



City of San Antonio

Agenda Memorandum

File Number:

Agenda Item Number: 10

Agenda Date: May 18, 2023

In Control: City Council A Session

DEPARTMENT: Public Works Department

DEPARTMENT HEAD: Razi Hosseini

COUNCIL DISTRICTS IMPACTED: District 5

SUBJECT:

Job Order Contract (Task Order): San Antonio Police Department Property and Evidence Room Facility Roof Repairs

SUMMARY:

An ordinance approving a task order to a Job Order Contract with Con-Cor, Inc. in the amount of \$692,074.84 for roof repairs to the San Antonio Police Department Property and Evidence Room facility located in Council District 5. Funding is available from the General Fund and insurance proceeds included in the FY 2023 - FY 2028 Capital Improvement Program.

BACKGROUND INFORMATION:

Project Background

The San Antonio Police Department Property and Evidence Room is a one-story facility located at 555 Academic Court in Council District 5. The SAPD property and evidence room is responsible for the proper intake, recording, safeguarding, storing, preserving evidence, and found property. An assessment issued by Unified Building Sciences on October 21, 2021, identified damage to the facility's existing roof as a result of a May 2021 hailstorm event. The roof will require repairs to ensure full functionality. This task order will provide for the associated labor and materials to complete the necessary roof repairs including a heavy pressure wash and new roof coating.

Procurement of Services

This task order utilizes the Job Order Contracting (JOC) approved through Ordinance 2022-02-17-0107 by City Council on February 17, 2022. Using the JOC delivery method provides the City with on-call construction, renovation and maintenance services for City buildings and facilities. Assignment of JOC contractors to specific jobs is based on the contractor's current workload, overall capacity, familiarity with a specific facility, expertise in completing a specific task and/or managing a specific trade needed to perform the requested repair or rehabilitation. Of the eight contractors approved as part of the JOC, Con-Cor, Inc. is the JOC that has been selected.

This contract will be awarded in compliance with the Small Business Economic Development Advocacy (SBEDA) Program, which requires contracts to be reviewed by a Goal Setting Committee to establish a requirement and/or incentive unique to the particular contract to maximize the amount of small, minority, and women-owned business participation on the contract. The Goal Setting Committee set a 24% Minority/Women Business Enterprise (M/WBE) subcontracting goal and a 3% African American Business Enterprise subcontracting goal. Con-Cor, Inc. has committed to meeting the subcontractor participation and goals.

The Contracts Disclosure Form is attached, as required by the City's Ethics Ordinance for all projects where subjective criteria are used to select the contractor or consultant rather than by low bid.

ISSUE:

This ordinance approves a task order to a Job Order Contract with Con-Cor, Inc. in the amount of \$692,074.84 for roof repairs to the San Antonio Police Department Property and Evidence Room facility located in Council District 5.

This task order will provide for the heavy pressure wash and application of new elastomeric roof coating necessary to repair the roof. Construction is anticipated to begin in June 2023 and is estimated to be completed by August 2023.

The San Antonio Police Department Property and Evidence Room facility will remain open to customers during construction. The project is not expected to have a measurable impact on City services provided by SAPD Property and Evidence Room staff.

ALTERNATIVES:

As an alternative, this project could be delivered utilizing another delivery method. However, considering the additional time required for the solicitation process, this would adversely affect the timely completion the necessary roof repairs.

FISCAL IMPACT:

This ordinance approves a one-time capital improvement expenditure in an amount of \$692,074.84, payable to Con-Cor, Inc., for roof repairs to the San Antonio Police Department Property and Evidence Room facility. Funding is available from the General Fund and insurance proceeds are included in the FY 2023 - FY 2028 Capital Improvement Program.

RECOMMENDATION:

Staff recommends approving a task order to a Job Order Contract with Con-Cor, Inc. in the amount of \$692,074.84 for roof repairs to the San Antonio Police Department Property and Evidence Room facility.