

City of San Antonio



AGENDA

City Council A Session

Municipal Plaza Building
114 W. Commerce Street
San Antonio, Texas 78205

Thursday, March 27, 2025

9:00 AM

Municipal Plaza Building

The City Council will hold its regular meeting in the Norma S. Rodriguez Council Chamber in the Municipal Plaza Building beginning at the above referenced date and time for the following items. Once convened, the City Council will take up the following items in any order during the meeting but no sooner than the designated times.

9:00AM: Call to Order

Members of the public can comment on items on the agenda. To sign up to speak visit www.saspeakup.com. Click on meetings and events and select the meeting you'd like to participate in. Sign up to speak or submit a written comment. Questions relating to these rules may be directed to the Office of the City Clerk at (210) 207-7253.

Individuals signing up for public comment may register for VIA bus fare or parking validation at www.saspeakup.com. VIA bus fare or parking at City Tower Garage (located at 100 Blk N. Main) will be provided to individuals who request the assistance. Staff will provide VIA bus fare passes and parking validation tickets in the lobby of City Council Chambers.

To view the Live meeting please view our [Live Stream](#)

During the meeting, the City Council may meet in executive session for consultation with the City Attorney's Office concerning attorney-client matters under Chapter 551 of the Texas

Government Code.

ACCESS STATEMENT

The City of San Antonio ensures meaningful access to City meetings, programs and services by reasonably providing: translation and interpretation, materials in alternate formats, and other accommodations upon request. To request these services call (210) 207-2098 or Relay Texas 711 or by requesting these services online at <https://www.sanantonio.gov/DEI/Language-Services>. Providing at least 72 hours' notice will help to ensure availability.

Intérpretes en español estarán disponibles durante la junta del consejo de la ciudad para los asistentes que lo requieran. También se proveerán intérpretes para los ciudadanos que deseen exponer su punto de vista al consejo de la ciudad. Para más información, llame al (210) 207-7253.

For additional information on any item on this agenda, please visit www.sanantonio.gov or call (210) 207-7080.

6. Ordinance approving a contract with Musco Sports Lighting, LLC, for lighting pole equipment upgrades and installation of new lighting poles at Stinson Park for Five Diamonds Little League Fields 3 and 5, for a total cost of \$333,116. Funding is from Tax Notes in the FY 2025 Capital Budget. [Ben Gorzell Jr., Chief Financial Officer; Troy Elliott, Deputy Chief Financial Officer, Finance]

THE CITY COUNCIL MAY RECESS FOR LUNCH AND RECONVENE TO CONSIDER ANY UNFINISHED COUNCIL BUSINESS

6:00 P.M. – If the Council has not yet adjourned, the presiding officer shall entertain a motion to continue the council meeting, postpone the remaining items to the next council meeting date, or recess and reconvene the meeting at a specified time on the following day.

Printed on: 03/30/2025 10:18 AM



City of San Antonio

Agenda Memorandum

File Number:

Agenda Item Number: 6

Agenda Date: March 27, 2025

In Control: City Council A Session

DEPARTMENT: Finance Department

DEPARTMENT HEAD: Troy Elliott

COUNCIL DISTRICTS IMPACTED: District 3

SUBJECT:

Lighting System – Stinson Five Diamonds Fields

SUMMARY:

This ordinance authorizes a contract with Musco Sports Lighting, LLC for upgrades and replacement of sports lighting at 2 of the 7 fields at Stinson Park leased by the Five Diamonds Little League, for a total cost of \$333,116 for the Parks and Recreation Department. Funding is available from FY 2023 Tax notes and FY 2024 Tax Notes in the FY 2025 Capital Budget.

BACKGROUND INFORMATION:

Submitted for City Council consideration and action is the offer submitted by Musco Sports Lighting, LLC to provide upgrades and replacement of sports lighting for 2 of the 5 fields at Stinson Park leased by the Five Diamonds Little League. The lighting upgrades will benefit the City, organizations and leagues that utilize the fields, and will extend the playing times for one of the fields. It will also provide improved lighting and energy-efficiency at the 2 fields for the Five Diamonds Little League to include the upper Field 3 and lower Field 5 at Stinson Park.

The City issued a Request for Offer (RFO) for “Lighting System – Stinson 5 Diamonds Field” (RFO 6100018581) to Musco Sports Lighting, LLC on December 10, 2024 with a submission

deadline of December 13, 2024. Musco Sports Lighting, LLC, a cooperative vendor, submitted an offer, meets the published specifications, and is recommended for award.

The lighting product and installation services will be purchased from Musco Sports Lighting, LLC, utilizing Buyboard Contract no. 677-22 and in accordance with the State Purchasing and General Services Commission Cooperative Purchasing Program passed through Ordinance number 97097, dated 1/30/2003. The use of the cooperative allows for the purchase of the Sports Field Lighting Products and Installation Services for the Parks and Recreation Department.

The term of the contract will be upon award by City Council and will terminate upon completion of all work or delivery of all goods ordered, as applicable.

ISSUE:

This contract will provide for the purchase and installation of equipment for new and existing light poles and terminate grounding and power feed for the Stinson Park Ball Fields. This improvement assists the ball players from several different organizations and leagues playing on the fields at the Stinson Park Five Diamonds Field League for the Parks and Recreation Department. For Field 5, materials and onsite labor have a 25-year warranty for the entire new lighting system, and for Field 3, materials and labor to existing poles have a 10-year warranty. Warranty is effective from the date of project acceptance by the Parks and Recreation Department.

The Small Business Economic Development Advocacy (SBEDA) Ordinance requirements were waived as the department is utilizing the Texas Buyboard Cooperative 677-22 with a non-SBEDA Eligible firm, Musco Lighting.

This award is an exception to the Local Preference Program due to utilizing a cooperative contract.

The Veteran-Owned Small Business Preference Program does not apply to goods and supplies or non-professional services contracts, so no preference was applied to this contract.

This vendor has acknowledged to comply with the Heat Illness Prevention Ordinance, approved on August 31, 2023, through Ordinance #2023-08-31-0585.

ALTERNATIVES:

Should this item not be approved, it would affect the timely completion of the project to meet the community's needs for the Stinson Park Five Diamonds Little League complex.

FISCAL IMPACT:

This ordinance authorizes a contract with Musco Sports Lighting, LLC for upgrades and the replacement of sports lighting at 2 of the 5 fields at Stinson Park, leased by the Five Diamonds

Little League, for a total cost of \$333,116 for the Parks and Recreation Department. Funding is available from FY 2023 Tax notes and FY 2024 Tax Notes in the FY 2025 Capital Budget.

RECOMMENDATION:

Staff recommends approval of this ordinance.

This contract was procured by means of cooperative agreement and a Contracts Disclosure Form is not required.

City of San Antonio Bid Tabulation

Opened:	December 13, 2025		BuyBoard
For:	Lighting System - Stinson 5 Diamonds Field		Musco Sports Lighting, LLC 100 1st Avenue West Oskaloosa, Iowa 52577 641-673-0411
6100018581		RM	
Item	Description	Quantity	
1	Field 3 - Materials delivered to Job site and Installation	1	
	Unit Price		\$87,828.00
	Extended Price		\$87,828.00
2	Field 5 - Materials delivered to Job site and Installation	1	
	Unit Price		\$245,288.00
	Extended Price		\$245,288.00
	Delivery		8 weeks
	Payment Terms		Net 30
	Total		\$333,116.00
	Total Award		\$333,116.00

007 - SIGNATURE PAGE

By submitting an offer, Offeror represents that:

(s)he is authorized to bind Offeror to fully comply with the terms and conditions of City's Request for Offer for the prices stated therein;

(s)he has read the entire document, including the final version issued by City, and agreed to the terms therein;

Offeror is in good standing with the Texas State Comptroller's Office; and

to the best of his/her knowledge, all information is true and correct.

Complete the following and sign on the signature line below. Failure to sign and submit this Signature Page will result in rejection of your offer.

Offeror Information
Please Print or Type

Vendor ID No.	_____
Signer's Name	James M. Hansen
Name of Business	Musco Sports Lighting, LLC
Street Address	100 1st Avenue West
City, State, Zip Code	Oskaloosa, Iowa, 52577
Email Address	secretary@musco.com
Telephone No.	641-673-0411
Fax No.	641-673-4852
City's Solicitation No.	6100018581 Lighting System – Stinson 5 Diamonds Field



Signature of Person Authorized to Sign Offer

**THIS IS A DRAFT AND WILL BE REPLACED BY THE FINAL,
SIGNED ORDINANCE ADOPTED BY THE CITY COUNCIL.**

ORDINANCE

**APPROVING A CONTRACT WITH MUSCO SPORTS LIGHTING, LLC,
FOR LIGHTING POLE EQUIPMENT UPGRADES AND INSTALLATION
OF NEW LIGHTING POLES AT STINSON PARK FOR FIVE DIAMONDS
LITTLE LEAGUE FIELDS 3 AND 5, FOR A TOTAL COST OF \$333,116.00.
FUNDING IS FROM TAX NOTES IN THE FY 2025 CAPITAL BUDGET.**

* * * * *

WHEREAS, an offer was submitted by Musco Sports Lighting, LLC, through the Texas Local Government Purchasing Cooperative (a.k.a. the “Buyboard”), to provide the Parks and Recreation Department with lighting pole equipment upgrades and installation of new lighting poles at Stinson Park for Five Diamonds Little League Fields 3 and 5, for a total cost of \$333,116.00, utilizing the BuyBoard Cooperative Contract No. 677-22; and

WHEREAS, this purchase meets the requirements under the terms of the Texas Local Government Purchasing Cooperative agreement adopted by the City of San Antonio by Ordinance No. 97097 on January 30, 2003; and

WHEREAS, funding for this contract is available from Tax Notes in the FY 2025 Capital Budget;
NOW THEREFORE:

BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF SAN ANTONIO:

SECTION 1. The offer submitted by Musco Sports Lighting, LLC, to provide the Parks and Recreation Department with lighting pole equipment upgrades and installation of new lighting poles at Stinson Park for Five Diamonds Little League Fields 3 and 5, for a total cost of \$333,116.00, utilizing the BuyBoard Cooperative Contract No. 677-22 is hereby accepted, subject to and contingent upon the deposit of all required bonds, performance deposits, insurance certificates and endorsements. A copy of the bid tabulation sheet and contract are attached hereto and incorporated herein for all purposes as **Exhibit I**.

SECTION 2. Funding for this ordinance in the amount of \$333,116.00 is available in Fund 40099000, Project 23-04000, WBS 26-00714-05-02-08 and GL Account 5201140.

SECTION 3. Payment not to exceed \$333,116.00 is authorized to be encumbered with a purchase order and made payable to Musco Sports Lighting, LLC. Payment is for the replacement of sports lighting at two of the five fields at Stinson Park leased by the Five Diamonds Little League. Funding is available from FY 2023 Tax notes and Unissued Tax Notes.

SECTION 4. The financial allocations in this ordinance are subject to approval by the Deputy Chief Financial Officer, City of San Antonio. The Deputy Chief Financial Officer may, subject to concurrence by the City Manager, or the City Manager’s designee, correct allocation to specific

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__/__/25
Item No. __

SAP Fund Numbers, SAP Project Definitions, SAP WBS Elements, SAP Internal Orders, SAP Fund Centers, SAP Cost Centers, SAP Functional Areas, SAP Funds Reservation Document Numbers, and SAP GL Accounts as necessary to carry out the purpose of this ordinance.

SECTION 5. This ordinance is effective immediately upon passage by eight or more affirmative votes; otherwise, it is effective on the tenth day after passage.

PASSED and APPROVED this __ day of _____, 2025.

M A Y O R
Ron Nirenberg

ATTEST:

APPROVED AS TO FORM:

Debbie Racca-Sittre, City Clerk

Andrew Segovia, City Attorney

DRAFT