

## 8. Review of EHS and EHS-CCP Quality Assurance Report

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## Quality Assurance Report May 2025

**Completed** (*Project ended and report was officially submitted to providers*):

- Safe Environment Classroom Safety #1
- Safe Environment Facilities #2
- Safe Environment Outdoor Playgrounds #3
- Family & Community Services PCC and Activities # 4
- Education Services Child File #5
- Education Services Site Visit Teacher Interview # 6
- Education Services Managers Interview # 7

Safe Environments Review #1 – Classroom Safety:	
<p><b>*Area of Non-Compliance:</b>  <i>Systemic or substantial issue that poses an immediate risk or threat to children/staff, or concern in meeting performance standards or policies. Areas of Non-Compliance require a written corrective action plan from the provider to detail systemic changes (i.e. change to procedure or form, agency wide training, etc.)</i></p> <p><b>*Area of Concern:</b> <i>Individual incident that fails to meet performance standard or policy but is not an issue system wide and does not pose an immediate risk or threat to children/staff.</i></p>	
<p>Checklist Utilized:  <b>Safe Environments Review #1 – Classroom Safety</b> <ul style="list-style-type: none"> <li>• 30 classrooms were reviewed program wide.               <ul style="list-style-type: none"> <li>○ 26 classrooms (87%) met all requirements.</li> </ul> </li> </ul>           54 checklist indicators/ 1,620 opportunities for compliance         </p>	
Areas of Non-Compliance	None identified
Areas of Concern	<p>Areas Identified:</p> <ul style="list-style-type: none"> <li>• One (1) classroom was identified with:               <ul style="list-style-type: none"> <li>○ Working flashlight not available.</li> </ul> </li> <li>• One (1) classroom was identified with:               <ul style="list-style-type: none"> <li>○ Handwashing procedure not followed.</li> </ul> </li> </ul>

	<ul style="list-style-type: none"> <li>Two (2) classrooms were identified with: <ul style="list-style-type: none"> <li>Daily classroom checklist not completed accurately.</li> </ul> </li> <li>Four (4) classrooms were identified with: <ul style="list-style-type: none"> <li>Classroom roster not up to date as required. Corrected during visit.</li> </ul> </li> </ul>
<b>Follow-Up Activity:</b>	
The City of San Antonio (CoSA) Quality Assurance (QA) Team is working with the EHS – CCP Providers to ensure these concerns are addressed. Corrections are completed and project is closed. The CoSA Quality Assurance and/or EHS – CCP Center Directors are available if additional training and/or technical assistance is needed.	

<b>Safe Environments Review #2 –Facilities:</b>	
Checklist Utilized: <b>Safe Environments Review #2 – Facilities</b>	
<ul style="list-style-type: none"> <li>4 facilities were reviewed program wide. <ul style="list-style-type: none"> <li>3 facilities (75%) met all requirements.</li> </ul> </li> </ul> 33 checklist indicators/132 opportunities for compliance	
Areas of Non-Compliance	<ul style="list-style-type: none"> <li>One (1) facility was identified with: <ul style="list-style-type: none"> <li>Current training certificates not available for review.</li> <li>Metro Health Food Inspection expired.</li> </ul> </li> </ul>
Areas of Concern	None identified
<b>Follow-Up Activity:</b>	
The City of San Antonio (CoSA) Quality Assurance (QA) Team is working with the EHS – CCP Providers to ensure these concerns are addressed. Corrections completed and project is closed. The CoSA Quality Assurance and/or EHS – CCP Center Directors are available if additional training and/or technical assistance is needed.	

Safe Environments Review #3 – Outdoor Playgrounds:	
Checklist Utilized: <b>Safe Environments Review #3 – Outdoor Playgrounds</b> <ul style="list-style-type: none"> <li>4 facilities were reviewed program wide.               <ul style="list-style-type: none"> <li>4 Playgrounds (100%) met all requirements.</li> </ul> </li> </ul> 8 checklist indicators/32 opportunities for compliance	
Areas of Non-Compliance	None identified
Areas of Concern	None identified
Follow-Up Activity:	
No follow up required.	

Family & Community Services Review #4 – PCC Activities and Events:	
Checklist Utilized: <b>F &amp; C Review #4 – PCC Activities and Events</b> <ul style="list-style-type: none"> <li>7 child care sites were reviewed program wide.               <ul style="list-style-type: none"> <li>All child care sites (100%) met all requirements.</li> </ul> </li> </ul> 11 checklist indicators/ 77 opportunities for compliance	
Areas of Non-Compliance	None identified
Areas of Concern	None identified
Follow-Up Activity:	
No follow up required.	

Education Services Review #5 – Child File:	
Checklist Utilized: <b>Education Services Review # 5 – Child File:</b> <ul style="list-style-type: none"> <li>108 child files were reviewed program wide.             <ul style="list-style-type: none"> <li>93 files (86%) met all requirements.</li> <li>48 checklist indicators/ 5,184 opportunities for compliance</li> </ul> </li> </ul>	
Areas of Non-Compliance	None identified
Areas of Concern	Areas Identified: <ul style="list-style-type: none"> <li>Fifteen (15) child files were identified with one or more of the following:             <ul style="list-style-type: none"> <li>One child assessment was not completed within benchmark</li> <li>ASQ 3 follow up documentation not available in ChildPlus for review</li> <li>1<sup>st</sup> Home visit was not conducted within benchmark</li> <li>1<sup>st</sup> Home Visit log not available in ChildPlus for review</li> <li>ASQ SE 2 follow up documentation not available in ChildPlus for review</li> <li>ASQ SE 2 not available in ChildPlus for review</li> <li>Child 31 months and older transition planning document not available in ChildPlus for review</li> </ul> </li> </ul>
Follow-Up Activity:	
The City of San Antonio (CoSA) Quality Assurance (QA) Team is working with the EHS Education Service Managers to ensure these concerns are addressed. Corrections are currently in progress. The CoSA Quality Assurance and/EHS Education Services Managers are available if additional training and/or technical assistance is needed.	

Education Services Review #6 – Site Visits Teacher Interview:	
<p>Checklist Utilized:</p> <p><b>Education Services Review # 6 – Site Visit Teacher Interview:</b></p> <ul style="list-style-type: none"> <li>18 site visits teacher interview were reviewed program wide. <ul style="list-style-type: none"> <li>11 classrooms (72%) met all requirements.</li> <li>74 checklist indicators/ 1,332 opportunities for compliance</li> </ul> </li> </ul>	
Areas of Non-Compliance	None identified
Areas of Concern	<ul style="list-style-type: none"> <li>Thirteen (13) site visits teacher interviews were identified with one or more of the following: <ul style="list-style-type: none"> <li>Child's work sample not available for review</li> <li>Dual Language Review document not available for review</li> <li>ASQ 3 not available for review</li> <li>ASQ SE 2 not available for review</li> <li>BOY and MOY ELAP formal assessment summary not available for review</li> <li>Classroom daily schedule was not posted for review</li> <li>Peer Coach could not ensure lesson plans were completed and posted weekly</li> <li>Peer Coach could not ensure Child Planning forms were reviewed weekly and updated biweekly</li> <li>2<sup>nd</sup> Home Visit document not available for review</li> </ul> </li> </ul>
Follow-Up Activity:	
<p>The City of San Antonio (CoSA) Quality Assurance (QA) Team is working with the EHS Education Service Managers to ensure these concerns are addressed. Corrections are currently in progress. The CoSA Quality Assurance and/EHS Education Services Managers are available if additional training and/or technical assistance is needed.</p>	

Education Services #7 – EHS Managers Interview:	
Checklist Utilized: <b>Education Services Review # 7 – EHS Manager Interview:</b> <ul style="list-style-type: none"> <li>1 interview conducted and reviewed program wide.             <ul style="list-style-type: none"> <li>(100%) met all requirements.</li> </ul> </li> </ul> 18 checklist indicators/ 18 opportunities for compliance	
Areas of Non-Compliance	None identified
Areas of Concern	None identified
Follow-Up Activity:	
No follow up required.	

For more detailed information:

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