



City of San Antonio

Agenda Memorandum

File Number:

Agenda Item Number: 17

Agenda Date: April 11, 2024

In Control: City Council A Session

DEPARTMENT: Department of Human Services

DEPARTMENT HEAD: Melody Woosley

COUNCIL DISTRICTS IMPACTED: Citywide

SUBJECT:

Early Head Start – Child Care Partnership Program

SUMMARY:

The Department of Human Services (DHS) requests approval of the following actions related to a grant application for the DHS Early Head Start-Child Care Partnership (EHS-CCP) Program:

- a) Submission of a grant application and associated grant documents to the U.S. Department of Health and Human Services (HHS), and acceptance of funds upon award, in an amount up to \$3,363,521.00 for the period of August 1, 2024 to July 31, 2025. The amount consists of \$3,298,721.00 in program operations and \$64,800.00 for training and technical assistance;
- b) A total program budget of \$4,204,402.00, including an in-kind match of \$840,881.00, and a personnel complement of 16 positions; and
- d) Agreements with six child care service providers in amounts up to \$359,082.00 to Blessed Sacrament Academy Child Care Development Center; \$430,898.00 to Ella Austin Community Center; \$574,531.00 to Healy-Murphy Center Inc.; \$251,358.00 to Inman Christian Center; \$143,633.00 to Seton Home; and \$179,541.00 to the Young Women’s Christian Association of San Antonio, for the period of August 1, 2024 to July 31, 2029, so long as grant funds are available.

This ordinance also authorizes the Director of Human Services to initiate, negotiate, and execute any and all necessary documents including a grant contract, and contract amendments accepting, when approved by the U.S. Department of Health and Human Services: a) carryover funds; b) line item budget revisions; c) modifications to the performance measures so long as the terms of the amendment stay within the general parameters of the intent of the grant; d) no cost extensions; e) supplemental grant funds in an amount up to 20% of the total amount initially awarded; f) reimbursement increases of administrative funds for each participant served; g) one time equipment purchases or defined program services; and h) changes in regulations mandated, if awarded and matching funds are available in City's budget.

BACKGROUND INFORMATION:

The DHS EHS-CCP Program is a federally grant-funded program administered by HHS. The program provides early childhood education, family support and comprehensive support services to low-income families with children between the ages of six weeks to thirty-five months.

In 2015, HHS awarded DHS a grant to establish the EHS-CCP Program. The EHS-CCP program partners with six non-profit child care centers to expand access to high-quality comprehensive services for 216 vulnerable infants and toddlers and their families. The EHS-CCP Program promotes physical, cognitive, social, and emotional development in six childcare centers located in San Antonio Independent School District (SAISD) and Edgewood Independent School Districts (EISD) attendance zones, while allowing parents to work or engage in training or education.

ISSUE:

On February 7, 2024, the EHS-CCP Program received notification from HHS of available funding in the amount of \$3,363,521.00, for the period of August 1, 2024 to July 31, 2025. The funding is for year one of a five-year project period. This ordinance authorizes budgetary, grant, and contract related actions to ensure the continuation of EHS-CCP Program services. Funding will be utilized for operational costs and provision of direct family and community support and mental wellness services.

The grant application is due to HHS on May 1, 2024. The 2024-2025 EHS-CCP Program grant application was reviewed and approved by the Head Start Policy Council on March 26, 2024. Awarded grant funds for the program year will provide for EHS-CCP Program services and the City's policy of enhancing early childhood education.

ALTERNATIVES:

If this ordinance is not approved, the Office of Head Start would have to identify another agency to provide EHS-CCP services in the SAISD and EISD service areas. This may delay the provision of services to the community and negatively impact currently enrolled children and families.

FISCAL IMPACT:

This ordinance approves the submission of an EHS-CCP Program grant application, and acceptance of funds upon award, in an amount up to \$3,363,521.00 for the period of August 1, 2024 to July 31, 2025. The amount consists of \$3,298,721.00 in program operations and \$64,800.00 for training and technical assistance.

This ordinance also approves a total program budget of \$4,204,402.00, including an in-kind match of \$840,881.00, and a personnel complement of 16 positions.

Contractual funding for a total amount up to \$1,939,043.00 will be allocated from the EHS-CCP Program grant to six service provider including Blessed Sacrament Academy, Ella Austin Community Center, Healy-Murphy Center, Inc., Inman Christian Center, Seton Home, and the Young Women's Christian Association of San Antonio. The grant requires an in-kind match of 20%, or \$840,881.00, which will be provided by the City and contracted service providers.

RECOMMENDATION:

Staff recommends approval.