



# City of San Antonio

## Agenda Memorandum

**File Number:**

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**Agenda Item Number:** 26

**Agenda Date:** March 21, 2024

**In Control:** City Council A Session

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**DEPARTMENT:** Department of Human Services

**DEPARTMENT HEAD:** Melody Woosley

**COUNCIL DISTRICTS IMPACTED:** Citywide

**SUBJECT:**

Dance and Cultural Arts for Older Adults at Senior Centers

**SUMMARY:**

This ordinance authorizes the execution of a contract with Urban-15 Group to provide culturally based music and dance performances in a group exercise and social setting at Department of Human Services (DHS) operated Comprehensive Senior Centers with a total estimated contract for \$125,000.00 for a term beginning April 1, 2024 and ending March 31, 2029. This ordinance also authorizes the Director of the Department of Human Services to negotiate and execute amendments to the agreement due to changing Senior Services' needs.

**BACKGROUND INFORMATION:**

DHS operates 11 Comprehensive Senior Centers and six part-time nutrition sites to assist older adults, aged 60 and over, stay healthy, engaged, and independent. The centers provide a variety of nutrition, health, mental health, and physical activities across sites, including cultural music, dance, and art programs.

The City issued a Request for Proposals (RFP) for "Dance and Cultural Arts for Older Adults at Senior Centers" (RFP 24-015, 6100017528) on November 15, 2023, with a submission deadline

of December 20, 2023. The RFP was advertised in the HartBeat, TVSA channel, the City's Bidding & Contracting Opportunities website, the San Antonio e-Procurement System (SAEPS), and an email notification was released to a list of potential Respondents. A total of two firms responded to the RFP and were deemed eligible for review. Urban-15 Group was the selected respondent. Through their proposal, Urban-15 Group will provide dance and musical programs for older adults at four Comprehensive Senior Centers on a weekly basis, for a total of 178 classes each year.

**ISSUE:**

This action authorizes DHS to enter into a contractual agreement with Urban-15 Group for a contract term of April 1, 2024 through March 31, 2029, to provide dance, music, and cultural arts programs at four Comprehensive Senior Centers. These services are offered at no cost to older adults attending and participating in programming.

The Small Business Economic Development Advocacy (SBEDA) Program requirements were waived due to the lack of small, minority, and/or women businesses available to provide these services. The Local Preference Program was applied in the evaluation of the responses received for the contract. The recommended firm, Urban-15 Group, is a local business.

The Veteran-Owned Small Business Preference Program (VOSBPP) was applied in the evaluation of the responses received for the contract. However, the recommended firm is not a veteran-owned small business.

**ALTERNATIVES:**

An alternative to accepting the contract would require DHS to re-solicit for a cultural music, dance and art provider which may interrupt the schedule of classes provided for older adults.

**FISCAL IMPACT:**

This ordinance authorizes the execution of a contract between the City and Urban-15 Group to provide musical and dance performances in a group exercise and social setting for the period of April 1, 2024 to March 31, 2029. The agreement is for \$25,000.00 annually with a total contract value of \$125,000.00 for five years. Funding in the amount of \$12,500.00 is available from the General Fund FY 2024 Adopted Budget. Funding for subsequent years is contingent upon City Council approval of the annual budget.

**RECOMMENDATION:**

Staff recommends approval.