

4. Approval to proceed with scheduling five contracts for City Council consideration to provide the Development Services Department with Dangerous Premise Abatement Lot Clean and Securing of Structures services in the estimated total value of \$4,239,150 for an initial 1 year term with 4, 1-year options to renew. [John Peterek, Interim Assistant City Manager; Michael Shannon, PE, CBO, Director, Development Services]

Post-Solicitation Briefing for Dangerous Premise Abatement Lot Clean and Securing of Structures



Audit Committee

Date: February 28, 2025

Presented by: Michael Shannon, PE, CBO – Director, Development Services

Project and Solicitation



The Development Services Department issued a solicitation to select contractors for clearing and securing of structures on an “as needed” basis to:

- Secure accessible structures
 - Attach plywood to first floor windows, doors
- Mow and clear premises
 - Mow grass and weeds
 - Remove brush, rubbish, rocks, bricks and trash
 - Paint over graffiti
- Clear debris

Solicitation Type

- Request for Proposals (RFP)

Proposed Term

- 1 year with 4, 1-year options

Estimated Value

- \$847,830 annually
- \$4.2 million total

Funding Source

- General Fund

Current Contract Status

- Expires 06/30/2025

Recommended Award



FINAL SCORE MATRIX								
RFP for Dangerous Premise Abatement Lot Clean and Securing of Structures (24-124; 6100018384) Score Summary *FINAL EVALUATION January 9, 2025	Maximum Points	Vendor A	Vendor B	Vendor C	Vendor D	Vendor E	Vendor F	Vendor G
A - Experience, Background and Qualifications	35	31.87	31.00	19.62	23.50	25.00	9.88	13.00
B - Proposed Plan	30	27.87	24.87	16.50	21.87	14.87	9.13	10.75
A - B Sub-Total	65	59.74	55.87	36.12	45.37	39.87	19.01	23.75
C - Price	10	9.35	9.35	10.00	9.36	9.35	9.47	9.35
D - SBEDA - SBE Prime Contract Program	5	5.00	0.00	5.00	0.00	0.00	0.00	0.00
D - SBEDA - M/WBE Prime Contract Program	5	5.00	0.00	0.00	0.00	0.00	0.00	0.00
E - Local Preference Program	10	10.00	10.00	10.00	0.00	0.00	10.00	0.00
F - Veteran-Owned Small Business Preference Program	5	0.00	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL SCORE	100	89.09	75.22	61.12	54.73	49.22	38.48	33.10
RANK BASED ON TOTAL SCORE		1	2	3	4	5	6	7

*One evaluation meeting held, and no interviews conducted.

Due Diligence



Finance and Auditor Departments – Due Diligence Results

Number of vendors notified:

802

Number of vendors at pre-submittal conference:

7

Number of responses received:

8 responses; 1 firm deemed non-responsive for failure to submit required proposal documents

Results of Minimum Requirements Review

No Material Findings

Results of Due Diligence Review

No Material Findings



Thank You

Date: February 28, 2025

Presented by: Michael Shannon, PE, CBO – Director, Development Services