

City of San Antonio



AGENDA PACKET

San Antonio Early Childhood Education Municipal Development Corporation

Tuesday, November 7, 2023

2:00 PM

Municipal Plaza Building

The San Antonio Early Childhood Education Municipal Development Corporation will hold its regular meeting in the Municipal Plaza Building beginning at 2:00 PM. Once convened, the San Antonio Early Childhood Education Municipal Development Corporation will take up the following items no sooner than the designated times.

Members of the public can comment on items on the agenda. To submit comments or sign up to speak, please go to www.sanantonio.gov/agenda and click on the eComment link for instructions. Questions relating to these rules may be directed to the Office of the City Clerk at (210) 207-7253

Once a quorum is established, the San Antonio Early Childhood Education Municipal Development Corporation shall consider the following:

Approval of Minutes

1. Approval of the minutes from the San Antonio Early Childhood Education Municipal Development Corporation meeting on September 5, 2023.

Public Comments

Consent Agenda

2. Briefing and Board approval to negotiate and execute a contract with Claudia Kramer Santamaria, Ph.D., to provide family engagement professional consulting services for Pre-K 4 SA for one year, with two (2) additional (1) year period renewal options for a total contract value not to exceed \$144,000.00. [Jill Byrd, Pre-K 4 SA Head of Communications and Engagement]

Briefing and Possible Action on the following items

3. CEO Update to include program updates on Innovations, New South Build, Enrollment Calendar, New Hires, Program Outreach and Research & Dissemination [Sarah Baray, Ph.D., Pre-K 4 SA CEO]
4. Briefing of the Pre-K 4 SA Year 10 Independent Evaluation Report by Westat. [Emily Diaz, PhD, Senior Research Associate, Education Studies, Weststat]
5. Briefing and update on Pre-K 4 SA Grants accomplishments and upcoming activities. [Larrisa Wilkinson, Pre-K 4 SA Deputy CEO; Joe De La Rosa, Pre-K 4 SA Head of Grants]
6. Briefing and Board approval to negotiate and execute a contract with Procure Solutions to provide a child care management system software for a period of 1 year, with five, one-year renewal options for a total contract value not to exceed \$538,980.00. [David Villarreal, Pre-K 4 SA, Head of Operations]
7. Briefing and Board approval to negotiate and execute a contract with Bridgecare Finance Inc., to provide a complete cloud-based Student Information System (SIS) for Pre-K 4 SA to begin the date upon which the contract is fully executed. The contract shall terminate on October 31, 2024. The corporation may renew for five (5) additional one-year period(s) for a total contract value not to exceed \$636,874.00. [Jill Byrd, Pre-K 4 SA Head of Communications and Engagement]

At any time during the meeting, the San Antonio Early Childhood Education Municipal Development Corporation may meet in executive session by videoconference for consultation with the City Attorney's Office concerning attorney client matters under Chapter 551 of the Texas Government Code.

DISABILITY ACCESS STATEMENT

This meeting site is wheelchair accessible. The Accessible Entrance is located at the Municipal Plaza Building / Main Plaza Entrance. Auxiliary Aids and Services, including Deaf interpreters, must be requested forty-eight [48] hours prior to the meeting. For assistance, call (210) 207-7268 or 711 Texas Relay Service for the Deaf.

Intérpretes en español estarán disponibles durante la junta del consejo de la ciudad para los asistentes que lo requieran. También se proveerán intérpretes para los ciudadanos que deseen exponer su punto de vista al consejo de la ciudad. Para más información, llame al (210) 207-7253

**EARLY CHILDHOOD EDUCATION MUNICIPAL DEVELOPMENT
CORPORATION BOARD OF DIRECTORS
MEETING MINUTES
TUESDAY, SEPTEMBER 05, 2023
2:00 PM
PRE-K 4 SA NORTH EDUCATION CENTER**

Members Present: Board Member Elaine Mendoza, Chair, *Mayoral*
Board Member Dr. Teresa Granillo, *District 1*
Board Member Joe De La Garza, *District 3*
Board Member Richard Perez, *District 4*
Board Member Andrea Greimel, *District 5*
Board Member Dr. Tracy Hurley, *District 6*
Board Member Frances Guzman, *District 7*
Board Member Dr. Shari Albright, Secretary, *District 8*
Board Member Dr. Richard Middleton, *District 9*
Board Member Jan Kirby, *District 10*

Members Absent: Vacant, *District 2*

Staff Present: Sarah Baray, Ph.D., *Pre-K 4 SA Chief Executive Officer*; Tonda Brown, *Pre-K 4 SA*; Sandy Weser, *Pre-K 4 SA*; Paul Chapman, *Pre-K 4 SA*; Larrisa Wilkinson, *Pre-K 4 SA*; Joe De La Rosa, *Pre-K 4 SA*; Paul Aleman, *Pre-K 4 SA*; Daisy Castillo, *Pre-K 4 SA*; Shreya Shah, *City Attorney's Office*

Also Present: Rachel Dickens, *Pre-K 4 SA*; Elizabeth Rodriguez, *Pre-K 4 SA*; Jill Byrd, *Pre-K 4 SA*; Ramiro Amaro, *Pre-K 4 SA* Anamarie Suscan-Fast, *talkStrategy*; Rachel Trevino, *talkStrategy*;

Call to Order

Chairwoman Mendoza called the meeting to order at 2:00 PM.

1. **Approval of the minutes from the San Antonio Early Childhood Education Municipal Development Corporation meeting on May 9, 2023**
Board Member Richard Perez moved to approve the minutes from the May 9, 2023 meeting. Board Member Frances Guzman seconded the motion. Motion carried unanimously by those present.
2. **Public Comments [If a member of the public would like to provide comment to the Pre-K 4 SA Board on PreK 4 SA related matters, please email comments to prek4sa@sanantonio.gov before 2:00 PM on the day of the meeting]**

There were no public comments to be heard.

Consent Agenda

1. **Board action to authorize Pre-K 4 SA staff to amend the agreement with**

Teachstone Training, LLC. for a no cost extension through November 30, 2024. [Larrisa Wilkinson, Pre-K 4 SA Deputy CEO]

- 2. Board approval to execute an amendment with Teaching Strategies, extending the term of the agreement to June 30, 2024 and increasing the total value of the contract to a total of \$313,397.50. [Larrisa Wilkinson, Pre-K 4 SA Deputy CEO]**
- 3. Briefing and Board approval to negotiate and execute a contract with Bella Mattina, LLC, to provide professional development services for Pre-K 4 SA for two years, with one, two-year option to renew for a total contract value not to exceed \$276,087.75. [Larrisa Wilkinson, Pre-K 4 SA Deputy CEO]**

Board Member Richard Perez moved to approve the items on consent. Board Member Frances Guzman seconded the motion. Motion carried unanimously by those present.

Briefing and Possible Action on the following items

- 4. CEO Update to include Enrollment, Innovations, Safety and Security, Outreach & Engagement, New Staff, New South Build [Sarah Baray, Ph.D., PreK 4 SA CEO]**

Dr. Baray gave an update on Enrollment. She spoke on both Pre-K 4 SA and Gardendale Enrollment. Dr. Baray then spoke on Extended day enrollment and staffing. The board talked through extended day and the different aspects of the extended day program.

Board Member Dr. Shari Albright arrived at 2:08.

Dr. Baray then spoke on Pre-K 4 SA Innovations. She spoke on the new Community Classroom in which we partnered with Essence Prep to effectively run a Pre-K classroom that is located in a partner school. Dr. Baray spoke of this being the first Community Classroom that Pre-K 4 SA has piloted and of the behind the scenes work that is being done to ensure each aspect of teaching is covered so that we can replicate this Community Classroom.

Dr. Baray then highlighted our Technical Assistance Center, Bounceology, who has been working with Pre-K 4 SA to work toward creating a brand. Pre-K 4 SA is already starting to put material out there to see how people react to it as we prepare for 2 different cities to visit our centers.

Dr. Baray also spoke on safety and security. She stated we will be going to clear backpacks.

Board Member Dr. Teresa Granillo arrived at 2:15.

Dr. Baray also spoke on blankets, which will be washed at Pre-K 4 SA facilities on a weekly basis. She then talked about how Pre-K 4 SA is partnering with University Health System to offer health and safety workshops. Lastly, she mentioned partnering with a responder application to alert our team when emergencies are happening. The board then discussed different aspects of security and how Pre-K 4 SA measures work to ensure safety and security.

Dr. Baray ended the CEO Update by talking about our new staff, the new South center to be opened in April of 2025, and upcoming events.

5. Briefing on San Antonio Shared Services Alliance milestones and accomplishments and preview of upcoming activities. [Larrisa Wilkinson, Pre-K 4 SA Deputy CEO; Joe De La Rosa, Pre-K 4 SA Head of Grants]

Pre-K 4 SA Deputy CEO, Larrisa Wilkinson began by stating that the San Antonio Shared Services work has received 2 grants. Larrisa Wilkinson spoke on the goals of the Shared Service Alliance. She stated the main focus is recruiting, supporting, and retaining staff. She spoke on the partnership between Holli Hills and HOLT, who now provides childcare for their employees. Through this partnership, Holt was able to donate monetary funds which brought Holli Hills to be 4-star across the board TRS certified.

Joe De La Rosa then spoke on our current Childcare centers being essential to the recruitment of new partner CDCs who joined our alliance. Joe then spoke on the ideas put forth by San Antonio Shared Service alliance council. He shared the Advisory Council Purpose Statement. He also spoke on the Logic Model that was developed by the Shared Services Alliance. Joe then spoke on the Shared Services Job Fair as well as the expanded services for the San Antonio Shared Service Alliance. Pre-K 4 SA has a substitute pool that helps the CDCs with some of their hiring issues. He talked about the job fair and high hopes that we will generate interest in CDCs hiring.

The board then talked through the business coaching aspect of the Shared Service Alliance as well as the new TRS certification rules. Larrisa and Joe completed the conversation by discussing additional recruiting techniques that are focused on the southeast side of town.

6. Briefing and Board approval to negotiate and execute a Professional Services agreement with Communities in Schools of San Antonio for a one-year term expiring June 30, 2024 at a total contract value not to exceed \$78,000.00. [Sandy Weser, Pre-K 4 SA Chief of Innovation]

Sandy Wester presented the Communities in school agreement, in which Pre-K 4 SA will work collaboratively with Communities in school. Board member Richard Perez motioned to approve the item and Board Member Dr. Richard Middleton seconded the motion.

7. Board approval to execute a Professional Services Agreement with the Miss Tristan Foundation, for a term to commence upon execution of the agreement through June 30, 2024 and for a total contract value not to exceed \$225,000.00. [Larrisa Wilkinson, Pre-K 4 SA Deputy CEO]

Pre-k 4 SA entered into a partnership with Miss Tristan. This program provides 5 in class lessons and 5 in-water lessons. Also included in this partnership is CPR lessons for our families. Board member Francis Guzman motioned to approve and Board member Dr. Tracy Hurley seconded the motion.

8. Board action to accept funds from the Beldon Family Foundation in an amount of \$150,000.00 for continuation of the "Teachers 4 Toddlers Program (T4T Program). [Larrisa Wilkinson, Pre-K 4 SA, Deputy CEO]

Teachers 4 Toddlers addressed the issue with highly skilled infant-toddler teachers in San Antonio. 1500 scholarship has been provided as an incentive for infant toddler teachers through the Beldon family. There are 70 infant toddler teachers that are going through the program this year alone. The Beldon's have given an additional \$150,000 to continue the program. Board Member Shari Albright motioned to approve, and Board Member Dr. Richard Middleton seconded.

Consideration of Future Meetings

The next meeting of the San Antonio Early Childhood Education Municipal Development Corporation Board of Directors is scheduled to take place on Tuesday, November 7th, 2023, at 2:00 p.m. at Pre-K 4 SA North Education Center

Adjournment

There being no further discussion, the meeting was adjourned at 3:14 pm.

Respectfully Submitted,

Rachel Dickens, Pre-K 4 SA

Elaine Mendoza, Chairperson



City of San Antonio

Agenda Memorandum

File Number:
23-195322

Agenda Item Number: 2

Agenda Date: Invalid date

In Control: San Antonio Early Childhood Education Municipal Development Corporation Meeting

DEPARTMENT: Pre-K 4 SA

DEPARTMENT HEAD: Dr. Sarah Baray

COUNCIL DISTRICTS IMPACTED: Citywide

SUBJECT:

Family Engagement Professional Consulting Services for Pre-K 4 SA

SUMMARY:

This item includes a briefing and Board approval to negotiate and execute a contract with Claudia Kramer Santamaria, Ph.D., to provide family engagement professional consulting services for Pre-K 4 SA for one year, with two (2) additional (1) year period renewal options for a total contract value not to exceed \$144,000.00.

BACKGROUND INFORMATION:

On September 21, 2022, Pre-K 4 SA entered into a professional services agreement with the consultant, Claudia Kramer Santamaria, Ph.D. to provide training sessions and material to enhance and expand family services provided by Pre-K 4 SA. The contract included indepth work with the family engagement and outreach teams to develop program content and expand the

capacity of Pre-K 4 SA staff to provide authentic and culturally responsive family engagement and outreach.

Under the initial contract, Dr. Sanatamaria worked closely with the Head of Communications and Family Engagement team to develop content, activities and collateral materials to expand and improve the supporting goals from the Pre-K 4 SA strategic plan with respect to family engagement and outreach. This included planning and training sessions to evaluate and define current services, benefits and resources related to family engagement and outreach. Dr. Santamaria also supported the co-development of the desired expansion of and improvements to family engagement and outreach, and produced work in English and Spanish to work toward the expansion and enhancements to family engagement and outreach. This included interviews with staff / parent leaders to better assess needs and gaps, co-creation of specific action steps in alignment to the strategic plan, co-designing tools to support, evaluate and track the outcomes of family work desired. In addition, Dr. Santamaria started planning and executing a capacity building program with designated staff members to guide staff through self-reflection and planning for use of engagement tools, improvements and expansion of current efforts of specific family engagement staff, mentorship on the work of family engagement staff towards determined goals, and strategic guidance of the pilot implementation of specific expansion efforts. The contract with Dr. Santamaria ended October 31, 2023.

Over the course of the initial contract, a need to provide training to staff across the organization was identified. Pre-K 4 SA worked with the City of San Antonio Procurement to issue a Request for Proposals for a consultant to continue to work collaboratively with the Communications and Engagement program in the planning and development of content and training to ensure all Pre-K 4 SA have the knowledge and skills to support authentic, culturally responsive family engagement across the entire program.

The RFP was released in September 2023. The Evaluation Committee scored proposals and recommended the contract be awarded to Claudia Kramer Sanatamaria

ISSUE:

This proposed agreement with Claudia Kramer Santamaria, Ph.D. would provide ongoing family engagement professional consulting and training for family engagement team members, Heads of Schools and teachers.

FISCAL IMPACT:

This item includes a briefing and Board approval to negotiate and execute a contract with the Claudia Kramer Santamaria, Ph.D., to provide family engagement professional consulting and training services for Pre-K 4 SA for one year, with two (2) additional (1) year period renewal options for a total contract value not to exceed \$144,000.00. Funds are budgeted and available within the Pre-K 4 SA Operating Fund. Future contract year funds are contingent upon approval of the annual operating budget by the Corporation's Board of Directors.

ALTERNATIVES:

Should this contract not be approved by the Board, Pre-K 4 SA will have to discontinue family engagement professional consulting and training for the family engagement, Heads of Schools and teachers until a new contract has been approved and initiated.

RECOMMENDATION:

Staff recommends Board approval to negotiate and execute a contract with Claudia Kramer Santamaria, Ph.D. to provide family engagement professional consulting and training services for Pre-K 4 SA for one year, with two (2) additional (1) year period renewal options for a total contract value not to exceed \$144,000.00.

This contract is procured by means of Request for Competitive Sealed Proposals (RFCSP) and Contract Disclosure Form is attached.



City of San Antonio

Agenda Memorandum

File Number:
23-195323

Agenda Item Number: 3

Agenda Date: Invalid date

In Control: San Antonio Early Childhood Education Municipal Development Corporation Meeting

DEPARTMENT: Pre-K 4 SA

DEPARTMENT HEAD: Dr. Sarah Baray

COUNCIL DISTRICTS IMPACTED: Citywide

SUBJECT:

CEO Update

SUMMARY:

This includes a briefing of program and operational activities.

BACKGROUND INFORMATION:

The CEO Update will provide information and updates on various program activities including:

- Innovations: Enterprise initiative
- New South Build
- Enrollment Calendar
- New Hires
- Program Outreach & Engagement
- Research & Dissemination

ISSUE:

This includes a briefing of program and operational activities.

FISCAL IMPACT:

This includes a briefing of program and operational activities.

ALTERNATIVES:

This includes a briefing of program and operational activities.

RECOMMENDATION:

This includes a briefing of program and operational activities.



City of San Antonio

Agenda Memorandum

File Number:
23-195324

Agenda Item Number: 4

Agenda Date: Invalid date

In Control: San Antonio Early Childhood Education Municipal Development Corporation Meeting

DEPARTMENT: Pre-K 4 SA

DEPARTMENT HEAD: Dr. Sarah Baray

COUNCIL DISTRICTS IMPACTED: Citywide

SUBJECT:

Pre-K 4 SA Year 10 Independent Evaluation Report

SUMMARY:

This item includes a briefing of the Pre-K 4 SA Year 10 Independent Evaluation Report by Westat.

BACKGROUND INFORMATION:

Since the inception of Pre-K 4 SA in 2013, the Board of Directors has awarded a contract for an independent evaluation of the program. The initial contract was awarded to Edvance Research for a five-year term, and one three-year renewal option. Edvance Research went on to produce and release reports for years 1 and 2 of the program, which the organization presented to the Board of Directors in 2014 and 2015. In December 2015, Westat, a leading research organization, acquired Edvance Research. Westat continued to annually evaluate Pre-K 4 SA from 2016-2020 to fulfill the terms of the original contract. In November 2021, the Board approved an amendment to the

Westat independent evaluation contract, extending the term of the contract to November 30, 2024, with two one-year renewal options. Westat completed the independent evaluation report for the 2022-2023 school year and will present findings to the Board of Directors. The report includes descriptive and inferential results for Pre-K 4 SA Education Centers for the following categories: program enrollment, child attendance, classroom quality, early literacy, receptive vocabulary, early numeracy, social-emotional development, and kindergarten readiness. Measures used in the evaluation included the Classroom Assessment Scoring System (CLASS), Teaching Strategies Gold (GOLD), Woodcock-Johnson Psycho-Educational Battery-Fourth Edition and Bateria 111, Peabody Picture Vocabulary, and the Devereux Early Childhood Assessment.

ISSUE:

This item is a briefing for informational purposes only.

FISCAL IMPACT:

This item is a briefing for informational purposes only.

ALTERNATIVES:

This item is a briefing for informational purposes only.

RECOMMENDATION:

This item is a briefing for informational purposes only.



City of San Antonio

Agenda Memorandum

File Number:
23-195325

Agenda Item Number: 5

Agenda Date: Invalid date

In Control: San Antonio Early Childhood Education Municipal Development Corporation Meeting

DEPARTMENT: Pre-K 4 SA

DEPARTMENT HEAD: Dr. Sarah Baray

COUNCIL DISTRICTS IMPACTED: Citywide

SUBJECT:

Pre-K 4 SA Grants

SUMMARY:

This item includes a Briefing on Grants accomplishments over the past year and upcoming activities.

BACKGROUND INFORMATION:

Since 2016, Pre-K 4 SA has awarded over \$30 million in grants to public, private, and parochial schools and child development centers to expand access to high quality early education across San Antonio. Over the course of the Grants Program, Pre-K 4 SA has provided funding for a variety of services, including moving schools from half-day to full-day prekindergarten, credentialing for teaching staff, indoor and outdoor environment enhancements, curriculum and instructional materials, and creating multi-year, early learning strategic plans that incorporate leadership

professional development.

On May 10, 2022, the Pre-K 4 SA Board of Directors approved the fourth cycle of grant funding, covering school years 2022-2024. Six school districts and two private schools were awarded a total of \$9,383,958.00. The purpose of the awards was to support awardees in refining components of their early learning programs and develop a strategic plan to sustain their high-quality programs.

ISSUE:

This item is a briefing for informational purposes only.

FISCAL IMPACT:

This item is a briefing for informational purposes only.

ALTERNATIVES:

This item is a briefing for informational purposes only.

RECOMMENDATION:

This item is a briefing for informational purposes only.



City of San Antonio

Agenda Memorandum

File Number:
23-195326

Agenda Item Number: 6

Agenda Date: Invalid date

In Control: San Antonio Early Childhood Education Municipal Development Corporation Meeting

DEPARTMENT: Pre-K 4 SA

DEPARTMENT HEAD: Dr. Sarah Baray

COUNCIL DISTRICTS IMPACTED: Citywide

SUBJECT:

Child Management System Software

SUMMARY:

This item includes a briefing and Board approval to negotiate and execute a contract with Procure Solutions to provide a child care management system software for a period of 1 year, with five, one-year options to renew for a total contract value not to exceed \$538,980.00.

BACKGROUND INFORMATION:

As a licensed childcare provider, Pre-K 4 SA is required to have a Child Management System (CMS) to track supervision of children who are in our care. This system must include a check-in/check-out process to record who brings the child and who picks up the child and at what time each day. The system must also track changes in supervision throughout the school day. To ensure Pre-K 4 SA has an efficient and accurate process for tracking child supervision, Pre-K 4 SA utilizes

a software package designed specifically for child development centers. Such systems, commonly referred to as CMS, not only help to track supervision of children, but also have features that allow for communication between teachers and families, meal tracking, and tuition payment processing. The integration of services into a single CMS provides greater efficiency of operations for child development centers.

Pre-K 4 SA worked in coordination with the City's Finance Department, Purchasing Division (Purchasing) to develop a Request for Competitive Sealed Proposal (RFCSP) to meet the needs of the program. The City issued a Request for Competitive Sealed Proposal for "Child Management System Software for Pre-K 4 SA, Gardendale Early Learning Program, and Shared Services Alliance Members" on September 14, 2023 with a submission deadline of October 17, 2023.

The evaluation committee consisted of representatives from the Information Technology and Services Department and Pre-K 4 SA. The Finance Department, Purchasing Division facilitated by ensuring compliance with City procurement policies and procedures. The committee selected Procare Solutions.

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ISSUE:

Pre-K 4 SA staff requests Board approval to execute a contract with Procare Solutions to provide a childcare management software system for a period of one year, with five, one-year options to renew for a total contract value not to exceed \$538,980.00.

FISCAL IMPACT:

This item authorizes approval to execute the contract with Procare Solutions to provide a child care management system software for a period of one year, with five one-year options to renew for a total contract value not to exceed \$538,980.00.

Funds are budgeted and available within the Pre-K 4 SA Operating Fund. Future contract year funds are contingent upon approval of the annual operating budget by the Corporation's Board of Directors.

ALTERNATIVES:

Should approval not be provided to execute the contract with Procare Solutions, Pre-K 4 SA staff will need to manually record child supervision information, a process that increases the likelihood of errors and is more time-consuming to manage.

RECOMMENDATION:

Staff recommends the Board authorize the CEO to negotiate and execute a contract with Procare Solutions to provide a child management system software for a period of one year, with (5) five, (1) one year options to renew for a total contract value not to exceed \$538,980.00.



City of San Antonio

Agenda Memorandum

File Number:
23-195327

Agenda Item Number: 7

Agenda Date: Invalid date

In Control: Select Meeting Type

DEPARTMENT: Pre-K 4 SA

DEPARTMENT HEAD: Dr. Sarah Baray

COUNCIL DISTRICTS IMPACTED: Citywide

SUBJECT:

Student Information Software System for Pre-K 4 SA

SUMMARY:

This item includes a briefing and Board approval to negotiate and execute a contract with Bridgecare Finance Inc., to provide a complete cloud-based Student Information System (SIS) for Pre-K 4 SA to begin the date upon which the contract is fully executed. The contract shall terminate October 31, 2024. This contract may renew for five (5) additional one-year period(s) for a total contract value not to exceed \$636,874.00.

BACKGROUND INFORMATION:

Pre-K 4 SA partners with local school districts to offer prekindergarten to eligible children, who are then dually enrolled in both Pre-K 4 SA and the school district. In order to track and report attendance data in a format that can be shared with partner school districts and the Texas Education Agency, Pre-K 4 SA needs a student information system to manage student data. Pre-K 4 SA's

data management system and needs are complex because Pre-K 4 SA operates as a licensed child development center under the Texas Department of Human Services and as a public prekindergarten partner program under the Texas Education Agency. Both agencies require Pre-K 4 SA to track and reports particular data sets to include: family and child application; enrollment and attendance; child health; nutrition services; and educational programming.

Pre-K 4 SA has historically used multiple data management software systems to track and report required data. In 2021, a Request for Proposals was issued in an attempt to secure a single vendor to provide an integrated data management system that would meet the needs of Pre-K 4 SA. A vendor was selected through this process, however, the agreement was terminated before the proposed three-year term was complete after failure to fulfill obligations and execute the scope of services.

In September 2023, the City of San Antonio issued an RFP on behalf of Pre-K 4 SA for a comprehensive student information management system. Bridgecare Finance Inc. was selected based. The proposal submitted by Bridgecare indicates Bridgecare has the experience and expertise to provide an integrated student data management system to meet the majority of Pre-K 4 SA's data management needs and seamlessly integrate with the child supervision software utilized by Pre-K 4 SA.

ISSUE:

Pre-K 4 SA seeks Board approval to negotiate and execute a contract with Bridgecare Finance Inc., to provide a complete cloud-based Student Information System (SIS) to begin the date upon which the contract is fully executed and terminate October 31, 2024, unless renewed. The contract is for an initial one-year term, with five (5) optional one-year renewals for a total contract value not to exceed \$636,874.00.

FISCAL IMPACT:

This item includes a briefing and Board approval to negotiate and execute a contract with Bridgecare Finance Inc., to provide student information software services for Pre-K 4 SA for one year. This contract may be renewed for five (5) additional one-year period(s) for a total contract value not to exceed \$636,874.00.

Funds are budgeted and available within the Pre-K 4 SA Operating Fund. Future contract year funds are contingent upon approval of the annual operating budget by the Corporation's Board of Directors.

ALTERNATIVES:

Should this contract not be approved by the Board, Pre-K 4 SA will have to renew multiple contracts with various vendors and software systems, resulting in overlap of software systems and duplication of services.

RECOMMENDATION:

Staff recommends Board approval to negotiate and execute a contract with the Bridgecare Finance Inc. to provide student information software services for Pre-K 4 SA SA for one year, with an option to renew for five (5) additional one-year period(s) for a total contract value not to exceed \$636,874.00.

This contract is procured by means of Request for Competitive Sealed Proposals (RFCSP) and Contract Disclosure Form is attached.