



City of San Antonio

Agenda Memorandum

File Number:
{{item.tracking_number}}

Agenda Item Number: 5

Agenda Date: January 9, 2024

In Control: Audit Committee

DEPARTMENT: Public Works Department

DEPARTMENT HEAD: Razi Hosseini

COUNCIL DISTRICTS IMPACTED: Citywide

SUBJECT:

Post-Solicitation High Profile Briefing for National Environmental Policy Act (NEPA)
Environmental Consulting Services

SUMMARY:

The Public Works Department solicited a Request for Qualifications (RFQ) for up to five firms to provide on-call National Environmental Policy Act (NEPA) consulting services to include environmental document preparation in accordance with Texas Department of Transportation (TxDOT) and Federal Highway Administration (FHWA) requirements, Clean Water Act Section 404 permitting and other requirements for federal transportation projects, bond funded projects, and other City projects.

BACKGROUND INFORMATION:

On August 28, 2023, a Request for Qualification (RFQ) was released for On-Call National Environmental Policy Act (NEPA) Consulting Services.

On October 20, 2023, nineteen (19) proposals were received, and all were deemed responsive to move forward for evaluation. The evaluation committee representatives were Roderick Sanchez, Assistant City Manager, City Manager's Office; Luis Maltos, P.E., Assistant Director, Public Works Department; John Cantu, Environmental Manager, Public Works Department; Theresa Larson, Environmental Services Coordinator, Public Works Department; and Ricardo Flores, Environmental Specialist V, Texas Department of Transportation.

The evaluation committee met to discuss and score all 19 proposals on December 5, 2023. The committee recommended awarding contracts to the top five highest-ranked respondents.

This contract will be awarded in compliance with the Disadvantaged Business Enterprise (DBE) Program. The DBE Goal is 0%.

This item is scheduled for Council consideration on February 1, 2024.

ISSUE:

For briefing purposes only

FISCAL IMPACT:

For briefing purposes only

ALTERNATIVES:

For briefing purposes only

RECOMMENDATION:

Staff recommends approval to proceed with scheduling five contracts for City Council consideration to provide On-Call National Environmental Policy Act (NEPA) Consulting Services for the Public Works Department in the estimated value of \$15,000,000 for three years with two, one-year options to renew.