

Absent: Kathleen Davis (Dist. 6), Valerie Moore (Dist. 7), Sallie Scott (Dist. 10)
Ex-Officio Members: Dr. Marilyn Gotbeter, David McCary

Board Member Davis (Dist. 7) arrived at 12:03 p.m.

Board Member Scott (Dist. 10) arrived at 11:43 a.m.

Ex-Officio Member McCary arrived at 10:23 a.m.

III. Chair's Statement

IV. Work Session: Welcome and Introduction

ACS Advisory Board (ACSAB) Liaison, Marshall Bruce, provided a general overview of the day's schedule and agenda and then led an introduction exercise for the ACSAB Members.

V. Work Session: Individual Items

1. Review and Discussion of Proposed Amendments to the ACSAB By-Laws.

ACSAB Liaison, Marshall Bruce, led a review and discussion of proposed amendments to the ACSAB By-Laws that were put together by the ACSAB Executive Committee. ACSAB Members reviewed all proposed changes and provided feedback.

2. A Presentation on Messaging.

Carlos De Leon of RP Agency provided the ACSAB with a presentation on public messaging and the importance of consistent messaging.

ACSAB convened for lunch at 12:00 p.m.

ACSAB re-convened at 1:05 p.m.

3. A Briefing on the Fiscal Year 2024 Budget Process.

ACS Director, Shannon Sims, provided a briefing which recapped the current status of the Fiscal Year 2024 Budget Process, and he recapped ACS' Fiscal Year 2024 Budget priorities.

4. A Briefing on Updates to the ACSAB Member Orientation.

ACSAB Liaison, Marshall Bruce, provided a briefing on upcoming changes to the ACSAB Member Orientation program.

VI. Determination of Next Meeting Date

The next ACS Advisory Board meeting was scheduled for November 15, 2023.

VII. Adjournment

The meeting adjourned at 4:00 p.m.

APPROVED

Rita Braeutigam, Chair
Animal Care Services Advisory Board
City of San Antonio