

# City of San Antonio



## AGENDA

### San Antonio Public Library Board of Trustees Meeting

**Wednesday, March 27, 2024**

**4:30 PM**

**McCreless Branch  
Library, 1023 Ada, San  
Antonio, Texas 78223**

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The San Antonio Public Library Board of Trustees Meeting will hold its regular meeting in the McCreless Branch Library, 1023 Ada, San Antonio, Texas 78223 beginning at 4:30 PM. Once convened, the San Antonio Public Library Board of Trustees Meeting will take up the following items no sooner than the designated times. Presiding Trustee will be physically present at the location of the meeting that is open to the public during the open portions of the meeting.

Members of the public may provide comment on any agenda item, consistent with procedural rules governing the San Antonio Public Library Board of Trustees meetings and state law. Public comment may be provided as follows:

1. Submit written comments via the Library's website ([https://www.mysapl.org/About/Board of Trustees](https://www.mysapl.org/About/Board%20of%20Trustees)). Comments are limited to 300 words and will be read for the record at the time the item is heard. Please include your full name, home or work address and item number. These statements will be read for the record during Public Comment.
2. Drop off a written statement at Central Library, 600 Soledad, San Antonio, Texas 78205. The written statement can be up to 300 words. Please include your full name, home or work address and item #, if applicable, you are speaking about. These statements will be read for the record during Public Comment.
3. Leave a voice message of a maximum three (3) minutes by dialing 210-207-2595. Your message will be played during the meeting. Please include your full name, home or work address and item #, if applicable, you are speaking about. These statements will be played for the record during Public

Comment.

4. Sign up in person: Members of the public are given three (3) minutes to speak, and groups are given nine (9) minutes to address the Board of Trustees. Members of the public must register in person (fill out provided sign in sheet) prior to 4:30 p.m.

Note: Comments may be submitted in English or Spanish. Written comments and voice messages must be received by Wednesday, March 27, 2024 at noon. CT to allow time for translation.

The YouTube livestream link is available on the Library's website: [https://www.mysapl.org/About/Board of Trustees#176431873](https://www.mysapl.org/About/Board%20of%20Trustees#176431873) meetings.

Once a quorum is established, the San Antonio Public Library Board of Trustees Meeting shall consider the following:

**Roll Call**

**Silent Meditation**

**Approval of Minutes**

1. Approval of the minutes from the San Antonio Public Library Board of Trustees meeting on February 28, 2024

**Public Comments**

**Public Hearing**

Receive public comments in consideration of the proposed design changes for the Las Palmas Branch Library Bond Project.

2. Review and consider approval of the proposed design changes for the Las Palmas Branch Library Bond Project. Action [Kathy Donellan, Interim Library Director] (10 min)

**Briefing and Possible Action on the following items**

3. Report from Library Board Chair. Information. [Juspreet Kaur, Chair]
4. Reports from Trustees regarding Library related activities. Information.

5. Report from Interim Library Director. Information [Kathy Donellan]
6. Budget Report for February 2024. Information. [Gabriella Rauschuber, Department Fiscal Administrator]
7. Report from the Executive Committee. Information. [Juspreet Kaur, Chair]
8. Report from the Advocacy Committee. Information. [Judy Cruz, Chair]
9. Report from the Budget Committee. Information. [Jo Ann Harris, Chair]
10. Report from the Facilities Committee. Information. [Andrea Sanchez-Muniz, Chair]
11. Report from the Naming Committee. Information. [Josie U. Martinez, Chair]
12. Report from the Ad Hoc Board Policy Committee. Information. [Paul Stahl, Chair]
13. Report from the Ad Hoc Executive Search Committee. Information. [Judy Cruz, Chair]
14. Report from the Ad Hoc ILA Committee. Information. [Juspreet Kaur, Chair]
15. Report from the Friends of the San Antonio Public Library. [John Costello, President]
16. Report from the San Antonio Public Library Foundation. [Amy Hone, Executive Director]
17. Staff Report: McCreless Branch Library report. Information [Jose Ruiz-Alvarez, Branch Manager] (5 min.)
18. Staff Report: Update regarding the San Antonio Public Library's Digital Library. Information [Adam Zaby, Library Services Administrator] (5 min.)
19. Receive a briefing on the budget outlook and conduct a Fiscal Year 2025 budget development prioritization exercise. Action. [Kathy Donellan, Interim Library Director] (15 min.)
20. Review and consider approval of the proposed design and placement of the new monument sign at Las Palmas Branch Library as part of the 2022 Bond Project. Action [Jessica Zurita, Interim Assistant Library Director] (5 min)
21. Consider authorizing the temporary closure of the Bazan Branch Library for a roof replacement project. Action [Jessica Zurita, Interim Assistant Library Director] (5 min.).
22. Consider delegating to the Interim Library Director the authority to set closure dates for Library locations in order to implement Deferred Maintenance Projects and Capital Improvement Projects in calendar year 2024. Action [Jessica Zurita, Interim Assistant Library Director] (5 min)
23. Receive an update regarding the Interlocal Agreement with Bexar County for Library Services and consider taking appropriate action. Action [Kathy Donellan, Interim Library Director] (5 min.)
24. Amend the Library Board Committee Appointments for Fiscal Year 2024. Action. [Juspreet Kaur, Chair] (5 min)

### **Executive Session**

A. Receive an update regarding the Interlocal Agreement with Bexar County for Library Services pursuant to Texas Government Code 551.071 (consultation with attorney).

B. Personnel matters related to the executive search for a Library Director pursuant to Texas Government Code Section 551.074 (personnel matter)

At any time during the meeting, the San Antonio Public Library Board of Trustees Meeting may meet in executive session under Chapter 551 of the Texas Government Code.

**DISABILITY ACCESS STATEMENT**

**This meeting site is wheelchair accessible. Auxiliary Aids and Services, including Deaf interpreters, must be requested forty-eight [48] hours prior to the meeting. For assistance, call (210) 207-2644 or 711 Texas Relay Service for the Deaf.**

Posted on: 03/22/2024 11:41 AM