

City of San Antonio



AGENDA

Audit and Accountability

No in-person access to this meeting
San Antonio, Texas 78205

Friday, August 20, 2021

2:00 PM

Videoconference

To protect the health of the public and limit the potential spread of COVID-19, the Audit and Accountability Committee will hold this meeting via videoconference. These meeting standards are based upon the various suspended provisions of the Open Meetings Act issued by the Texas Governor in response to the COVID-19 crisis. These modified standards shall remain in place until further notice or until the state disaster declaration expires or is otherwise terminated by the Texas Governor.

The meeting will be available to the public at AT&T channel 99, Grande channel 20, Spectrum channel 21, digital antenna 16, and www.sanantonio.gov/TVSA. The meeting will also be available by calling (210) 207-5555 (English and Spanish available).

Members of the public can comment on items on the agenda. To submit comments or sign up to speak, please go to www.sanantonio.gov/agenda and click on the eComment link for instructions. Questions relating to these rules may be directed to the Office of the City Clerk at (210) 207-7253

Once a quorum is established, the Audit and Accountability Committee shall consider the following:

Approval of Minutes

1. Approval of minutes from the Audit and Accountability Committee meeting on June 24, 2021

Public Comments

CONSENT AGENDA

Post-Solicitation High Profile Items

2. Approval to proceed with scheduling one contract for City Council consideration to provide the Aviation Department with Central Utility Plant Maintenance in the estimated total value of \$2,800,000.00. [Jeff Coyle, Assistant City Manager; Jesus Saenz, Director, Aviation]
3. Approval to proceed with scheduling two contracts for City Council consideration to provide On Call HVAC Services for Citywide use in the estimated total value of \$3,500,000.00 [Alex Lopez, Assistant City Manager; Patricia M. Cantor, Executive Director, Convention and Sports Facilities]
4. Approval to proceed with scheduling one contract for City Council consideration to provide the Human Resources Department with Voluntary Vision Insurance for full-time employees and retirees in the estimated total value of \$3,100,000.00 [Ben Gorzell, Chief Financial Officer; Renee Frieda, Interim Director, Human Resources]
5. Approval to proceed with scheduling one contract for City Council consideration to provide the Parks and Recreation Department with Pour in Place Rubber Playground Safety Surfacing in the estimated total value of \$2,250,000.00. [David W. McCary, CPM, Assistant City Manager; Homer Garcia III, Director, Parks and Recreation]
6. Approval to proceed with scheduling four contracts for City Council consideration to provide the Public Works Department with On Call Mechanical Engineering & Plumbing services in the estimated total value of \$4,800,000.00 [Roderick Sanchez, Assistant City Manager; Razi Hosseini, Director, Public Works]
7. Approval to proceed with scheduling four contracts for City Council consideration to provide the Public Works Department with On Call Structural Engineering services in the estimated total value of \$4,800,000.00. [Roderick Sanchez, Assistant City Manager; Razi Hosseini, Director, Public Works]
8. Approval to proceed with scheduling three contracts for City Council consideration to provide the Public Works Department with On Call Facility Programming & Consulting services in the estimated total value in the estimated total value of \$2,400,000.00. [Roderick Sanchez, Assistant City Manager; Razi Hosseini, Director, Public Works]
9. Approval to proceed with scheduling seven contracts for City Council consideration to provide the Public Works Department with On Call Real Estate Appraisal Services in the estimated total value of \$2,450,000.00. [Roderick Sanchez, Assistant City Manager; Razi Hosseini, Director, Public Works]
10. Approval to proceed with scheduling three contracts for City Council consideration to provide the Public Works Department with On Call Environmental Remediation Services in the estimated total value of \$6,750,000.00. [Roderick Sanchez, Assistant City Manager; Razi Hosseini, Director, Public Works]

Final Internal Audit Reports

11. Acceptance of Office of the City Auditor report AU20-007 of the Office of City Clerk's Vital Records Division to determine if birth and death certificates are adequately protected and issued in accordance with City and State regulations. [Kevin Barthold, City Auditor]
12. Acceptance of Office of the City Auditor Report AU21-F03 for the Follow-Up audit of Parks Pool Inspections to determine if recommendations in the most recent Pool Inspections audit have been effectively implemented. [Kevin Barthold, City Auditor]
13. Acceptance of Office of the City Auditor Report AU20-030 of the San Antonio Police Department's Police Overtime Authorization to determine if SAPD overtime is adequately supported, authorized and documented. [Kevin Barthold, City Auditor]

ITEMS FOR INDIVIDUAL CONSIDERATION

Pre-Solicitation High Profile Briefings

14. Briefing on the release of a solicitation for one contract to provide the Aviation Department with Airfield Engineering Design Services in the estimated total value of \$20,000,000.00. [Jeff Coyle, Assistant City Manager; Jesus Saenz, Director, Aviation]
15. Briefing on the release of a solicitation for multiple contracts for the Neighborhood and Housing Services Department to provide gap funding subsidies for Rental and Homeownership Housing Development Gap Funding in the estimated total value of \$9,400,000.00. [Lori Houston, Assistant City Manager; Verónica R. Soto, Director, Neighborhood & Housing Services]
16. Briefing on the release of a solicitation for the Neighborhood and Housing Services Department for the selection of fifteen or more qualified Construction Contractors for Rehabilitation of Various Residential Properties in the estimated total value of \$41,000,000.00. [Lori Houston, Assistant City Manager; Verónica R. Soto, Director, Neighborhood & Housing Services]

Post-Solicitation High Profile Briefings

17. Approval to proceed with scheduling one contract for City Council consideration to provide the Fire Department with a Web Based Uniform Commissary to provide uniformed employees with uniforms and accessories in the estimated total value of \$6,950,000.00 [María Villagómez, Deputy City Manager; Charles N. Hood, Fire Chief]

Final Internal Audit Report

18. Acceptance of Office of the City Auditor report AU20-004 of the Aviation Department's Facilities Maintenance program to determine if the program is operating effectively and

managed efficiently including work orders, inventory and purchases. [Kevin Barthold, City Auditor]

19. Acceptance of Office of the City Auditor report AU20031 of the Office of Risk Management's Risk Safety Programs to determine if citywide safety programs are implemented, monitored to measure performance and updated to consider risk areas. [Kevin Barthold, City Auditor]

Staff Briefing

20. Discussion and possible action of the Proposed FY 2022 Annual Audit Plan [Kevin Barthold, City Auditor]

Consideration of items for future meetings

Next Scheduled Meeting Date: September 22, 2021

ADJOURNMENT

At any time during the meeting, the Audit and Accountability Committee may meet in executive session by videoconference for consultation with the City Attorney's Office concerning attorney client matters under Chapter 551 of the Texas Government Code.

DISABILITY ACCESS STATEMENT

This meeting site is wheelchair accessible. The Accessible Entrance is located at the Municipal Plaza Building / Main Plaza Entrance. Auxiliary Aids and Services, including Deaf interpreters, must be requested forty-eight [48] hours prior to the meeting. For assistance, call (210) 207-7268 or 711 Texas Relay Service for the Deaf.

Intérpretes en español estarán disponibles durante la junta del consejo de la ciudad para los asistentes que lo requieran. También se proveerán intérpretes para los ciudadanos que deseen exponer su punto de vista al consejo de la ciudad. Para más información, llame al (210) 207-7253

Audit and Accountability Committee Members

Clayton Perry, Dist. 10, Chair

Jalen McKee-Rodriguez, Dist. 2 | Manny Pelaez, Dist. 8

Citizen Committee Members: Priscilla Soto | Judy Treviño

*** Other members of City Council may attend to observe, but not vote, on matters before the Committee.**

