

# **Post-Solicitation Briefing for National Environmental Policy Act (NEPA) Consulting Services**



## **Audit Committee**

January 9, 2024

Razi Hosseini, P.E., R.P.L.S., Director/City Engineer, Public Works Department

# Solicitation Overview



The Public Works Department solicited a Request for Qualifications (RFQ) for up to five firms to provide On-Call National Environmental Policy Act (NEPA) consulting services for federal transportation projects, bond funded projects, and other City projects. These services may include but not limited to environmental document preparation in accordance with Texas Department of Transportation (TxDOT) and Federal Highway Administration (FHWA) requirements, Clean Water Act Section 404 permitting and other requirements.

## Solicitation Type

- Request for Qualifications (RFQ)

## Proposed Term

- 3 years with 2, 1-year options

## Estimated Value

- \$3 million per contract
- \$15 million total

## Funding Source

- 2022 Bond

## Current Contract Status

- Expires 09/12/24

# Recommended Award



Final Score Matrix

RFQ On-Call Professional National Environmental Policy Act (NEPA) Consulting Services (#PW082823SR)  Score Summary *FINAL EVALUATION December 5, 2023	Maximum Points	VENDOR A	VENDOR B	VENDOR C	VENDOR D	VENDOR E
A - Experience, Background, Qualifications of Firm, Key Personnel, and Key Sub-Consultants	45	42.00	41.80	40.40	38.60	37.40
B - Understanding of the Project and Proposed Management Plan	45	41.60	41.18	39.80	36.40	37.60
C - Experience with the San Antonio Region & Past Performance	10	9.80	9.00	8.60	9.00	8.20
TOTAL SCORE	100	93.40	92.60	88.80	84.00	83.20
RANK BASED ON TOTAL SCORE		1	2	3	4	5

\* One evaluation meeting held with no interviews conducted.

DBE Program – 0%

Local Preference Program – Not Applicable

Veteran-Owned Small Business Preference Program – Not Applicable

# Recommended Award



RFQ On-Call Professional National Environmental Policy Act (NEPA) Consulting Services (#PW082823SR)  Score Summary *FINAL EVALUATION December 5, 2023	Maximum Points	VENDOR F	VENDOR G	VENDOR H	VENDOR I	VENDOR J
A - Experience, Background, Qualifications of Firm, Key Personnel, and Key Sub-Consultants	45	36.20	35.00	36.00	34.40	34.00
B - Understanding of the Project and Proposed Management Plan	45	36.80	35.80	34.80	32.20	34.20
C - Experience with the San Antonio Region & Past Performance	10	7.40	7.40	7.20	8.80	6.60
TOTAL SCORE	100	80.40	78.20	78.00	75.40	74.80
RANK BASED ON TOTAL SCORE		6	7	8	9	10

\* One evaluation meeting held with no interviews conducted.

DBE Program – 0%

Local Preference Program – Not Applicable

Veteran-Owned Small Business Preference Program – Not Applicable

# Recommended Award



RFQ On-Call Professional National Environmental Policy Act (NEPA) Consulting Services (#PW082823SR)  Score Summary *FINAL EVALUATION December 5, 2023	Maximum Points	VENDOR K	VENDOR L	VENDOR M	VENDOR N	VENDOR O
A - Experience, Background, Qualifications of Firm, Key Personnel, and Key Sub-Consultants	45	33.80	33.00	31.80	28.80	28.60
B - Understanding of the Project and Proposed Management Plan	45	34.00	33.20	32.20	31.00	27.60
C - Experience with the San Antonio Region & Past Performance	10	6.40	7.40	7.60	6.60	6.00
TOTAL SCORE	100	74.20	73.60	71.60	66.40	62.20
RANK BASED ON TOTAL SCORE		11	12	13	14	15

\* One evaluation meeting held with no interviews conducted.

DBA Program – 0%

Local Preference Program – Not Applicable

Veteran-Owned Small Business Preference Program – Not Applicable

# Recommended Award



RFQ On-Call Professional National Environmental Policy Act (NEPA) Consulting Services (#PW082823SR)  Score Summary *FINAL EVALUATION December 5, 2023	Maximum Points	VENDOR P	VENDOR Q	VENDOR R	VENDOR S
A - Experience, Background, Qualifications of Firm, Key Personnel, and Key Sub-Consultants	45	26.40	23.20	24.00	23.40
B - Understanding of the Project and Proposed Management Plan	45	26.80	29.20	24.40	25.00
C - Experience with the San Antonio Region & Past Performance	10	5.00	5.00	5.40	5.20
TOTAL SCORE	100	58.20	57.40	53.80	53.60
RANK BASED ON TOTAL SCORE		16	17	18	19

\* One evaluation meeting held with no interviews conducted.

DBA Program – 0%

Local Preference Program – Not Applicable

Veteran-Owned Small Business Preference Program – Not Applicable

# Due Diligence



## Finance and Auditor Departments – Due Diligence Results

Number of vendors notified:

871

Number of vendors at pre-submittal conference:

26

Number of responses received:

19

Results of Minimum Requirements Review

No Material Findings

Results of Due Diligence Review

No Material Findings





# Thank You

January 9, 2024

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