

City of San Antonio



AGENDA

Audit and Accountability Committee

City Hall Complex
San Antonio, Texas 78205

Monday, November 1, 2021

2:00 PM

City Hall Complex

The Audit and Accountability Committee will hold its regular meeting in the Council Briefing Room, City Hall beginning at 2:00 PM. Once convened, the Audit and Accountability Committee will take up the following items no sooner than the designated times.

Members of the public can comment on items on the agenda. To submit comments or sign up to speak, please go to www.sanantonio.gov/agenda and click on the eComment link for instructions. Questions relating to these rules may be directed to the Office of the City Clerk at (210) 207-7253

Once a quorum is established, the Audit and Accountability Committee shall consider the following:

Approval of Minutes

1. Approval of minutes of the September 22, 2021 Meeting

Public Comments

Staff Briefing

2. Briefing on Procurement Overview and Annual High Profile Forecast for Fiscal Year 2022 [Ben Gorzell Jr., Chief Financial Officer; Troy Elliott, Deputy Chief Financial Officer, Finance]

CONSENT AGENDA

Pre-Solicitation High Profile Items

3. Briefing on the release of a solicitation for one contract to provide the Aviation Department with Airport Terminal Planning Services in the estimated total value of \$2,500,000.00 for an initial term of 1 year with 2, 1-year options to renew. [Jeff Coyle, Assistant City Manager; Jesus Saenz, Director, Aviation]
4. Briefing on the release of solicitation for one contract for Custodial and Supplemental Conversion Services at the Alamodome in the estimated total value of \$5,500,000.00 for a 3-year term with 2, 1-year renewal options. [Alejandra Lopez, Assistant City Manager; Patricia Muzquiz Cantor, Executive Director, Convention & Sports Facilities]

Post-Solicitation High Profile Items

5. Approval to proceed with scheduling three contracts for City Council consideration to provide the Public Works Department with on-call building commissioning services, in the estimated total value of \$2,400,000.00 for an initial 1-year term with 3, 1-year options to renew. [Roderick Sanchez, Assistant City Manager; Razi Hosseini, Director, Public Works]
6. Approval to proceed with scheduling one contract for City Council consideration to provide the Public Works Department with construction services for the District 4 Heritage Community Center for an estimated total value not to exceed \$6,400,000.00 until project completion. Project completion is estimated for April 2023. [Roderick Sanchez, Assistant City Manager; Razi Hosseini, Director, Public Works]

Final Internal Audit Reports

7. Acceptance of the Office of the City Auditor report AU21-012 of the Economic Development Department's Economic Incentive Monitoring [Kevin Barthold, City Auditor]
8. Acceptance of the Office of the City Auditor report AU20-006 of the Center City Development Office (CCDO)'s Riverwalk Leases [Kevin Barthold, City Auditor]
9. Acceptance of the Office of the City Auditor report AU21-032 of the Information Technology Systems Department (ITSD) Security Awareness Training 2021 [Kevin Barthold, City Auditor]
10. Acceptance of the Office of the City Auditor report AU20-011 of the Finance Department Citywide Payroll Process [Kevin Barthold, City Auditor]
11. Acceptance of the Office of the City Auditor report AU21-016 of the Fire Department's Mobile Integrated Health Program [Kevin Barthold, City Auditor]
12. Acceptance of the Office of the City Auditor report AU21-027 of the Public Works Department Storm Water fee-in-lieu-of (FILO) Program [Kevin Barthold, City Auditor]

ITEMS FOR INDIVIDUAL CONSIDERATION

Pre-Solicitation High Profile Briefings

13. Briefing on the release of a solicitation for one contract to provide security officer services for the City of San Antonio in the estimated contract value of \$40,000,000.00 for an initial period of 3 years with 2, 1-year renewal options. [Ben Gorzell, Jr., Chief Financial Officer; Craig Hopkins, Chief Information Officer, Information Technology Services]

Post-Solicitation High Profile Briefings

14. Approval to proceed with scheduling one contract for City Council consideration to provide municipal commercial garbage collection, disposal and recycling services to various departments throughout the City in the estimated total value of \$4,500,000.00 for an initial term of 3 years with 2, 1-year options to renew. [Ben Gorzell, Chief Financial Officer; Troy Elliot, CPA, Deputy Chief Financial Officer]
15. Approval to proceed with scheduling eight contracts for City Council consideration to provide the Public Works Department with a Job Order Contracting (JOC) Program for construction services not to exceed the amount of \$96,000,000 for an initial term of 2 years with 2, 1-year options to extend; and for the approval of increasing the JOC Program threshold requiring Council action. [Roderick Sanchez, Assistant City Manager; Razi Hosseini, Director, Public Works]

Final Internal Audit Report

16. Acceptance of the Office of the City Auditor report AU21-F01 of the Airport Police Operations Follow-up Audit [Kevin Barthold, City Auditor]
17. Acceptance of the Office of the City Auditor report AU20-012 of the Finance Department Accounts Payable Process [Kevin Barthold, City Auditor]
18. Acceptance of the Office of the City Auditor report AU21-015 of the Finance Department's P-Card Program [Kevin Barthold, City Auditor]

Audit Plan

19. Briefing on the FY 2022 Audit Plan Status Update [Kevin Barthold, City Auditor]
20. Briefing and discussion of tracking and reporting management action plan status for outstanding audit recommendations. [Kevin Barthold, City Auditor]

Executive Session

At any time during the meeting, the Committee may meet in executive session for consultation with the City Attorney's Office concerning attorney client matters under Chapter 551 of the Texas Government Code.

Consideration of items for future meetings

Rescheduling the November 24, 2021 meeting to another date

ADJOURNMENT

DISABILITY ACCESS STATEMENT

This meeting site is wheelchair accessible. The Accessible Entrance is located at the Municipal Plaza Building / Main Plaza Entrance. Auxiliary Aids and Services, including Deaf interpreters, must be requested forty-eight [48] hours prior to the meeting. For assistance, call (210) 207-7268 or 711 Texas Relay Service for the Deaf.

Intérpretes en español estarán disponibles durante la junta del consejo de la ciudad para los asistentes que lo requieran. También se proveerán intérpretes para los ciudadanos que deseen exponer su punto de vista al consejo de la ciudad. Para más información, llame al (210) 207-7253

Audit and Accountability Committee Members

Clayton Perry, Dist. 10, Chair

Jalen McKee-Rodriguez, Dist. 2 | Manny Pelaez, Dist. 8

Citizen Committee Members: Priscilla Soto | Judy Treviño

*** Other members of City Council may attend to observe, but not vote, on matters before the Committee.**