

City of San Antonio



AGENDA

City Council A Session

Municipal Plaza Building
114 W. Commerce Street
San Antonio, Texas 78205

Thursday, April 11, 2024

9:00 AM

Municipal Plaza Building

The City Council will hold its regular meeting in the Norma S. Rodriguez Council Chamber in the Municipal Plaza Building beginning at the above referenced date and time for the following items. Once convened, the City Council will take up the following items in any order during the meeting but no sooner than the designated times.

9:00AM: Call to Order

Members of the public can comment on items on the agenda. To sign up to speak visit www.saspeakup.com. Click on meetings and events and select the meeting you'd like to participate in. Sign up to speak or submit a written comment. Questions relating to these rules may be directed to the Office of the City Clerk at (210) 207-7253.

Individuals signing up for public comment may register for VIA bus fare or parking validation at www.saspeakup.com. VIA bus fare or parking at City Tower Garage (located at 100 Blk N. Main) will be provided to individuals who request the assistance. Staff will provide VIA bus fare passes and parking validation tickets in the lobby of City Council Chambers.

To view the Live meeting please view our [Live Stream](#)

During the meeting, the City Council may meet in executive session for consultation with the City Attorney's Office concerning attorney-client matters under Chapter 551 of the Texas

Government Code.

ACCESS STATEMENT

The City of San Antonio ensures meaningful access to City meetings, programs and services by reasonably providing: translation and interpretation, materials in alternate formats, and other accommodations upon request. To request these services call (210) 207-2098 or Relay Texas 711 or by requesting these services online at <https://www.sanantonio.gov/gpa/LanguageServices>. Providing at least 72 hours' notice will help to ensure availability.

Intérpretes en español estarán disponibles durante la junta del consejo de la ciudad para los asistentes que lo requieran. También se proveerán intérpretes para los ciudadanos que deseen exponer su punto de vista al consejo de la ciudad. Para más información, llame al (210) 207-7253.

For additional information on any item on this agenda, please visit www.sanantonio.gov or call (210) 207-7080.

27.

2024-04-11-0269

Ordinance approving the continued use of State of Texas DIR Contracts in an amount up to \$88,478,938 to provide the City with information technology (IT) hardware, software, professional and technical services, telecommunication services, and maintenance and support services. [Ben Gorzell Jr., Chief Financial Officer; Craig Hopkins, Director, Information Technology Services]

THE CITY COUNCIL MAY RECESS FOR LUNCH AND RECONVENE TO CONSIDER ANY UNFINISHED COUNCIL BUSINESS

6:00 P.M. – If the Council has not yet adjourned, the presiding officer shall entertain a motion to continue the council meeting, postpone the remaining items to the next council meeting date, or recess and reconvene the meeting at a specified time on the following day.

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City of San Antonio

Agenda Memorandum

File Number:

Agenda Item Number: 27

Agenda Date: April 11, 2024

In Control: City Council A Session

DEPARTMENT: Information Technology Services Department

DEPARTMENT HEAD: Craig Hopkins

COUNCIL DISTRICTS IMPACTED: Citywide

SUBJECT:

Contractual Capacity and Authorization to Continue to Utilize State of Texas DIR Contracts in an amount up to \$88,478,938.00.

SUMMARY:

This action will build contractual capacity and authorize the City to continue to utilize the State of Texas Department of Information Resources (DIR) contracts. These contracts will provide the City with information technology (IT) hardware, software, professional and technical services, telecommunication services, and maintenance and support services for an additional amount of up to \$88,478,938.00. This Ordinance authorizes utilization of State DIR contracts which are competitively bid by the State and allow for a more efficient method for procurement of certain IT products and services from a number of different vendors. This action merely addresses the procurement of these IT products and services. To acquire these products and services, funds must be budgeted and appropriated in the City's operating or capital budgets.

BACKGROUND INFORMATION:

The State of Texas Department of Information Resources (DIR) provides a portfolio of contracts for information technology products and services with competitively bid pricing. The DIR

contracts are awarded in accordance with all state procurement laws and rules applicable to Texas state agencies. By utilizing DIR contracts, the City has been able to leverage the purchasing power of the State of Texas and has realized cost and resource savings, and other efficiencies, while procuring information technology products and services. These efficiencies include consistent and favorable contract terms and conditions, reduced solicitation and negotiating time, and consistency in the products and services available.

The City has utilized this DIR contracting and authority process since 2009. Most recently, City Council authorized an ordinance on December 15, 2022 for an additional \$60.5 Million for hardware; software; professional and technical services; telecommunication services; and maintenance and support services. Submitted for City Council consideration and action is the request to continue to utilize the State of Texas Department of Information Resources (DIR) contracts to provide the City with information technology (IT) hardware, software, professional and technical services, telecommunication services, as well as maintenance and support services for an additional amount up to \$88,478,938.00.

ISSUE:

This action will provide ITSD with contractual capacity and authorization to continue to utilize all State of Texas Department of Information Resources (DIR) contracts for the purchase of information technology (IT) hardware, software, professional and technical services, telecommunication services, as well as maintenance and support services.

These DIR contracts will be utilized in IT capital projects, public safety, various departmental capital projects and telecommunication services. Additionally, the DIR contracts will be utilized for business systems and equipment and includes items such as software and equipment maintenance and support, business service transformation, business system enhancements, as well as essential replacement and modernization. All expenditures under the DIR Contracts will be made in accordance with the City's adopted operating and capital budgets.

All technology procurements citywide are coordinated through ITSD and the IT Governance Board (Deputy City Manager, Chief Financial Officer and Chief Information Officer) and undergo a technology review to ensure compliance with adopted information technology standards, compliance with established security protocols, compatibility with existing systems and alignment with the City's information technology portfolio.

Historically, these ordinances have helped to reduce lead times associated with technology purchases since these contracts have previously been awarded in accordance with State technology and bidding guidelines. As a result, the City will continue to be able to better take advantage of seasonal promotional offers and discounts that are frequently offered throughout the year for short periods of time.

Additionally, all newly proposed contracts are reviewed in accordance with the City's Small Business Economic Development Advocacy Ordinance before any contract award is finalized. It

is anticipated that just over 43% of the spend authorized through this ordinance will result in direct or indirect contracts with local small, minority and woman owned businesses.

Pursuant to Texas Government Code § 2054.0565, the City is not required to conduct its own competitive bidding when utilizing contracts procured by Texas Department of Information Resources.

ALTERNATIVES:

Should this action not be approved, ITSD would return to the process of bidding individual contracts and presenting these contracts to City Council for the purchase of information technology equipment, software, and services on a single procurement basis.

This will significantly lengthen the procurement processes and limit the City's ability to obtain the most favorable terms, conditions, and pricing through the consolidation of purchases, taking advantage of promotional offers, and negotiating the best value with vendors awarded contracts through DIR.

FISCAL IMPACT:

Funds are not encumbered by this ordinance. All expenditures will be in accordance with the City's adopted capital and operating budgets approved by City Council. The expenditures through DIR contracts approved by this ordinance are not to exceed \$88,478,938.00. Purchases made by departments are as needed and dependent upon available funds within their adopted budgets.

The \$88,478,938.00 will be spent in the following categories: IT capital projects, departmental projects, bond projects, IT hardware, software, professional and technical services, telecommunication services, as well as maintenance and support.

Operating and maintenance purchases are needed to update and maintain the City's IT hardware and software assets. Furthermore, this ordinance will provide authorization to utilize DIR contracts to replace desktop and notebook computers, computer accessories, and other operating and maintenance items planned through the mid-2025.

RECOMMENDATION:

Staff recommends approval of this action to allow ITSD to continue utilizing the supply and service contracts awarded by the State of Texas Department of Information Resources for the

purchase of information technology (IT) hardware, software, professional and technical services, telecommunication services as well as maintenance and support in an amount not to exceed \$88,478,938.00.

Project and Description	DIR Capacity
IT Capital Projects	
<i>Airport IT Infrastructure Projects</i>	\$ 7,000,000
<i>IT Infrastructure Projects</i>	\$ 2,000,000
<i>Brooks Data Center Power Transfer Project</i>	\$ 400,000
<i>User Experience Research, Testing & Design</i>	\$ 200,000
<i>Infrastructure Life Cycle Replacement and associated Professional services to replace servers, storage and network hardware for City's Public Safety, Metro Health, Council Offices and other department sites throughout the City.</i>	\$ 10,393,580
<u>Total for IT Capital Projects</u>	\$ 19,993,580
Departmental Projects	
A/V Projects Managed by IT Infrastructure	\$ 750,000
A/V Projects on Behalf of Public Safety	\$ 300,000
<i>Cabling Costs</i> - Building data cabling for all City department site moves and/or improvements	\$ 2,250,000
<u>Total for Departmental Projects</u>	\$ 3,300,000
Annually Recurring Technology Expenses	
ITSD Hardware and Software Maintenance	\$ 19,959,038
All Departments' Hardware and Software Maintenance	\$ 545,000
ITSD Contractual Services, Technology Equipment and Supplies	\$ 6,747,106
All Departments' Contractual Services, Technology Equipment and Supplies	\$ 500,000
All Departments' Professional Services (Staff Augmentation)	\$ 12,084,214
Public Safety PC Replacement	\$ 5,450,000
All Departments' PC Replacement	\$ 15,250,000
Cell and Data Services and Equipment	\$ 4,650,000
<u>Total Other Spending</u>	\$ 65,185,358
	Total
Total DIR Capacity	\$ 88,478,938

**THIS IS A DRAFT AND WILL BE REPLACED BY THE FINAL, SIGNED
ORDINANCE OR RESOLUTION ADOPTED BY CITY COUNCIL**

ORDINANCE

**APPROVING THE CONTINUED USE OF STATE OF TEXAS DIR
CONTRACTS IN AN AMOUNT UP TO \$88,478,938.00 TO PROVIDE THE
CITY WITH INFORMATION TECHNOLOGY (IT) HARDWARE,
SOFTWARE, PROFESSIONAL AND TECHNICAL SERVICES,
TELECOMMUNICATION SERVICES, AND MAINTENANCE AND
SUPPORT SERVICES.**

* * * * *

WHEREAS, pursuant to Texas Government Code §2054.0565, the City of San Antonio (“City”) is not required to conduct its own competitive bidding when utilizing contracts procured by the Texas Department of Information Resources (“DIR”); and

WHEREAS, the DIR awards its contracts in accordance with all state procurement laws and rules applicable to Texas state agencies for information technology products and services; and

WHEREAS, the DIR’s portfolio of contracts provides options to purchase information technology hardware, software, professional and technical services, telecommunication services, and maintenance and support services with competitively bid pricing; and

WHEREAS, on November 19, 2009, City Council passed Ordinance 2009-11-19-0904 to allow the City to begin utilizing DIR contracts; and

WHEREAS, City Council has since passed Ordinance 2011-10-20-0851, Ordinance 2013-01-10-0014, Ordinance 2015-03-12-0179, Ordinance 2016-06-30-0527, Ordinance 2017-11-09-0893, Ordinance 2019-04-04-0280, Ordinance 2020-04-16-0272, Ordinance 2020-11-05-0791, Ordinance 2021-12-16-0988, and Ordinance 2022-12-15-0986 to allow the City to continue utilizing DIR contracts with additional funds; and

WHEREAS, historically, these Ordinances have helped to reduce lead times associated with technology purchases, as these contracts have previously been awarded in accordance with State technology and bidding guidelines, which resulted in the City being able to better take advantage of seasonal promotional offers and discounts that are frequently offered throughout the year for short periods of time; and

WHEREAS, the City wishes to continue to utilize DIR contracts in an additional amount of up to \$88,478,938.00 for various City departments to purchase information technology hardware, software, professional and technical services, telecommunication services, and maintenance and support services as needed and dependent upon available funds within the City’s adopted operating and capital budgets; and

WHEREAS, all technology procurements citywide are coordinated through ITSD and the IT Governance Board (Deputy City Manager, Chief Financial Officer and Chief Information Officer) and undergo a technology review to ensure compliance with adopted information technology standards, compliance with established security protocols, compatibility with existing systems, and alignment with the City's information technology portfolio; and

WHEREAS, additionally, all newly proposed contracts are reviewed in accordance with the City's Small Business Economic Development Advocacy Ordinance before any contract award is finalized; and

WHEREAS, it is anticipated that just over 43% of the spend authorized through this Ordinance will result in direct or indirect contracts with local small, minority, and woman owned businesses.

NOW THEREFORE:

BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF SAN ANTONIO:

SECTION 1. The continued use of the State of Texas Department of Information Resources contracts for purchases of information technology hardware, software, professional and technical services, telecommunication services, and maintenance and support services, for a total amount of up to \$88,478,938.00, is hereby approved. The City Manager or designee, or the Chief Information Officer or designee, is hereby authorized to enter and execute any documents necessary to carry out the purposes of this Ordinance.

SECTION 2. Funds will be encumbered upon issuance of purchase orders, and payment is authorized to various vendors assigned within this Ordinance for an estimated annual cost of \$88,478,938.00. All expenditures will be in accordance with the Fiscal Year 2024 budget and subsequent budgets for the duration of this contract approved by City Council.

SECTION 3. The financial allocations in this Ordinance are subject to approval by the Deputy Chief Financial Officer, City of San Antonio. The Deputy Chief Financial Officer may, subject to concurrence by the City Manager or the City Manager's designee, correct allocations to specific Cost Centers, WBS Elements, Internal Orders, General Ledger Accounts, and Fund Numbers as necessary to carry out the purpose of this Ordinance.

SECTION 4. This Ordinance shall be effective immediately upon passage by at least eight (8) votes and the 10th day after passage if by fewer than eight (8) votes.

PASSED AND APPROVED this 11th day of April, 2024.

M A Y O R
Ron Nirenberg

JG
04/11/2024
Item No.

ATTEST:

APPROVED AS TO FORM:

Debbie Racca-Sittre, City Clerk

Andrew Segovia, City Attorney

DRAFT