



City of San Antonio

Agenda Memorandum

File Number:

Agenda Item Number: 24

Agenda Date: June 22, 2023

In Control: Select Meeting Type

DEPARTMENT: Public Works Department

DEPARTMENT HEAD: Razi Hosseini

COUNCIL DISTRICTS IMPACTED: Citywide

SUBJECT:

Contract Award (Professional Service Agreements): On-Call Civil Engineering Services for Street Rehabilitation

SUMMARY:

Ordinance approving the negotiation and execution of seven Professional Services Agreements with Lockwood, Andrews & Newnam, Inc., Kimley-Horn and Associates, Inc., Mendez Engineering, PLLC, Maestas & Associates, LLC., Pape-Dawson Consulting Engineers, Inc., AJL Engineering, and Gonzalez, Kypuros and White, Inc., dba GKW Inc., for as-needed on-call Civil Engineering Services for Street Rehabilitation projects related to the Infrastructure Management Program (IMP), American Rescue Plan Act (ARPA) and 2022 Bond Program projects citywide. Each agreement will have an estimated value of \$650,000.00 per year for an initial one-year term with one additional one-year extension at the City's discretion in an estimated value of \$1,300,000.00 per contract totaling an estimated value of \$9,100,000.00.

BACKGROUND INFORMATION:

The Public Works Department previously contracted with consultants to provide on-call Civil Engineering Services for the City. On-call agreements are used when multiple projects are delivered through various programs within a limited timeline and when project scopes are not

initially known.

Procurement of Services

A Request for Qualifications (RFQ) for on-call Civil Engineering Services for Street Rehabilitation was issued on December 15, 2022. This RFQ was advertised in the San Antonio Hart Beat, on the City's website, the Texas Electronic State Business Daily, and through the electronic bidding website CivCast. A pre-submittal conference was held on January 10, 2023, and responses were due on February 9, 2023. Thirty-one (31) firms responded and submitted their Statement of Qualifications (SOQs). One proposal was disqualified due to a political contribution made during the prohibited blackout period. A selection committee made up of City staff from the City Manager's Office and Public Works Department evaluated and ranked the submissions. Scoring was based on the published evaluation criteria, including experience, background, qualifications of the firm, key personnel, and key sub-consultants, understanding of the project and proposed management plan, and experience with the San Antonio region and past performance.

These agreements will be awarded in compliance with the Small Business Economic Development Advocacy (SBEDA) Program, which requires contracts to be reviewed by a Goal Setting Committee to establish a requirement and/or incentive unique to the particular contract to maximize the amount of small, minority and woman-owned business participation under the contract. The Goal Setting Committee applied a 21% Minority/Women-Owned Business Enterprise Prime Contract Program subcontracting requirement. Lockwood, Andrews & Newnam, Inc., Kimley-Horn and Associates, Inc., Mendez Engineering, PLLC, Maestas & Associates, LLC., Pape-Dawson Consulting Engineers, Inc., AJL Engineering, and Gonzalez, Kypuros and White, Inc., dba GKW Inc., have committed to 21% M/WBE subcontractor participation.

These agreements were procured by means of Request for Qualifications and the Contract Disclosure forms for each of these firms are attached.

A pre-solicitation briefing to the Audit and Accountability Committee was presented on this item on December 6, 2022 and a post-solicitation briefing was presented on April 26, 2023.

ISSUE:

This ordinance approves the negotiation and execution of seven Professional Services Agreements with Lockwood, Andrews & Newnam, Inc., Kimley-Horn and Associates, Inc., Mendez Engineering, PLLC, Maestas & Associates, LLC., Pape-Dawson Consulting Engineers, Inc., AJL Engineering, and Gonzalez, Kypuros and White, Inc., dba GKW Inc., for as-needed on-call Civil Engineering Services for Street Rehabilitation projects related to the Infrastructure Management Program (IMP), American Rescue Plan Act (ARPA) and 2022 Bond Program projects citywide. Each agreement will have an estimated value of \$650,000.00 per year for an initial one-year term with one additional one-year extension at the City's discretion in an estimated value of \$1,300,000.00 per contract totaling an estimated value of \$9,100,000.00.

As part of the department's continuing efforts to expedite project delivery and complete street rehabilitation projects, this task order contract will enable Public Works to execute multiple

projects delivered through the Infrastructure Management Program (IMP), American Rescue Plan Act (ARPA) and 2022 Bond Program.

The on-call civil engineering services to be provided by these firms include exhibit preparation, construction site management for roadways and sidewalks, site drainage analysis, site inspection and surveillance, street overlay and reconstruction project development and definition requirements.

ALTERNATIVES:

As an alternative, City Council could choose not to execute these agreements and require staff to advertise these services separately on a per project basis when projects are defined. However, this would significantly impact these projects' timely design and delivery.

FISCAL IMPACT:

This ordinance approves the negotiation and execution of seven Professional Services Agreements with Lockwood, Andrews & Newnam, Inc., Kimley-Horn and Associates, Inc., Mendez Engineering, PLLC, Maestas & Associates, LLC., Pape-Dawson Consulting Engineers, Inc., AJL Engineering, and Gonzalez, Kypuros and White, Inc., dba GKW Inc., for as-needed on-call Civil Engineering Services for Street Rehabilitation projects related to the Infrastructure Management Program (IMP), American Rescue Plan Act (ARPA) and 2022 Bond Program projects citywide. Each agreement will have an estimated value of \$650,000.00 per year for an initial one-year term with one additional one-year extension at the City's discretion in an estimated value of \$1,300,000.00 per contract totaling an estimated value of \$9,100,000.00.

Each renewal shall be for identical agreement terms and conditions and will be subject to available funding. Potential funding sources may include General Obligation Bond funds, Certificates of Obligation, Tax Notes and the General Fund.

Requirements and associated work activities will be detailed in individual task orders. The City makes no minimum guarantee regarding the volume of work. Expenditures for these work orders are subject to available funding and authorized by individual project capital budgets when work is requested. If funding for any work activities is not previously appropriated, funding will be identified and appropriated through subsequent City Council action.

RECOMMENDATION:

Staff recommends approval of this ordinance approving the negotiation and execution of seven Professional Services Agreements with Lockwood, Andrews & Newnam, Inc., Kimley-Horn and Associates, Inc., Mendez Engineering, PLLC, Maestas & Associates, LLC., Pape-Dawson Consulting Engineers, Inc., AJL Engineering, and Gonzalez, Kypuros and White, Inc., dba GKW Inc., for as-needed on-call Civil Engineering Services for Street Rehabilitation projects related to the Infrastructure Management Program (IMP), American Rescue Plan Act (ARPA) and 2022

Bond Program projects citywide. Each agreement will have an estimated value of \$650,000.00 per year for an initial one-year term with one additional one-year extension at the City's discretion in an estimated value of \$1,300,000.00 per contract totaling an estimated value of \$9,100,000.00.