**City of San Antonio**[](https://sanantonio.primegov.com/content/images/org/3ad085.jpg)  
**AGENDA  
San Antonio Public Library Board of Trustees Meeting**

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| **Wednesday, June 22, 2022** | **4:30 PM** | **Central Library, 600 Soledad, Auditorium, San Antonio, Texas 78205** |

The San Antonio Public Library Board of Trustees Meeting will hold its regular meeting in the Central Library, 600 Soledad, Auditorium, San Antonio, Texas 78205 beginning at 4:30 PM. Once convened, the San Antonio Public Library Board of Trustees Meeting will take up the following items no sooner than the designated times.  
  
Members of the public may provide comment on any agenda item, consistent with procedural rules governing the San Antonio Public Library Board of Trustees meetings and state law. Public comment may be provided as follows:  
  
1. Submit written comments via the Library's website (https://www.mysapl.org/About/Board of Trustees). Comments are limited to 300 words and will be read for the records at the time the item is heard. Please include your full name, home or work address and item number.  
  
2. Drop off a written statement at Central Library, 600 Soledad, San Antonio, Texas 78205. The written statement can be up to 300 words. Please include your full name, home or work address and item #, if applicable, you are speaking about.   
  
3. Leave a voice message of a maximum three (3) minutes by dialing 210 207 2595. Your message will be played during the meeting. Please include your full name, home or work address and item #, if applicable, you are speaking about.  
  
4. Sign up in person: Members of the public are given three (3) minutes to speak, and groups are given nine (9) minutes to address the Board of Trustees. Members of the public must register in person(fill out provided sign in sheet) prior to 4:30 p.m.  
  
These statements will be entered to the record during Public Comment.  
  
Members of the public may listen to the live meeting by calling toll free 1 415 655 0001 and dialing access code 2452 894 5824, or may watch the live meeting at the following link: https://sanantonio.webex.com and enter 2452 894 5824 for the event number and “library” for the password (without the quotes)   
  
The meeting URL is also available on the Library’s website at https://www.mysapl.org/About/Board of Trustees#176431873 meetings.  
  
Note: Comments may be submitted in English or Spanish. Written comments and voice messages must be received by Wednesday, June 22, 2022 at 9 a.m. CT to allow time for translation. Comments or sign ups will not be accepted after 9 a.m. CT.  
  
Once a quorum is established, the San Antonio Public Library Board of Trustees Meeting shall consider the following:

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| |  | | --- | | **Roll Call  Silent Meditation  Approval of Minutes** | | |  |  | | --- | --- | | 1. | Approval of the minutes from the San Antonio Public Library Board of Trustees meeting on May 25, 2022. Action. [Paul Stahl, Chair] | | |

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| |  | | --- | | **Briefing and Possible Action on the following items** | | |  |  | | --- | --- | | 2. | Report from Library Board Chair. Information. [Paul Stahl, Chair] |  |  |  | | --- | --- | | 3. | Reports from Trustees regarding Library related activities. Information. |  |  |  | | --- | --- | | 4. | San Antonio Public Library Director's Report for May 2022. Information. [Ramiro S. Salazar, Library Director] |  |  |  | | --- | --- | | 5. | Budget Report for May 2022. Information. [Gabriella Rauschuber, Department Fiscal Administrator] |  |  |  | | --- | --- | | 6. | Report from the Executive Committee. Information. [Paul Stahl, Chair] |  |  |  | | --- | --- | | 7. | Report from the Budget Committee. Information. [Juspreet Kaur, Chair] |  |  |  | | --- | --- | | 8. | Report from Facilities Committee. Information. [Andrea Sanchez-Muniz, Chair] |  |  |  | | --- | --- | | 9. | Report from the Naming Committee. Information. [Linda Nairn, Chair] |  |  |  | | --- | --- | | 10. | Report from the Public Relations Committee. Information. [Jean Brady, Chair] |  |  |  | | --- | --- | | 11. | Report from the Ad Hoc Board Policy Committee. Information. [Jean Brady, Trustee] |  |  |  | | --- | --- | | 12. | Report from the Friends of the San Antonio Public Library. [John Costello, President] |  |  |  | | --- | --- | | 13. | Report from the San Antonio Public Library Foundation. [Amy Hone, Executive Director] |  |  |  | | --- | --- | | 14. | Staff Report: Mid year report on the Library's performance metrics for Fiscal Year 2022. Information. [Randall Polasek, Performance and Innovation Manager] (7 min.) |  |  |  | | --- | --- | | 15. | Staff Report: Presentation on Library's initiatives to address the well-being of employees. Information. [Haley K. Holmes Ph.D. Interim Library Services Administrator] (7 min) |  |  |  | | --- | --- | | 16. | Receive a recommendation from the Naming Committee regarding the request to add the name Elizabeth “Liz” Cornelia Gaenslen Trainor to the official name of the meeting room at the McCreless Branch Library and take appropriate action. Action. [Linda Nairn, Naming Committee Chair] (20 min.) |  |  |  | | --- | --- | | 17. | Consider and approve the temporary closure of the following branch libraires to undertake building improvement projects. Action. [Kathy Donellan, Assistant Library Director] (10 min.)      A) Cortez Branch Library to commence closure on or around September 6, 2022 for a           period of approximately five weeks or until the Deferred Maintenance Improvement Project           is complete.      B) Brook Hollow Branch Library to commence closure on or around September 6, 2022 for           a period of eight weeks or until the Capital Improvement Project is complete. |  |  |  | | --- | --- | | 18. | Consider a request from the San Antonio Public Library Foundation to close the Central Library on Saturday, October 22, 2022 starting at 2:00 p.m. in support of the Catrina Ball. Action. [Ramiro S. Salazar, Library Director] (5 min) |  |  |  | | --- | --- | | 19. | Review of parliamentary procedures with in the Texas Open Meeting Act. Information. [Steve Whitworth, Assistant City Attorney, Office of City Attorney] (10 min) | | |

At any time during the meeting, the San Antonio Public Library Board of Trustees Meeting may meet in executive session  under Chapter 551 of the Texas Government Code.  
  
**DISABILITY ACCESS STATEMENT  
This meeting site is wheelchair accessible. Auxiliary Aids and Services, including Deaf  
interpreters, must be requested forty-eight [48]  
[48] hours prior to the meeting. For assistance, call  
(210) 207-2644  
or 711 Texas Relay Service for the Deaf.**

                                 
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