

# City of San Antonio



## Minutes

### Audit and Accountability Committee

#### 2021 – 2023 Council Members

Clayton Perry, Dist. 10

Jalen McKee-Rodriguez, Dist. 2

Manny Pelaez, Dist. 8

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Wednesday, April 27, 2022

2:00 PM

City Hall

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**Members Present:** Clayton Perry, *Chair*  
Manny Pelaez, *Member*

**Members Absent:** Jalen McKee-Rodriguez, *Member*  
Judy Trevino, *Member*

**The Audit and Accountability Committee meeting did not meet due to lack of member quorum. Briefings were provided on Items 8, 10 and 11 but no discussion or action was taken.**

#### Approval of Minutes

1. Approval of minutes from the March 18, 2022 Audit and Accountability Meeting

#### Public Comments

#### CONSENT AGENDA

#### Pre-Solicitation High Profile Items

2. Briefing on the release of a solicitation for one contract to provide the Animal Care Services Department with a qualified partner to manage and operate the Brackenridge Veterinary Clinic located at 210 Tuleta in the estimated total of \$20,000.00 for 3 years with 2, 1-year options to renew. [David McCary, Assistant City Manager; Shannon Sims, Director, Animal Care Services]
3. Briefing on the release of a solicitation for two contracts to provide the Aviation Department with On-Call Commercial HVAC Services in the estimated total value of \$4,000,000.00 for 2 years with 3, 1-year renewal options. [Jeff Coyle, Assistant City Manager; Jesus Saenz, Director,

Aviation]

4. Briefing on the release of a supplemental solicitation for up to two additional annual contracts for On-Call Commercial Heating Ventilation and Air Conditioning (HVAC) Services for Citywide to utilize the previously authorized aggregate amount not to exceed \$3,200,000.00 as authorized by City Council in Ordinance No. 2021-09-09-0663 for the remaining term ending September 30, 2023 with three additional, 1-year renewal options. [Alejandra Lopez, Assistant City Manager; Patricia Muzquiz Cantor, Executive Director, Convention & Sports Facilities]

#### **Post-Solicitation High Profile Items**

5. Approval to proceed with scheduling one contract for City Council consideration to provide Airfield Engineering Design Services for three airfield projects at the San Antonio International Airport in the estimated total value of \$20,000,000.00 over the lifetime of the design and construction of the three airfield projects. [Jeff Coyle, Assistant City Manager; Jesus Saenz, Director, Aviation]
6. Approval to proceed with scheduling two contracts for City Council consideration to provide the Parks and Recreation Department with Land Acquisition Assistance with Edwards Aquifer Protection Program in the estimated total aggregate value of up to \$1,750,000.00 for an initial 3-year term with 2, 1-year renewal options. [David W. McCary, Assistant City Manager; Homer Garcia III, Director, Parks and Recreation Department]

#### **Final Internal Audit Reports**

7. Acceptance of the Office of the City Auditor Report AU21-007 of the Human Resources Department's Controls Related to Remote Working [Kevin Barthold, City Auditor]

#### **ITEMS FOR INDIVIDUAL CONSIDERATION**

##### **Pre-Solicitation High Profile Briefings**

8. Briefing on the release of a solicitation for one or more contracts to provide the Government Affairs Department with federal consulting services in Washington, D.C. in the estimated total value of \$1,800,000.00 for 2 years with 2, 2-year options to renew, and a solicitation for one contract for federal consulting services - local liaison in the estimated total value of \$270,000.00 for 2 years with 2, 2-year options to renew. [Jeff Coyle, Assistant City Manager; Sally Basurto, Director, Government Affairs]
9. Briefing on the release of a solicitation for one contract to provide the Public Works Department with the construction of a World Heritage Center in the estimated total value of \$6,200,000.00 for the project duration. [Roderick Sanchez, Assistant City Manager; Razi Hosseini, Director, Public Works]

##### **Staff Briefing**

10. Briefing on results of required independent Peer Review of the Office of the City Auditor [Kevin

Barthold, City Auditor]

11. Briefing on the results of the Fiscal Year 2021 External Financial Audit and Presentation of Related Reports [Ben Gorzell Jr., Chief Financial Officer; Troy Elliott, Deputy Chief Financial Officer]

### **Final Internal Audit Report**

12. Acceptance of the Office of the City Auditor Report AU21-001 of the Development Services Department's Accela System Release 2 Audit. [Kevin Barthold, City Auditor]

### **Consideration of items for future meetings**

### **ADJOURNMENT**

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*Clayton H. Perry, Chair*

**Respectfully Submitted**

*Debbie Racca-Sittre, Interim City Clerk*