City of San Antonio

AGENDA

Audit and Accountability Committee Meeting

City Hall Complex
San Antonio, Texas 78205

Friday, June 3, 2022	11:00 AM	Municipal Plaza Building

The Audit and Accountability Committee Meeting will hold its regular meeting in the Norma S. Rodriguez Council Chambers in the Municipal Plaza Building beginning at 11:00 AM. Once convened, the Audit and Accountability Committee Meeting will take up the following items no sooner than the designated times.

Members of the public can comment on items on the agenda. To sign up to speak visit www.saspeakup.com. Click on meetings and events and select the meeting you'd like to participate in. Sign up to speak or submit a written comment. Questions relating to these rules may be directed to the Office of the City Clerk at (210) 207-7253.

Once a quorum is established, the Audit and Accountability Committee Meeting shall consider the following:

Approval of Minutes

1. Approval of minutes from the March 18, 2022 Audit and Accountability Meeting

Public Comments

CONSENT AGENDA

Post-Solicitation High Profile Items

2. Approval to proceed with scheduling one contract for City Council consideration to provide the Convention & Sports Facilities Department with an annual contract for Custodial and Supplemental Conversion Services at the Henry B. Gonzalez Convention Center in the estimated total value of $6,500,000.00 for 3 years with 2, 1-year options to renew. [Alejandra Lopez, Assistant City Manager; Patricia Muzquiz Cantor, Executive Director, Convention & Sports Facilities]
3. Approval to proceed with a contract for City Council consideration to provide the Aviation Department with an Electronic Video Information Display System for the San Antonio International Airport for the estimated total value of $750,000.00 for a term of 5 years after implementation with 2, 1-year options to renew [Jeff Coyle, Assistant City Manager; Jesus H. Saenz, Jr., Director, Aviation]

Final Internal Audit Reports

4. Acceptance of the Office of the City Auditor Report AU21-007 of the Human Resources Department's Controls Related to Remote Working [Kevin Barthold, City Auditor]
5. Acceptance of the Office of the City Auditor Report AU21-014 of the Finance Department's Purchasing Division Procurement Electronic Submissions [Kevin Barthold, City Auditor]
6. Acceptance of the Office of the City Auditor Report AU22-031 of the Municipal Court State Required Reporting [Kevin Barthold, City Auditor]
7. Acceptance of the Office of the City Auditor Report AU21-017 of the Fire Department's Fleet Maintenance [Kevin Barthold, City Auditor]
8. Acceptance of the Office of the City Auditor Report AU22-042 of the Solid Waste Management Department Organics Recycling Program [Kevin Barthold, City Auditor]
9. Acceptance of the Office of the City Auditor Report AU21-018 of the Information Technology Systems Department Contingency Planning [Kevin Barthold, City Auditor]
    - If a committee member pulls this item off the consent agenda then this item will be briefed in Executive Session pursuant to Texas Government Code Section 551.076, deliberation regarding security devices or security audit.

ITEMS FOR INDIVIDUAL CONSIDERATION

Pre-Solicitation High Profile Briefings

10. Briefing on the release of a solicitation for one or more contracts to provide the Government Affairs Department with federal consulting services in Washington, D.C. in the estimated total value of $1,800,000.00 for 2 years with 2, 2-year options to renew, and a solicitation for one contract for federal consulting services - local liaison in the estimated value of $270,000.00 for 2 years with 2, 2-year options to renew. [Jeff Coyle, Assistant City Manager; Sally Basurto, Director,

Government Affairs]

Post-Solicitation High Profile Briefings

11. Approval to proceed with scheduling one contract for City Council consideration to provide the Neighborhood and Housing Services Department with Home Rehabilitation Program Delivery with an estimated total contract value up to $3,000,000.00 for an initial 1-year term with 2, 1-year options to renew. [Lori Houston, Assistant City Manager; Veronica Garcia, Interim Director, Neighborhood and Housing Services Department]
12. Approval to proceed with scheduling one contract for City Council consideration to provide the Finance Department with Independent External Auditing Services for a total value of $5,290,950.00 for an initial 3-year term with 2, 1-year options to renew. [Ben Gorzell Jr, Chief Financial Officer; Troy Elliott, Deputy Chief Financial Officer]

Final Internal Audit Report

13. Acceptance of the Office of the City Auditor Report AU21-001 of the Development Services Department’s Accela System Release 2 Audit. [Kevin Barthold, City Auditor]
14. Acceptance of the Office of the City Auditor Report AU22-020 of the Metropolitan Health District's Food Service Permit Inspection Fees and Revenue [Kevin Barthold, City Auditor]

Staff Briefing

15. Briefing on the release of a solicitation for Zoll Medical Equipment to provide the San Antonio Fire Department (SAFD) with defibrillators, ventilator and ResQCPR supplies and associated accessories in the estimated total value of $6,800,000.00 for 3 years with, 2, 1-year renewals, and a solicitation for Zoll defibrillator accessories in the estimated total value of $5,500,000.00 for 3 years with, 2, 1-year renewals. [María Villagómez, Deputy City Manager; Charles N. Hood, Fire Chief]
16. Briefing on status of management action plans addressing audit recommendations from prior audit reports issued. [Kevin Barthold, City Auditor]

Executive Session

At any time during the meeting, the Committee may meet in executive session for consultation with the City Attorney's Office concerning attorney client matters under Chapter 551 of the Texas Government Code.

Deliberate the appointment, evaluation, and duties of the City Auditor and discuss legal issues pursuant to Texas Government Code Section 551.074 (personnel matters) and Texas Government Code

Section 551.071 (consultation with attorney)

Consideration of items for future meetings

ADJOURNMENT

ACCESS STATEMENT

The City of San Antonio ensures meaningful access to City meetings, programs and services by reasonably providing: translation and interpretation, materials in alternate formats, and other accommodations upon request. To request these services call (210) 207-2098 or Relay Texas 711 or by requesting these services online at https://www.sanantonio.gov/gpa/LanguageServices. Providing at least 72 hours' notice will help to ensure availability.

Intérpretes en español estarán disponibles durante la junta del consejo de la ciudad para los asistentes que lo requieran. También se proveerán intérpretes para los ciudadanos que deseen exponer su punto de vista al consejo de la ciudad. Para más información, llame al (210) 207-7253

For additional information on any item on this agenda, please visit www.sanantonio.gov or call (210) 207-7080.

Audit and Accountability Committee Meeting Committee Members
Clayton Perry, Dist. 10, Chair
Jalen McKee-Rodriguez, Dist. 2 | Manny Pelaez, Dist. 8
Citizen Committee Members: Judy Treviño

*** Other members of City Council may attend to observe, but not vote, on matters before the Committee.**

Posted on: 05/30/2022 11:14 AM