****State of Texas  
County of Bexar  
City of San Antonio****[](https://sanantonio.primegov.com/content/images/org/3ad085.jpg)  
****Meeting Minutes****Community Action Advisory Board

|  |  |  |
| --- | --- | --- |
| **Thursday, March 21, 2024** | **5:30 PM** | **Municipal Plaza Building** |

The Community Action Advisory Board convened a regular meeting at Brady Head Start Building, Galaxy Conference Room, 1227 Brady Blvd, San Antonio, Texas 78207 at 5:30 PM. City Clerk Tina J. Flores took the Roll Call noting a quorum with the following Members present:

|  |  |
| --- | --- |
| ****PRESENT:****0  – |  |
| ****ABSENT:**** | Viagran, Rocha Garcia, Castillo, Courage |

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| |  | | --- | | ****Approval of Minutes**** | | |  |  | | --- | --- | | 1. | Approval of the minutes from the Community Action Advisory Board meeting on {February 29,2024} | | |

|  |  |  |
| --- | --- | --- |
| |  | | --- | | ****Public Comments**** | |  | |

|  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
| |  | | --- | | ****Briefing and Possible Action on the following items**** | | |  |  | | --- | --- | | 2. | Welcome CAAB Members-Executive Committee |  |  |  | | --- | --- | | 3. | Review Annual Governance Training for CAAB Members |  |  |  | | --- | --- | | 4. | Review of Public Information Act and Open Meeting Act Training |  |  |  | | --- | --- | | 5. | Review of CAAB By-Laws |  |  |  | | --- | --- | | 6. | Review of Agency Mission Statement |  |  |  | | --- | --- | | 7. | National Children’s Dental Health Month Calendar Presentation |  |  |  | | --- | --- | | 8. | Approval of Governance, Leadership and Oversight Capacity Screener |  |  |  | | --- | --- | | 9. | Review of Head Start Program Governance Training |  |  |  | | --- | --- | | 10. | Review of Head Start, EHS, and EHS-CCP Fiscal Report |  |  |  | | --- | --- | | 11. | Review of Head Start, EHS, and EHS-CCP Monthly Program Report |  |  |  | | --- | --- | | 12. | Review of Head Start Quality Assurance Report |  |  |  | | --- | --- | | 13. | Review of EHS and EHS-CCP Quality Assurance Report | | |

|  |  |  |
| --- | --- | --- |
|  |  |  |
|  |  | ***Rebecca Viagran, Chairwoman*** |
| ****Respectfully Submitted**** |  |  |
|  |  |  |
| ***Tina J Flores, City Clerk*** |  |  |
|  |  |  |