

**THIS IS A DRAFT AND WILL BE REPLACED BY THE FINAL,  
SIGNED ORDINANCE ADOPTED BY THE CITY COUNCIL.**

**ORDINANCE**

**AUTHORIZING EXERCISING AN OPTION TO RENEW  
THE CONTRACT WITH SALES TAX ASSURANCE LLC,  
DBA HDL COMPANIES, FOR SALES AND USE TAX  
AUDIT SERVICES FOR THE CITY, EXTENDING THE  
TERM OF THE CONTRACT TO JUNE 30, 2025. HDL  
COMPANIES WILL CONTINUE RETAIN 22.5% OF ANY  
RECOVERIES FOR A PERIOD OF TWO YEARS.  
FUNDING IS FROM THE GENERAL FUND.**

\* \* \* \* \*

**WHEREAS**, Ordinance 2021-06-17-0451, passed and approved June 17, 2021, approved the Professional Services Contract For Sales And Use Tax Audit Services with Sales Tax Assurance LLC, dba HdL Companies, for an initial three-year term beginning July 1, 2021 and ending June 30, 2024, with an option for the City to renew and extend the Contract for two (2) additional, one (1) year terms (hereinafter the “Contract”); and

**WHEREAS**, after due deliberations on and consideration of the matter, the City Council desires to approve a renewal to extend the Contract as recommended by City Staff for an additional one (1) year, the term of which will commence July 1, 2024, and terminate June 30, 2025; and

**WHEREAS**, approval of this ordinance will also authorize the City’s Deputy Chief Financial Officer, or designee, to exercise the second renewal for a period of one (1) year, commencing July 1, 2025, and terminating June 30, 2026, without further action by the San Antonio City Council, subject to and contingent upon appropriation of funds; **NOW, THEREFORE**;

**BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF SAN ANTONIO:**

**SECTION 1.** The City Council hereby approves the renewal of the Contract to extend for it for an additional one (1) year period, commencing July 1, 2024, and ending June 30, 2025, according to the same terms and conditions. The Deputy Chief Financial Officer or his designee is hereby authorized to execute that certain *Renewal And Extension Of Professional Services Contract For Sales And Use Tax Audit Services* on behalf of the City of San Antonio, a copy of which is attached hereto as **Exhibit I**.

The City’s Deputy Chief Financial Officer, or designee, is further authorized to exercise the second renewal for a period of one (1) year, commencing July 1, 2025, and terminating June 30, 2026, without further action by the San Antonio City Council, subject to and contingent upon appropriation of funds.

**SECTION 2.** Funding for this item will come from 22.5% of recoveries received for the City of San Antonio and is authorized to be made payable to Sales Tax Assurance LLC, dba HdL Companies, and will be paid from Fund 11001000, Cost Center 710010001 and General Ledger 5201040. Total funding should not exceed \$100,000.00 for any one taxpayer for the duration of this agreement.

**SECTION 3.** The financial allocations in this ordinance are subject to approval by the Deputy Chief Financial Officer, City of San Antonio. The Deputy Chief Financial Officer may, subject to concurrence by the City Manager or designee, correct allocations to specific SAP Fund Numbers, SAP Project Definitions, SAP WBS Elements, SAP Internal Orders, SAP Fund Centers, SAP Cost Centers, SAP Functional Areas, SAP Funds Reservation Document Numbers, and SAP GL Accounts as necessary to carry out the purpose of this ordinance.

**SECTION 4.** This ordinance is effective immediately upon passage by eight or more affirmative votes; otherwise, it is effective on the tenth day after passage.

**PASSED and APPROVED** this \_\_\_ day of \_\_\_, 2024.

**M A Y O R**  
Ron Nirenberg

**ATTEST:**

**APPROVED AS TO FORM:**

\_\_\_\_\_  
Debbie Racca-Sittre, City Clerk

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Andrew Segovia, City Attorney