

# City of San Antonio



## AGENDA

### City Council A Session

Municipal Plaza Building  
114 W. Commerce Street  
San Antonio, Texas 78205

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**Thursday, February 6, 2025**

**9:00 AM**

**Municipal Plaza Building**

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The City Council will hold its regular meeting in the Norma S. Rodriguez Council Chamber in the Municipal Plaza Building beginning at the above referenced date and time for the following items. Once convened, the City Council will take up the following items in any order during the meeting but no sooner than the designated times.

#### **9:00AM: Call to Order**

Members of the public can comment on items on the agenda. To sign up to speak visit [www.saspeakup.com](http://www.saspeakup.com). Click on meetings and events and select the meeting you'd like to participate in. Sign up to speak or submit a written comment. Questions relating to these rules may be directed to the Office of the City Clerk at (210) 207-7253.

Individuals signing up for public comment may register for VIA bus fare or parking validation at [www.saspeakup.com](http://www.saspeakup.com). VIA bus fare or parking at City Tower Garage (located at 100 Blk N. Main) will be provided to individuals who request the assistance. Staff will provide VIA bus fare passes and parking validation tickets in the lobby of City Council Chambers.

To view the Live meeting please view our [Live Stream](#)

During the meeting, the City Council may meet in executive session for consultation with the City Attorney's Office concerning attorney-client matters under Chapter 551 of the Texas

Government Code.

### **ACCESS STATEMENT**

**The City of San Antonio ensures meaningful access to City meetings, programs and services by reasonably providing: translation and interpretation, materials in alternate formats, and other accommodations upon request. To request these services call (210) 207-2098 or Relay Texas 711 or by requesting these services online at <https://www.sanantonio.gov/gpa/LanguageServices>. Providing at least 72 hours' notice will help to ensure availability.**

Intérpretes en español estarán disponibles durante la junta del consejo de la ciudad para los asistentes que lo requieran. También se proveerán intérpretes para los ciudadanos que deseen exponer su punto de vista al consejo de la ciudad. Para más información, llame al (210) 207-7253.

For additional information on any item on this agenda, please visit [www.sanantonio.gov](http://www.sanantonio.gov) or call (210) 207-7080.

**12.**

**2025-02-06-0094**

Ordinance ordering the General City Election to be held on Saturday, May 3, 2025, and Run-off Election to be held on Saturday, June 07, 2025, if necessary. [Debbie Racca-Sittre, City Clerk]

### **THE CITY COUNCIL MAY RECESS FOR LUNCH AND RECONVENE TO CONSIDER ANY UNFINISHED COUNCIL BUSINESS**

6:00 P.M. – If the Council has not yet adjourned, the presiding officer shall entertain a motion to continue the council meeting, postpone the remaining items to the next council meeting date, or recess and reconvene the meeting at a specified time on the following day.

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# City of San Antonio

## Agenda Memorandum

**File Number:**

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**Agenda Item Number:** 12

**Agenda Date:** February 6, 2025

**In Control:** Select Meeting Type

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**DEPARTMENT:** Office of the City Clerk

**DEPARTMENT HEAD:** Debbie Racca-Sittre

**COUNCIL DISTRICTS IMPACTED:** Citywide

**SUBJECT:**

Ordering the General Election to be held on Saturday, May 3, 2025, and Run-off Election to be held on Saturday, June 07, 2025, if applicable.

**SUMMARY:**

This ordinance will order the General Election to be held on Saturday, May 3, 2025, and Run-off Election to be held on Saturday, June 07, 2025, if necessary.

**BACKGROUND INFORMATION:**

Municipal Elections are conducted in accordance with the Voting Rights Act, Texas Election Code, Local Government Code, and all other applicable law.

The calendar leading up to the Saturday, May 3, 2023, General Election is:

- Wednesday, January 15, 2025 - First day to Apply for a Place on the Ballot
- Friday, February 14, 2025, 5:00 p.m. - Deadline to Apply for a Place on the Ballot
- Monday, February 24, 2025, 8:00 a.m. – Drawing for order of Place on the Ballot
- Thursday, April 3, 2025, 5:00 p.m. - Deadline to Register with Bexar County to Vote in the May General Election
- Tuesday, April 22, 2025 early voting begins
- Tuesday, April 22, 2025, 5:00 p.m. - Deadline for Bexar County to receive an Application for

Vote by Mail Ballot

- Tuesday April 29, 2025 - Last day of Early Voting by personal appearance
- Saturday, May 3, 2025 - Election Day from 7:00 a.m. to 7:00 p.m.

The calendar leading up to the Saturday, June 07, 2025, Run-off Election, if necessary, is:

- Thursday, May 08, 2025, 5:00 p.m. – Deadline to Register to Vote with Bexar County for the June Run-off Election
- Monday, May 26, 2025 – Memorial Day Holiday (polls closed)
- Tuesday, May 27, 2025 - First day of Early Voting by personal appearance
- Tuesday, May 27, 2025, 5:00 p.m. - Deadline for Bexar County to receive an Application for Vote by Mail Ballot
- Tuesday, June 3, 2025 – Last day of period for Early Voting by personal appearance for the June Run-off Election
- Saturday, June 07, 2025 – Election Day from 7:00 a.m. to 7:00 p.m.

**ISSUE:**

This Ordinance orders the General Election to be held on Saturday, May 3, 2025, and Run-off Election to be held on Saturday, June 07, 2025, if necessary.

**ALTERNATIVES:**

None.

**FISCAL IMPACT:**

The Ordinance contracting with the Bexar County Elections Administrator for Election Services for the Saturday, May 3, 2025, and Run-off Election to be held on June 7, 2025, will be presented to the Mayor and Council at a later date.

**RECOMMENDATION:**

The Office of the City Clerk, in coordination with the Office of the City Attorney requests that the City of San Antonio officially order the General Election for Saturday, May 3, 2025, and Run-off Election to be held on Saturday, June 07, 2025, if necessary.

**ORDINANCE**

**ORDERING THE GENERAL CITY ELECTION TO BE HELD ON SATURDAY, MAY 3, 2025, AND A RUN-OFF ELECTION TO BE HELD ON SATURDAY, JUNE 7, 2025, IF NECESSARY; AND SETTING FORTH ELECTION PROCEDURES.**

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**BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF SAN ANTONIO:**

**SECTION 1. ELECTION ORDERED.** The San Antonio City Council orders a General Municipal Election be held on Saturday, the 3<sup>rd</sup> day of May, 2025, in accordance with all applicable laws of the State of Texas, including but not limited to the Texas Election Code, and the provisions of the Charter of the City of San Antonio, for the purpose of electing the City's Mayor and Council. There shall be eleven offices designated on the ballot as follows:

- Member of Council, Place 1
- Member of Council, Place 2
- Member of Council, Place 3
- Member of Council, Place 4
- Member of Council, Place 5
- Member of Council, Place 6
- Member of Council, Place 7
- Member of Council, Place 8
- Member of Council, Place 9
- Member of Council, Place 10
- Member of Council, Place 11 (Mayor)

**SECTION 2. JOINT ELECTION.** The City Council also authorizes the General Election to be held jointly with other participating local political subdivisions located within Bexar County. The City shall execute an agreement with Bexar County to conduct the election as a joint election with the other political subdivisions identified in the agreement, at a future meeting.

Pursuant to the Texas Election Code, Section 61.012, as amended, the Bexar County Elections Administrator shall provide at least one accessible voting system in each polling place used in the election. The voting system shall comply with Texas and federal laws establishing the requirements for voting systems that permit voters with physical disabilities to cast a confidential or secret ballot.

**SECTION 3. PRECINCTS AND POLLING LOCATIONS; HOURS OF VOTING.** The General Election shall be held as prescribed by law between the hours of 7:00 a.m. and 7:00 p.m. on Saturday, May 3, 2023, at the precincts of the City of San Antonio at the locations listed by the Bexar County Elections Administration office. The list of locations, as currently anticipated, will be attached upon receipt as **Exhibit A** and may be updated by the Administrator on its website at: <https://www.bexar.org/1568/Elections-Department> .

**SECTION 4. VOTING SYSTEM.** Voting on Election Day shall be conducted by the use of ES&S EVS 6.0.2.0 equipment, comprised of the ExpressVote (voting unit), the DS200 (Tabulator), the Express Touch (Curbside unit) and the DS450 and 850 (for tabulating the mail ballots, as determined by the City Clerk and the Bexar County Elections Administrator.

For early voting by mail and for provisional voting at this election, voting shall be conducted by the use of the 850 equipment, and paper ballots.

For early voting by personal appearance, voting shall be conducted using the same equipment as on Election Day. The equipment shall be placed at branch offices established for the purpose of conducting early voting by personal appearance at the locations and during the dates and hours listed by the Bexar County Elections Administration office, in an attachment to the election agreement brought to Council for consideration at a later meeting.

**SECTION 5. VOTER REGISTRATION; EARLY VOTING.** The last day to register to vote in the May 3, 2025 election is Thursday, April 3, 2025. Early voting by personal appearance shall be conducted at the branch offices during the period for early voting, commencing Tuesday, April 22, 2025, and ending on Tuesday, April 29, 2025. Hours of early voting are established by the Bexar County Elections Administrator in accordance with the applicable provisions of Texas law. A copy of the locations as identified on the date of this ordinance and hours for early voting will be attached as **Exhibit B** upon receipt from the Bexar County Elections Administration office. If any locations are changed, this will be reflected on the Bexar County Elections webpage found here: <https://www.bexar.org/1568/Elections-Department>

Electors may cast their early vote by mail. Ballot applications and ballots voted by mail shall be mailed to the early voting clerk as follows:

Bexar County Elections Administrator  
1103 S. Frio, Suite 100  
San Antonio, TX 78207

The last day for the Administrator to accept an application by mail for a ballot to be voted by mail is by close of business on Tuesday, April 22, 2025.

**SECTION 6. NOTICE.** (a) *Form of Notice of Election.* The City Clerk of the City of San Antonio is authorized and directed to prepare a form of the Notice of Election in both English and Spanish, the contents of which comply with the requirements of Section 4.004 of the Texas Election Code and any other applicable law, and will include at the minimum, the nature and date of the election; the location of each election day and early voting polling place; the hours the polls will be open; the locations, dates and times of temporary branch locations of early voting by personal appearance; the early voting clerk's mailing address; and any other information required by other law, and with variations as permitted by applicable law.

(b) *Method of Giving Notice.* Notice of the election shall be given by posting a copy of the Notice of Election, both in English and Spanish, not later than the 21<sup>st</sup> day before the date set for the election as required by state law. Notice of the election shall also be given by publishing a Notice of Election, both in English and Spanish, at least once, not earlier than the 30<sup>th</sup> day or later than the 10<sup>th</sup> day before Election Day, in a newspaper of general circulation published in the City of San Antonio. The City Council declares that the *San Antonio Express News* is a newspaper of general circulation within the city.

**SECTION 7. CONTRACT FOR ELECTION SERVICES.** The City Council will contract with the Bexar County Elections Administrator to conduct this election. The Council shall consider and approve this contract at a future meeting by passage of an ordinance.

**SECTION 8. ELECTION MATERIAL.** All resident qualified electors of the City shall be permitted to vote at the election and on the day of the election, such electors shall vote at the designated polling places. The election shall be held and conducted in accordance with the provisions of the Texas Election Code, as amended, and as may be required by any other law. All election materials and proceedings shall be printed in both English and Spanish.

**SECTION 9. CANVASS DATE.** The City Council shall canvass the results of the general election during the regularly scheduled “B” Session on Wednesday, May 14, 2025. The runoff election, if necessary, shall be canvassed at a Special Session on Wednesday, June 18, 2025.

**SECTION 10. DATE AND CALENDAR FOR RUN-OFF.** If necessary, a run-off election is ordered to be held on Saturday, June 7, 2025, from 7:00 am to 7:00 pm, in accordance with the laws of the State of Texas and the provisions of the Charter of the City of San Antonio. The deadline to register to vote with Bexar County for the run-off election is Thursday, May 8<sup>th</sup> at 5:00 p.m. The deadline for Bexar County to receive an application for a ballot by mail is Tuesday, May 30<sup>th</sup>. Early voting by personal appearance will be held Tuesday, May 27<sup>th</sup> through Tuesday, June 3<sup>rd</sup>.

**SECTION 11.** If any provision of this Ordinance or its application to any person or circumstance shall be held to be invalid, the remainder of this Ordinance and the application of that provision to other persons and circumstances shall nevertheless be valid, and this Council declares that this Ordinance would have been enacted without the invalid provision.

**SECTION 12.** It is officially found, determined, and declared that the meeting at which this Ordinance is adopted was open to the public and public notice of the time, place, and subject matter of the public business to be considered at the meeting, including this Ordinance, was given, all as required by Chapter 551, Texas Government Code.

**SECTION 13. EFFECTIVE DATE.** This ordinance is effective immediately if approved by eight or more affirmative votes; otherwise, it is effective on the tenth day from the date of passage.

***PASSED AND APPROVED** this xx day of February 2025.*

**M A Y O R**  
Ron Nirenberg

**ATTEST:**

**APPROVED AS TO FORM:**

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Debbie Racca-Sittre, City Clerk

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Andrew Segovia, City Attorney